

Social Services Commission Meeting Agenda Announcement

In-Person Public Comment is now Available

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Social Services Commissioners may attend this meeting telephonically.

Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments minutes may be reduced if at their discretion a surplus of public speakers is present at the meeting.

To submit Public Comments/Questions:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400
- Live Audio via Zoom: Only those members of the public who have 'raised their hand' on Zoom will be in the queue for speaking.
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

To view live meetings remotely:

- Video and audio: <https://zoom.us/j/96391049442>
Use 'Raise Hand' feature
- Audio only: Dial (669) 900-9128 (Meeting ID: 963 9104 9442)
Press *9 to 'Raise Hand' and then *6 to unmute yourself when prompted

Please submit email comments by 5:30 p.m. on the date of the meeting to ensure Social Service Commissioners receive and have time to review them. All emails received by 5:30 p.m. are forwarded to the Commission. Emails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
WHITTIER POLICE DEPARTMENT EOC, 13200 E PENN STREET
SEPTEMBER 6, 2022, 6:30 PM**

1. CALL TO ORDER

2. ROLL CALL

Commissioner Marisol Enriquez-Santos
Commissioner Jose Luevano
Commissioner Kathleen McDonnell
Vice Chair Loletta Barrett
Chair Carlos Illingworth

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Social Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:30 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:30 p.m. are forwarded to the Commission. Emails and voicemails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

5. OATH

Benito Guerrero Jr., Commissioner
Irene Muro, Commissioner

6. STAFF REPORTS

6.A. APPROVAL OF MINUTES

Recommendation: Approve the Minutes of the Regular Meeting of June 7, 2022.

6.B. ELECTION OF OFFICERS

Recommendation: Commission will elect officers for FY 2022-23.

6.C. INFORMATION AND REFERRAL REPORTS

Recommendation: Receive and file the Information and Referral Report for June, July and August 2022.

6.D. 2022 WHITTIER SCHOLARSHIP PROGRAM-SPONSORED BY ATHENS SERVICES AND REPUBLIC SERVICES

Recommendation: Review and approve the 2022 Whittier Scholarship Program application.

6.E. VOLUNTEER OF THE YEAR

Recommendation: Review and recommend details for the 22/23 Volunteer of the Year Award Application.

7. SECRETARY COMMENTS

8. COMMISSION MEMBER COMMENTS/CONFERENCE REPORTS

9. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the Parks, Recreation and Community Services Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and the East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Commission within 72 hours of the Social Services Commission meeting are available for public inspection in the Parks, Recreation and Community Services Department Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de recreación y Parques al Servicio a la Comunidad de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión el Departamento Parques Recreación y Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Comisión de Servicios Sociales están disponibles para inspección pública en el Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 2nd day of September 2022.

/s/ Roxanne Gonzalez

Roxanne Gonzalez, Administrative Secretary



Agenda Report

Social Services Commission

Date: September 6, 2022
To: Social Services Commission
From: Virginia Santana, Director of Parks, Recreation and Community Services
Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of June 7, 2022.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the Minutes for Commission approval.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. Minutes of the Regular Meeting of June 7, 2022

**MINUTES
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
JUNE 7, 2022 – 6:30 P.M.**

1. CALL TO ORDER:

Chair Illingworth called the regular meeting of the Social Services Commission to order at 6:35 p.m. on June 7, 2022.

2. ROLL CALL

PRESENT: Marisol Enriquez-Santos, Commissioner
Jose Luevano, Commissioner
Kathleen McDonnell, Commissioner
Loletta Barrett, Vice Chair
Carlos Illingworth, Chair

ABSENT: None.

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation and Community Services
Erin Hamilton, Community Services Manager
Roxanne Gonzalez, Administrative Secretary
Janet Rivera, Information and Referral Specialist

3. PLEDGE OF ALLEGIANCE

Commissioner McDonnell led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Administrative Secretary Gonzalez reported that no public comments were received.

5. STAFF REPORTS

5.A. Approval of Minutes

It was moved by Commissioner McDonnell, seconded by Commissioner Enriquez-Santos, and carried 4-0 by roll call vote, to approve the Minutes of the Regular Meeting of April 5, 2022 (Abstained: Chair Illingworth).

5.B. Information and Referral Report

Specialist Rivera presented the May 2022 Information and Referral Report. She stated that Staff received 112 calls for the month of May; she continued that approximately 10% of those calls were regarding housing, 27% were regarding

senior transportation, 14% were related to benefits, 20% were regarding City and County services, 18% were regarding legal services, 9% were regarding utility assistance, and 1% of calls were regarding disability services. Specialist Rivera noted that the influx of calls regarding home repairs continued from April to May. She stated that Staff has organized an open house at Parnell Park to assist the community. Staff invited Habitat for Humanity and the Los Angeles Community Development Authority to the open house to share information about their home repair programs with the community.

It was moved by Vice-Chair Barrett, seconded by Commissioner McDonnell, and carried 5-0 by roll call vote, to receive and file the May 2022 Information and Referral Report.

5.C. Social Services Funding Application

Secretary Santana opened the discussion for recommended improvements to the Social Services Grant Application; she stated the report lists the verbiage Commissioners requested be adjusted. She added that the Commission still needs to discuss the word limit for specific questions on the application.

Commissioner Luevano explained that reading through the scholarship applications felt relatively smooth because the essence of what students wanted to say was captured within the word limit. In addition, he feels that a word limit will deter non-profit organizations from deviating from the question being asked.

Vice-Chair Barrett added that a word limit would help non-profit organizations refrain from including irrelevant details and improve the applications given the amount of information organizations may want to share. She added that some organizations have volunteers fill out the grant applications, while other groups have an experienced person familiar with writing grant proposals. A word limit would make the application equal in weight.

Chair Illingworth likes the idea of limiting the word count but is uncertain if google docs will have a feature to set a word limit. Secretary Santana confirmed that the google docs program does not have a word limit option. However, she added that Staff could adjust the application to include a word limit. Vice-Chair Barrett suggested including in the instructions that we are looking for succinct, concise descriptions of the programs, so please limit the number of words you use. Commissioner Medrano suggested if the google docs program does not allow a word limit to be set, the application instructions could state to limit words to 500. If the organization has not done so, then, Commissioners would know instructions were not read carefully.

Secretary Santana reviewed the following recommended changes with the Commission:

- On page one the verbiage “Whittier families or individuals” was added under focus group one.

- Question 10 now includes the verbiage “families or individuals”
- Question 11 highlights the verbiage “Please carefully consider which funds you are applying for, to ensure alignment between your project/program and the intent of the focus group”
- Question 18 now includes “other” as an option
- Question 25 was added if a non-profit organization indicated in question 24 that they have received and applied for other funding sources.
- Question 35 now asks applicants for their list of board of directors and their city of residence and/or business.
- Question 37 now asks applicants to attach a copy of their board of directors including their city of residence and/or business.

The Commission discussed setting word limits to several questions in the Social Services Grant Funding Application. Vice-Chair Barrett suggested that question 12 instruct the non-profits to “please indicate your mission statement in one sentence. Commissioner McDonnell suggested that we ask non-profits to summarize their mission statement. The Commission agreed to have question 12 read as “Agency’s Mission Statement Summary.”

Vice-Chair Barrett suggested changing the word “describe” to “list” for questions 26 through 27. The Commission agreed to the proposed change. Chair Illingworth and Commissioner McDonnell suggested a 500 maximum word limit for questions 28 through 30. The Commission approved the recommended 500 maximum word limit.

Chair Illingworth suggested a 500 maximum word limit for question 35. Commissioner Luevano commented that a 500 maximum word limit is too much when asking non-profits to describe their measurable goals and suggested a 250 maximum word limit. Secretary Santana suggested changing the word “describe” to “list.” Commissioner McDonnell recommended that the word limit stay consistent and remain at 500 words maximum. She stated that question 35 is one of the most critical questions on the application. Setting a word limit may affect the non-profit organization’s ability to present their goals to the Commission fully. Commissioner Luevano noted that question 35 is broad compared to what is reported back to the Commission later in the fiscal year. He added that he would be fine with a 500 maximum word limit. Vice-Chair Barrett asked if the application had a question asking the non-profits to list their measurable goals. Secretary Santana stated that the application does not ask non-profits to list their measurable goals; however, it would be a good alternative. Chair Illingworth suggested modifying question 35 by asking applicants to list or describe in 500 words or less how their project will be evaluated to measurable goals. Commissioner McDonnell noted that question 30 asks applicants to list the goals and objectives in 500 words or less. Vice-Chair Barrett suggested a 500 maximum word limit for all the open-ended questions on the application. Commissioner McDonnell agreed that the word limit should remain at 500 words for consistency purposes.

Secretary Santana stated that question 41 asks applicants to submit two positive stories and asked the Commission if they found question 41 helpful. Commissioner McDonnell stated that she enjoyed reading the positive stories. The stories shared allows the Commission to see the impact the non-profit organizations have had on the communities they serve. Chair Illingworth and Commissioner Enriquez-Santos stated that they also enjoy reading the positive stories submitted.

Secretary Santana informed the Commission that once Council approves the budget at their June 28th meeting, we can move the Social Services Commission Grant Funding application forward and get back on schedule.

It was moved by Commissioner McDonnell, seconded by Vice-Chair Barrett, and carried 5-0 by roll call vote, to approve the recommended improvements.

6. SECRETARY'S COMMENTS

Secretary Santana updated the Commission on upcoming events. The Whittier Library's grand re-opening is scheduled for June 18th, 2022. The H.O.T. Backpack event is back and will be held at Lee and Erika Owens Park on July 18th, 2022. Summer concerts are back beginning at the end of the month at Central Park and Parnell Park. This year concerts will have food trucks, not food vendors. The month of July is Parks Make Life Better month. The department will celebrate all month long with activities for the community to enjoy. We will host a flag-raising ceremony on Monday, July 4th, 2022. Following the flag-raising ceremony, the public can join us on the Freedom Walk, which will begin at Palm Park, and the Fourth of July Fireworks Spectacular will be held at York Field.

Council approved the \$4.1 million budget for the Senior Center Renovation Project and the Parnell Park renovation concept designs. Senior Division gathered seniors to form a softball team who will play scrimmages with other groups. The Consortium is organizing a town hall meeting, which will potentially be held at Parnell Park, to allow agencies to gather and share their current projects. A panel comprised of the City Manager and Assistant City Manager will be at the Consortium per request.

Vice-Chair Barrett asked what responsibility the Commission currently had over the homeless reports. Secretary Santana stated that the Administration Department is working on determining where the City stands with the homeless report. Also, City Council has decided to move forward with in-person interviews to fill the empty spots within the Commissions and Committees.

7. COMMISSIONERS' COMMENTS

Commissioner McDonnell thanked staff for a grand Memorial Day celebration in front of City Hall. She stated that Cal High's band should be commended for all they do.

8. ADJOURNMENT

The meeting was adjourned at 7:14 p.m.

Approved and adopted by the Social Services Commission on _____.

Virginia Santana, Secretary



Agenda Report

Social Services Commission

Date: September 6, 2022

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Election of Officers

RECOMMENDATION

Commission will elect officers for FY 2022-23.

BACKGROUND

At the beginning of each new fiscal year Commission elects a new Chair and Vice Chair.

DISCUSSION

None.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None.



Agenda Report

Social Services Commission

Date: September 6, 2022

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Information and Referral Reports

RECOMMENDATION

Receive and file the Information and Referral Report for June, July and August 2022.

BACKGROUND

None.

DISCUSSION

Staff prepared the Information and Referral report and hereby submits the report for Commission's review. The report will provide a summary of the calls for service, the information presented, and a summary of any local events or trainings offered to residents (Attachment A).

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. I & R Report – June 2022
- B. I & R Report – July 2022
- C. I & R Report – August 2022

I & R Summary Report June 2022

In the month of June 2022, we received a total of 131 calls with an increase of new resources. Callers (Summer school vacation) seeking city activities for children, as well as daycare. Transportation remains the highest number of calls from the community and housing for single older adults.

Housing (15.04%)

- TSA Properties
- Housing Rights Center (HRC) Directory
- Los Angeles Community Development Authority (LACDA)
- LINC Housing
- The Whole Child
- School Districts
- Dept of Public Social Services Housing - CalWorks & General Relief (GR)

Senior Transportation: (27.64%)

- City Dial-A-Ride
- County Dial-A-Ride
- ACCESS
- Los Angeles County Metropolitan Transportation Authority (LA Metro)
- Health Plan (Some offer transportation for medical appointments only)

Benefits: (16.07%)

- SASSFA (Senior Services)
- Health Insurance Counseling & Advocacy Program (HICAP)
- In-Home-Support-Services (IHSS)
- Veterans Admin
- Dept of Public Social Services (DPSS) CalFresh (Appointments at Parnell)
- Dept of Public Social Services (DPSS) Housing

City/County Services: (22.03.%)

- COVID Testing (Home)
- Summer activities (Lunch programs, day camp, etc)
- Transportation
- AARP Driver Safety Program (Course at Parnell Park - Aug & Oct 2022)
- Support Groups (Women – Parnell Park)
- YMCA
- Options Childcare

Legal: (19.22%)

- Bet Tzedek
- Legal Aid Foundation of Los Angeles
- HICAP
- HRC
- Community Legal Services
- Christian Legal of Los Angeles

I & R Summary Report July 2022

In the month of July 2022, we received a total of 224 calls with an increase of DAR transportation for the city. Transportation had the highest percent of callers due to the new company changes. A new area of calls requesting assistance is debt collections, loans, and credit cards. Calls for homeless and Covid related issue was another area of need from the community for resources.

Housing-Seniors (15.18%)

- TSA Properties
- Housing Rights Center (HRC) Directory
- Los Angeles Community Development Authority (LACDA)
- LINC Housing

Senior Transportation: (44.20%)

- City Dial-A-Ride
- County Dial-A-Ride
- ACCESS
- Los Angeles County Metropolitan Transportation Authority (LA Metro)
- Health Plan (Some offer transportation for medical appointments only)

Benefits: (3.58%)

- SASSFA (Senior Services)
- Health Insurance Counseling & Advocacy Program (HICAP)
- In-Home-Support-Services (IHSS)
- Veterans Admin (Homeless)
- Dept of Public Social Services (DPSS) Homeless

City/County Services: (28.57%)

- COVID Testing (Home)
- Los Angeles Homeless Services Authority (LASHA)-Homeless
- Whittier First Day (Homeless)
- Dept of Mental Health (Homeless)
- Transportation
- Community Resource Center (Utilities)

Legal: (7.14%)

- Bet Tzedek (Trust & Wills)
- Legal Aid Foundation of Los Angeles (Social Security Benefits)
- Loyola Center for Conflict Resolution (Mediation)
- Los Angeles County Consumer & Business Affairs (Mediation)
- Christian Legal of Los Angeles (Trust & Wills)

I & R Summary Report August 2022

In the month of August 2022, we received a total of 139 calls. Received calls seeking information for tax preparation assistance and callers still seeking help with Covid home visits for vaccine. We continue to get calls for senior services and transportation. There was a small reduction of seniors seeking housing.

Housing-Seniors (10.79%)

- TSA Properties
- Housing Rights Center (HRC) Directory
- Los Angeles Community Development Authority (LACDA)
- LINC Housing

Senior Transportation: (41.73%)

- City Dial-A-Ride
- County Dial-A-Ride
- ACCESS
- Los Angeles County Metropolitan Transportation Authority (LA Metro)
- Health Plan (Some offer transportation for medical appointments only)

Benefits: (17.99%)

- SASSFA (Senior Services)
- In-Home-Support-Services (IHSS)
- Meal on Wheels (Food Program)
- Social Security Admin (Retirement and Disability)

City/County Services: (12.23%)

- COVID Testing (Home)
- Whittier Public Health Dept (Covid)
- Southern Ca Edison & Gas Co (Utility)
- Salvation Army (Utilities)
- Transportation
- Community Resource Center (Utilities)

Legal: (4.32%)

- Legal Aid Foundation of Los Angeles (Social Security Benefits)
- Bet Tzedek (Trust & Wills)
- Veterans Administration (Trust & Wills and Traffic Tickets)
- Christian Legal of Los Angeles (Trust & Wills)



Agenda Report

Social Services Commission

Date: September 6, 2022

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: 2023 Whittier Scholarship Program-Sponsored by Athens Services and Republic Services

RECOMMENDATION

Review and approve the 2023 Whittier Scholarship Program application.

BACKGROUND

Included in the contract service agreements with Athens Services and Republic Services, is the requirement of a Scholarship program for students that are Whittier residents within one of the service providers' areas. Annually, the Social Services Commission reviews the criteria for the program prior to distribution.

DISCUSSION

Staff will present the 2023 Scholarship program criteria for review and approval (Attachment A). This year there are five scholarships of \$500 each for college-bound students living in the Athens services area and four scholarships of \$500 each for college-bound students living in the Republic Services area. Each year staff contact the Student Counselors at each local High School and ask them to forward the application form to their students to promote the scholarship opportunity.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 3: Maintain and Enhance Quality of Life

Goal 4: Transparent and Open Government

ATTACHMENTS

A. 2023 Scholarship Program Criteria



2023 WHITTIER SCHOLARSHIP PROGRAM
SPONSORED BY ATHENS SERVICES AND REPUBLIC SERVICES

Scholarship Criteria and Essay Writing Details:

Theme:

XXX

Deadline:

The due date for submission is XXX and must be submitted online or emailed to [email]. See Submission Guidelines for details on how to submit.

Eligibility:

The essay contest is open to college-bound graduating high school seniors. Applicants must be a resident of the City of Whittier, location of high school is not used as an eligibility factor. Students living in the **unincorporated Los Angeles County areas of Whittier or outside the City of Whittier City limits are ineligible.**

Scholarship Awards:

- Five (5) \$500 individual scholarships will be awarded to five (5) recipients living in **Athens Services'** service area.
- Four (4) \$500 individual scholarships will be awarded to four (4) recipients living in **Republic Services'** service area.
- Winners will be notified by XXX
- Winners will be invited to either a reception at City Hall, 13230 Penn St., or receive a package in the mail to be recognized and presented with the scholarship check.

Writing Guidelines:

Essays must be 400 to 500 words in length, typed, double-spaced, 12-point font, and follow MLA formatting. Facts and quotations should be appropriately cited either in the body of the essay or in footnotes using MLA citing format. Entries must be original, unpublished essays written by the contestants.

Submission Guidelines:

Please submit only one essay per student. If selected to receive a scholarship, a picture will be included as part of our media campaign. By submitting a photo, the applicant grants permission to the City of Whittier to use the photograph for advertising purposes.

Please submit your entry and photograph via the Google Forms link **OR** Email with the subject "Scholarship Essay". Include your essay as an attached document.

Following MLA formatting, heading needs to include the following information in the order presented:

- Student's Full Name and Name of Legal Guardian
- Email Address and Contact Number
- Home Address
- School Name and Grade Level
- Name of the Trash Hauling Service Provider (either **Athens Services** or **Republic Services**)

Selection of Scholarship Recipients:

The City of Whittier's Social Services Commission will evaluate the essays. Essays will be judged with no identifying information available to the judges. Decisions by the judges are final.

Essays will be evaluated based on:

- Creativity
- Demonstrated passion for the environment
- Inclusion of local sustainability ideas
- Practical examples for implementation on your school campus
- Adherence to MLA formatting
- Use of sources and correct citations
- A vision for the future

Essay Topic:

XXX

If you have any question, please contact the Parks, Recreation, and Community Services Department at (562)567-9400.

2023 Whittier Scholarship Program

Essay submission form. Essays must be submitted by XXXXX, by 3:00 PM

*Required

1. Student's Name *

2. Legal Guardian's Name *

3. Email Address *

4. Phone Number *

5. Home Address *

6. School Name and Grade Level *

7. Essay Upload *

Files submitted:

This content is neither created nor endorsed by Google.

Google Forms



Agenda Report

Social Services Commission

Date: September 6, 2022

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Volunteer of the Year

RECOMMENDATION

Review and recommend details for the 22/23 Volunteer of the Year Award Application.

BACKGROUND

Annually, the Social Services Commission hosts the City's Volunteer of the Year program. The Commission prepares a "Call for Nominations," reviews the nominations received, selects the recipients for awards, and hosts the Award Ceremony.

DISCUSSION

Staff prepared the following criteria for applications:

Volunteer Recognition

Volunteer Recognition awards are presented annually to outstanding individuals who have gone above and beyond in giving to the Whittier community. Nominees devote their time, talent, and expertise on a volunteer (non-paid) basis to local non-profit groups. Whittier is known for its strong volunteer ethic, and to date, more than 200 volunteers have been honored. They include representatives from non-profit social service agencies, youth groups, schools, service clubs, and business volunteer groups.

How to Nominate This Year

Complete the Award Nomination form and, in two pages or less, explain why you believe this volunteer deserves to be recognized for their services. Include a description of the volunteer's service and its impact on the organization and the community at large. Submissions may include photographs, videos, and/or brochures of the organization. Submitted items will not be returned. Emailed documents or video files are preferred.

Please note: Volunteer service hours must have been performed in the City of Whittier, for an organization serving the community at large. Volunteers do not need to be city residents. Religious, fraternal, City employees, City Commissioners, and professional groups providing services only to their members are not eligible for nomination. Past recipients are not eligible.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

FISCAL IMPACT

There is no fiscal impact associated with this report.

ATTACHMENTS

A. Volunteer of the Year Application



PRESENTED BY THE WHITTIER
SOCIAL SERVICES COMMISSION

WHITTIER VOLUNTEER OF THE YEAR

vol•un•teer

/,vālən'tir/

agent of change

CALL FOR NOMINATIONS

For the service year of XXXX

Volunteer Recognition Awards are presented annually to outstanding individuals who have gone above and beyond in giving to the Whittier community.

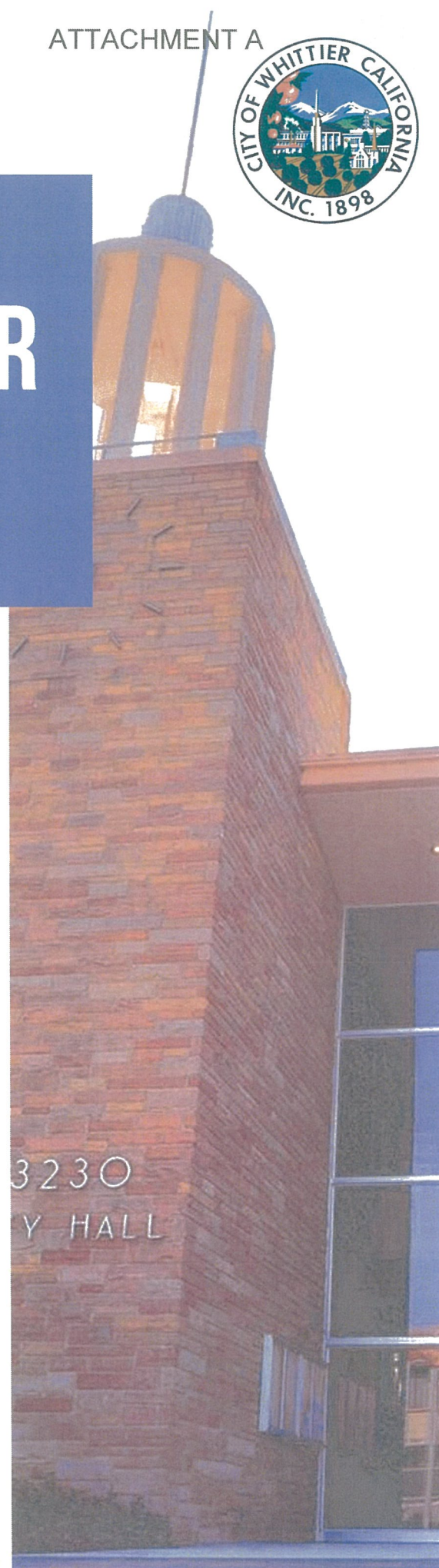
Application to nominate your outstanding volunteer of the year can be found at www.cityofwhittier.org or by scanning the QR code. For more information call (562)567-9400.

Applications are due:

DATE and TIME

3 of 8

3230
Y HALL



Whittier Volunteer Recognition Program

Presented by the City of Whittier Social Services Commission

VOLUNTEER RECOGNITION:

The Volunteer Recognition awards are presented annually to outstanding individuals who have gone above and beyond in giving to the Whittier community. Nominees devote their time, talent, and expertise on a volunteer non-paid basis to local non-profit organizations. Whittier is known for its strong volunteer ethic, and to date, more than 200 volunteers have been honored. They include representatives from non-profit social service agencies, youth groups, schools, service clubs, and business volunteer groups.

ELIGIBILITY FOR VOLUNTEER RECOGNITION NOMINEES:

Please note: Volunteer service hours must have been performed in the City of Whittier during 2021. Volunteers do not need to be city residents. Religious, fraternal, city employees, city commissioners, and other professional groups providing services only to their members are not eligible for nomination. Past recipients are eligible this year.

HOW TO NOMINATE:

To nominate that special person(s) in your organization, you just need to complete the Award Nomination form. Please include a description of the volunteer's service and its impact on the organization, and the community at large. Submissions may include photographs, video files (no longer than two minutes), scrapbooks, or brochures of the organization. Submissions will not be returned.

Nominations forms can be filled out using the PDF application and submitted via email to pbs@cityofwhittier.org or can be filled out using Google Forms: docs.google.com/forms. Video file submission are accepted.

Applications due by: DATE by TIME

If you have any questions, contact the Parks, Recreation and Community Services Department at (562) 567-9400.

Volunteer of the Year Nomination Form

VOLUNTEER RECOGNITION:

The Volunteer Recognition awards are presented annually to outstanding individuals who have gone above and beyond in giving to the Whittier community. Nominees devote their time, talent, and expertise on a volunteer non-paid basis to local non-profit organizations. Whittier is known for its strong volunteer ethic, and to date, more than 200 volunteers have been honored. They include representatives from non-profit social service agencies, youth groups, schools, service clubs, and business volunteer groups.

ELIGIBILITY FOR VOLUNTEER RECOGNITION NOMINEES:

Please note: Volunteer service hours must have been performed in the City of Whittier during 2021. Volunteers do not need to be city residents. Religious, fraternal, city employees, city commissioners, and other professional groups providing services only to their members are not eligible for nomination. Past recipients are eligible this year.

HOW TO NOMINATE:

To nominate that special person(s) in your organization, you just need to complete the Award Nomination form below. Please include a description of the volunteer’s service and its impact on the organization, and the community at large.

Applications are due:

XXX by 3:00 PM

*Required

Nominating Agency Details

1. Submitting Agency Name *

2. Agency Address *

3. Contact Name *

4. Contact Phone Number *

5. Contact Email Address *

Nominee Information

6. Nominee Name *

7. Contact Phone Number *

8. Contact Email Address *

9. Name of agency Nominee supported in 2021 *

10. Nominee Job Title (if applicable)

11. Total number of hours served as a volunteer for this agency in 2021 *

12. Frequency of service in 2021 *

Mark only one oval.

- Daily
- Weekly
- Monthly
- Ad hoc
- Other: _____

13. Overall length of time they have served their agency *

Mark only one oval.

- 0-1 year
- 2-5 years
- 6-10 years
- 11-15 years
- 15-20 years
- 20+ years

14. Describe the reasons for nominating this individual *

15. If you would like to submit more information about the nominee or the agency please attach a PDF

Files submitted:

16. If you would like to submit a video file to support this application please attach a file

Files submitted:

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