

Parks, Recreation and Community Services Commission Meeting Agenda Announcement

In-Person Public Comment is now Available

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Parks, Recreation and Community Services Commissioners may attend this meeting telephonically.

Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments minutes may be reduced if at their discretion a surplus of public speakers is present at the meeting.

To submit Public Comments/Questions:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400
- Live Audio via Zoom: Only those members of the public who have 'raised their hand' on Zoom will be in the queue for speaking.
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

To view live meetings remotely:

- Video and audio: <https://us06web.zoom.us/j/86955588397>
Use 'Raise Hand' feature
- Audio only: Dial 1 (720) 707-2699 (Meeting ID: 869 5558 8397)
Press *9 to 'Raise Hand' and then *6 to unmute yourself when prompted
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

Please submit email comments by 5:00 p.m. on the date of the meeting to ensure Parks, Recreation and Community Services Commissioners receive and have time to review them. All emails received by 5:00 p.m. are forwarded to the Commission. Emails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
COUNCIL CHAMBERS, 13230 PENN STREET
APRIL 20, 2022, 6:00 PM**

1. CALL TO ORDER

2. ROLL CALL

Kevin Kennedy, Commissioner
Delia Morales, Commissioner
Don Mrla, Commissioner
Ray Wong, Commissioner
Jeff Brauckmann, Vice Chair
Chris Hardeman, Chair

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Parks, Recreation, and Community Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:00 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:00 p.m. are forwarded to the Commission. Emails and voicemails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. Approval of Minutes

Recommendation: Approve the Minutes of the Regular Meeting of March 16, 2022.

5.B. Youth Sports Committee Updates

Recommendation: Receive and file Youth Sports Committee updates.

5.C. Project Updates

Recommendation: Receive and file the following project updates:

1. Anaconda Park
2. Central Park
3. Penn Park
4. Guirado Park
5. Parnell Park
6. Whittier Theater lighting
7. Senior Center Renovation

6. SECRETARY COMMENTS

7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 15th day of April 2022.

/s/ Roxanne Gonzalez

Roxanne Gonzalez, Administrative Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: April 20, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of March 16, 2022.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. Minutes of the Regular Meeting of March 16, 2022

**MINUTES
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
MARCH 16, 2022 – 6:00 P.M.**

1. CALL TO ORDER:

Chair Hardeman called the regular meeting of the Parks, Recreation & Community Services Commission to order at 6:00 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

2. ROLL CALL

PRESENT: Kevin Kennedy, Commissioner
Don Mrla, Commissioner
Ray Wong, Commissioner
Chris Hardeman, Chair

ABSENT: Delia Morales, Commissioner
Jeff Brauckmann, Vice-Chair

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation and Community Services
Erin Hamilton, Community Services Manager
Stacey Arismendez, Community Services Supervisor
Robert Landis, Community Services Coordinator
Roxanne Gonzalez, Administrative Secretary

3. PLEDGE OF ALLEGIANCE

Commissioner Mrla led the Pledge of Allegiance.

4. PUBLIC COMMENTS

There were no public comments.

5. STAFF REPORTS

5.A. Approval of Minutes

It was moved by Commissioner Wong, seconded by Commissioner Kennedy, and carried 4-0 to approve the minutes of the Regular Meeting of January 19, 2022, (Absent: Commissioner Morales and Vice-Chair Brauckmann).

5.B. Sub-Committee Updates

Secretary Santana introduced Community Services Supervisor Stacey Arismendez and Community Services Coordinator Robert Landis to the

Commission. Supervisor Arismendez informed the Commission that Cultural Arts Commissioners Martinez and Korporaal attended the concert selection meeting with Staff. Several videos were compiled and presented to the Sub-Committee for review. Supervisor Arismendez stated that the Central Park venue used in the past will be relocated to York Field. York Field is a larger venue that can handle the larger crowds that have outgrown Central Park. Chair Hardeman asked for information on the shuttle service. Coordinator Landis responded that the shuttle service was received well by the public last year. The shuttle would pick up people from the Sierra Adult Education parking lot and drop them off at the concert venue, York Field. Coordinator Landis continued that in 2019 the Concert Series venues were Mondays at Central Park and Thursdays at Parnell Park. However, after the success with concerts at York Field, the Monday concerts were moved from Central Park to York Field and Thursday concerts will remain at Parnell Park.

Commissioner Wong asked if food vendors would be present at the concert series. Supervisor Arismendez responded we will have food vendors for concert attendees. She continued on to list the 2022 line-up. Chair Hardeman asked what genre of music the band Charlies Angels covers. Coordinator Landis responded that the band plays 70s music; the Committee has chosen bands that will perform music from different decades. The bands selected will be performing music from the 70s, 80s, and 90s. Supervisor Arismendez added that the Mariachi band booked for concerts will have a folklorico dance group perform alongside their music. Chair Hardeman asked about the costs associated with the concert series. Secretary Santana responded that costs have increased since the pandemic, including the cost for sound equipment. She added that although costs have increased Staff plans to adjust the budget to accommodate the increase of costs with sponsorships.

Chair Hardeman updated the Commission on the Senior Center renovation project. He stated that the sub-committee met at Parnell Park to discuss ideas and renderings for the renovation of the Senior Center. He stated that the Senior Center had been converted to an emergency shelter during the pandemic, however now that the Senior Center is no longer a shelter the building needs to be converted into a better site for the seniors. Secretary Santana added that key ideas have been taken into consideration, aside from the fixtures, restrooms, and counters, replacement of the roof, the closing of the atrium to add more programming, kitchen upgrade, and upgrading the exterior are other ideas being considered for the renovation project.

Commissioner Kennedy asked how the Senior Center will be utilized and if trips will disembark from the center after its renovation. Secretary Santana responded that the Senior Center will be utilized for programming and trips will disembark from the Senior Center as they have in the past. She added that Staff has disembarked for senior excursions from different locations to accommodate seniors who go on the trips.

Commissioner Mrla asked if the Sub-Committee discussed improving the internet and connectivity of the Senior Center. Secretary Santana responded

that the internet and connectivity issues were addressed when the Senior Center was used as an emergency shelter. Chair Hardeman asked when the Commission would see renderings of the renovation plans. Secretary Santana responded that once plans are 90 percent complete, and the proper departments have reviewed the specs from the architect; the renovation plans will be presented to the Commission.

The Commission unanimously approved the updates from the Summer Concerts in the Park Sub-Committee and the Senior Center Renovation Project Sub-Committee, 4-0 (Absent: Commissioner Morales and Vice-Chair Brauckmann).

6. SECRETARY'S COMMENTS

Secretary Santana informed the Commission that the review of the Tree Manual has been under discussion. Staff has held meetings with the City's Risk Management team and their insurance pool. Before the Tree Manual is reviewed by the Commission, Staff needs to determine what direction Council wants to take with the manual. She added that the manual is reviewed every five years. Commissioner Mrla asked for clarification on whether the Commission will have an opportunity to review the manual before it is presented to Council. Chair Hardeman stated that the City Manager's office will consult with Council and share the feedback with Staff, then Staff will bring the manual to the Commission for review. After the manual is reviewed by the Commission it will be presented to Council for approval.

Secretary Santana stated that the Parnell Park Renovation Project is moving forward. Council approved an agreement for concept design with SWA Inc., which is the same organization assisting with the Greenleaf Promenade project. Staff has met with the designated group working on site at Parnell Park. Council selected an Ad Hoc committee which includes the Mayor and the Mayor Pro-Tem. She continued that we did not get the Proposition 68 Grant for this project.

The Measure A projects for Anaconda Park and Central Park are moving forward. Invitation for bids have gone out. Work on the Welcome Home Vietnam Veterans Memorial honoring Jose Ramos continues. Supervisor Arismendez added that Arbor Day will be tomorrow, at 10:00 AM at Lee and Erika Owens Park. She added that six trees will be planted, there will be vendors, craft tables, snacks, and demonstrations. Lydia Jackson Elementary will be present at the event.

Coordinator Landis added that Eggxtravaganza will be held on April 2nd from 11:00 AM to 2:00 PM at Parnell Park. The event will have entertainment, a DJ, booths, sponsors, and egg hunts for age divisions from 0-12 years.

Community Services Manager Hamilton shared that Parnell Park will be hosting a transportation resource fair tomorrow, and they will be hosting a St. Patrick's Day event for seniors on the same day. She continued that Community Services Supervisor Saldana and Community Services Coordinator Duron-Palacios will be hosting the first ever Whittier Sports Camp. The camp will run the week of spring break. She added that 30 children are currently enrolled in the sports camp. Facility

rentals are set to resume in April for the month of July. Staff will review the facility fees and policies and bring recommendations to the Commission for review in the coming months.

Secretary Santana and Supervisor Arismendez stated that the Keep Whittier Prettier event will receive an award from the California Park and Recreation Society. Manager Hamilton stated that the Skate Park will be revitalized and will host a skateboarding event. Staff is working with a Parks team member, who is an avid skater to organize the event. The event will have food, vendors and music.

7. COMMISSIONERS' COMMENTS

Commissioner Kennedy asked for the status of Kennedy Park. He also, stated that he is concerned about the electric bikes on the Greenway Trail as riders often go too fast. Also, he asked if residents use the dog park, He noted that generally he sees residents walking their dogs in our other parks. Secretary Santana stated that we are looking to host a dog event to attract more people to the dog park. She continued that we held a successful dog event at the dog park last year and hope to do the same this year. Also, she added that the Uptown Association reached out to the city about hosting an event for pet owners in the uptown area in hopes to educate residents about the Dog Park and our City Park Ordinance regarding dogs. She continued that the Staff received notice that we will receive a Per Capita grant for Kennedy Park. Work will now begin on the items listed in the grant that included restroom removal, fences, parking lot, and greenspace.

Commissioner Mrla shared that he attended the meeting for the Youth Sports Committee. He conveyed appreciation of the teams adapting to the changes. He continued that Supervisor Saldana and Coordinator Duron-Palacios did a great job leading the meeting. He added that while he runs on the Greenway Trail, he has noticed that the trail is well tended to by the Parks Division.

Commissioner Wong asked Secretary Santana about the WYN program and whether it will go back into full force. She stated that we have been moving forward with the WYN program and even added the site at Ocean View Elementary. He asked about numbers of enrollment during the pandemic. Secretary Santana responded that we were not at the sites during the pandemic, but instead hosted a school year WYN program at our own facilities. She added that the current enrollment numbers are great with waitlists due to space and staffing.

Chair Hardeman stated that he was glad to see everyone and to be back in person.

8. ADJOURNMENT

The meeting was adjourned at 6:57 p.m.

Approved and adopted by the Parks, Recreation and Community Service Commission
on _____.

Virginia Santana, Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: April 20, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Youth Sports Committee Updates

RECOMMENDATION

Receive and file Youth Sports Committee updates.

BACKGROUND

The Youth Sports Committee is composed of nine leaders from the City's Youth Sports Affiliate Groups. The Committee meets quarterly on the second Monday in January, April, July, and October at 6:00 p.m. at the Whittier Community Center.

Committee members represent the following youth sports organizations: Murphy Ranch Little League, Whittier Pony Baseball, Whittier Girls Softball, Whittier National Junior Basketball, Whittier Redskins Football, Whittier Trojans Football, Whittier Aquatic Club, Whittier Area Youth Soccer, and American Youth Soccer Organization Region 75.

On March 11, 2022, Los Angeles County Health Guidelines were updated to state that indoor masking will no longer be required but will be strongly recommended for all organized youth sports indoor activities. The leagues are required to offer well-fitting medical masks and respirators to all employees who work indoors, for voluntary use. Furthermore, routine screening tests will no longer be required but is recommended for participants involved in moderate or high-risk sports.

DISCUSSION

The Youth Sports Committee members were provided a list of requirements that each organization is mandated to complete annually to maintain Affiliate status.

The Committee was informed that no additional changes to the LA County Department of Public Health guidelines for Youth Sports Organizations were provided. Guidelines were last updated on March 11, 2022 and remain in place indefinitely.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Agenda Item No. 5.B.

Goal 4: Transparent & Open Government

ATTACHMENTS

None.



Agenda Report

Parks, Recreation and Community Services Commission

Date: April 20, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Project Updates

RECOMMENDATION

Receive and file the following project updates:

1. Anaconda Park
2. Central Park
3. Penn Park
4. Guirado Park
5. Parnell Park
6. Whittier Theater lighting
7. Senior Center Renovation

BACKGROUND

On March 8th, 2022, Council approved the plans and specifications for the Anaconda and Central Park Improvement project. Council authorized the City Clerk to advertise for constructions bids. On April 7th, 2022, bids for the Anaconda and Central Park Improvement project were opened.

On September 28, 2021, Council adopted Resolution No. 2021-65 which granted authority to accept grant funds in the amount of \$366,063 from the Los Angeles County Regional Park and Open Space District for Measure A Funding and to amend the fiscal year 2021-2022 budget to receive and expend funds for the approved Anaconda, Central, and Penn Park projects. Staff is working the Request for Bids for the Penn Park project to present to Council. We received a year extension to complete the project.

Guirado Park requires concrete work, and the basketball courts need to be resurfaced due to damage from the removal of the concrete wall. Staff is working on an additional grant request for the Guirado Park project to present to Council.

On February 8th, 2022, Council adopted Resolution No. 2022-10 allowing the acceptance of grant funds in the amount \$5,019,000 from the State of California Specific Grant Funds and amending the FY 2021-22 Budget to receive and expend funds for the approved Parnell Park Renovation and Improvement Project. Also, Council authorized the City Manager to execute professional services agreement with SWA-Laguna Beach, in the amount not to exceed \$112,000 to provide conceptual design services for the Parnell Park Renovation and Improvement Project. City Council has created an Ad Hoc

Agenda Item No. 5.C.

Committee whom have met with SWA to discuss the first round of ideas and wishes for the site.

In March 2022, Staff is working with Yowanto Engineering Inc. to assist with the plans and specifications for the lighting Plans are scheduled for completion in late April.

CWA, Inc., and Staff continue to work on the plans and specifications for the Uptown Senior Center.

DISCUSSION

Commission will be updated by Staff regarding the renovation projects for Anaconda Park, Central Park, Penn Park, Guirado Park, Parnell Park, Whittier Theatre lighting, and the Uptown Senior Center renovation project.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None.