Social Services Commission Meeting Agenda Announcement

On March 12, 2020, Governor Newsom issued Executive Order No. N-25-20, which allows Brown Act Body members to attend meetings telephonically. Please be advised that some, Whittier Social Services Commissioners may attend this meeting telephonically.

Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments minutes may be reduced if at their discretion a surplus of public speakers is present at the meeting.

To submit Public Comments/Questions:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400
- Live Audio via Zoom: Only those members of the public who have 'raised their hand' on Zoom will be in the queue for speaking.
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

To view live meetings remotely:

- Video and audio: https://zoom.us/j/96391049442
 Use 'Raise Hand' feature
- Audio only: Dial (669) 900-9128 (Meeting ID: 963 9104 9442)
 Press *9 to 'Raise Hand' and then *6 to unmute yourself when prompted

Please submit email comments by 5:30 p.m. on the date of the meeting to ensure Social Service Commissioners receive and have time to review them. All emails received by 5:30 p.m. are forwarded to the Commission. Emails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

AGENDA CITY OF WHITTIER SOCIAL SERVICES COMMISSION COUNCIL CHAMBERS, 13230 PENN STREET MAY 2, 2023, 6:30 PM

1. CALL TO ORDER

2. ROLL CALL

Commissioner Kathleen McDonnell Commissioner Carlos Illingworth Vice-Chair Jose Luevano Chair Irene Muro

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION - YOUTH SERVICES AND SPECIAL EVENTS

5. PUBLIC COMMENTS

The public is invited to address the Social Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:30 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:30 p.m. are forwarded to the Commission. Emails and voicemails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

6. STAFF REPORTS

6.A. APPROVAL OF MINUTES

Recommendation: Approve the Minutes of the Regular Meeting of April 4, 2023.

6.B. INFORMATION AND REFERRAL REPORTS

Recommendation: Receive and file the Information and Referral Report for April 2023.

6.C. SOCIAL SERVICES GRANT FUNDING PROGRAM

Recommendation: Discuss and recommend changes to the Social Services Grant Funding program.

7. SECRETARY COMMENTS

8. COMMISSION MEMBER COMMENTS/CONFERENCE REPORTS

9. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the Parks, Recreation and Community Services Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and the East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Commission within 72 hours of the Social Services Commission meeting are available for public inspection in the Parks, Recreation and Community Services Department Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de recreación y Parques al Servicio a la Comunidad de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión el Departamento Parques Recreación y Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Comisión de Servicios Sociales están disponibles para inspección pública en el Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 28th day of April 2023.

/s/ Roxanne Gonzalez

Roxanne Gonzalez, Administrative Secretary



Agenda Report Social Services Commission

Date: May 2, 2023

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of April 4, 2023.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the Minutes for Commission approval.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. Minutes of the Regular Meeting of April 4, 2023

MINUTES CITY OF WHITTIER SOCIAL SERVICES COMMISSION SPECIAL MEETING WHITTIER CITY HALL, 13230 PENN STREET APRIL 4, 2023 – 6:30 P.M.

1. CALL TO ORDER:

The regular meeting of the Social Services Commission was called to order at 6:37 p.m. on April 4, 2023.

2. ROLL CALL

PRESENT: Carlos Illingworth, Commissioner

Kathleen McDonnell, Commissioner

Jose Luevano, Vice-Chair

ABSENT: Irene Muro, Chair

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation, and Community Services Margo Diamond, Management Analyst I Roxanne Gonzalez, Administrative Secretary Janet Rivera, Information and Referral Specialist

3. PLEDGE OF ALLEGIANCE

Secretary Santana led the Pledge of Allegiance.

4. PUBLIC COMMENTS

There were no public comments.

5. STAFF REPORTS

5. A. Approval of Minutes

It was moved by Commissioner McDonnell, seconded by Commissioner Illingworth, and carried by a unanimous vote to approve the regular meeting minutes on April 4, 2023.

5. B. Information and Referral Reports

Information and Referral Specialist Rivera stated 275 calls were received in the month of April. She added that staff continues to receive tax preparation and Dial-A-Ride calls. Other calls received pertain to senior housing calls for both City and County, veteran services, and home repairs due to the rainy weather. We were able to extend tax assistance for two additional weeks to allow us to

assist more seniors with tax preparation. Senior Services also hosted a Transportation Resource Fair. Vice-Chair Luevano asked if staff had received gas utility complaints about their bill increase. Specialist Rivera responded that we hand and recommend callers contact their utility service provider, who can inform homeowners of programs available or organizations that can assist with the bill. There are home improvement grants that can help customers with their accounts. Commissioner McDonnell asked if a citizen cannot afford to pay for their groceries due to high utility bills, are citizens referred to programs like SNAP. Specialist Rivera stated that we connect citizens to programs like CalFresh, SNAP, food banks, interfaith food centers, churches, and other organizations offering food assistance programs.

It was moved by Commissioner Illingworth, seconded by Commissioner McDonnell, and carried by a 3-0 vote to receive and file the information and referral reports for March 2023.

5. C. 2023 Whittier Scholarship Program-Sponsored by Athens and Republic Services

The Commission discussed Aidan Chaidez's essay submission. Vice-Chair Luevano stated that the composting steps listed in the essay were reasonable and that the idea of composting in backyards was also clever. He asked how many applications the Commission could move forward for Athens. Secretary Santana responded that the Commission could forward five scholarship applicants for Athens Services and three for Republic Services. Vice-Chair Luevano stated he would like to move Aidan Chaidez's submission forward. Commissioner Illingworth said he would have liked to have seen more citations across the board, but good ideas were proposed to promote local composting and recycling. Commissioner Illingworth stated he would like to move the submission forward. Commissioner McDonnell noted that she liked their concept of a local community compost bin and training sessions. She supports moving the submission forward. Aidan Chaidez's scholarship essay submission will be moved forward.

Secretary Santana introduced the second essay by Emily Aragon. Commissioner McDonnell stated that she liked the idea that the student said that residents would get a discount on their waste bill after completing one year of participation because it is a huge incentive. She liked the idea of partnering with the students and creating a composting hub in Whittier. She added that starting involvement at the high school level is great because they are a very passionate group that has come to realize they are the ones who will inherit the environment. She stated that she would like to move this essay submission forward. Commissioner Illingworth supports moving the submission forward and finds it important when we get the youth involved. Vice-Chair Luevano supports moving the essay submission forward. Emily Aragon's scholarship essay submission will be moved forward.

Secretary Santana introduced the third essay by Noah Cortes. Commissioner Illingworth thought the essay well organized and liked the idea of using

social media because that is how teens communicate. Commissioner McDonnell stated that she liked how they thought the program through by the extent of needing frequent pickups in the summer. The student sees a problem and addresses it. She also liked the education components and the different phases, including that residents will be given a 10-gallon compost bin for their household if they attend a workshop. She supports moving the submission forward. Chair Luevano recommends moving the submission forward. Noah Cortes's scholarship essay submission will be moved forward.

Secretary Santana asked the Commission what applications they would like to move forward for Republic Services. The Commission discussed Evan Nasser's essay submission. Vice-Chair Luevano stated that the essay stood out to him because the student discussed educating teens and changing the behavior of adults. He supports moving the submission forward. Commissioner McDonnell acknowledged the poem in the essay and supports moving the essay submission forward. Commissioner Illingworth stated that he liked how the student mentioned SB133's new law in relation to the prompt. He supports moving the essay submission forward. Evan Nasser's scholarship essay submission will be moved forward.

Secretary Santana introduced the second essay submitted by Kristen Advincula. Commissioner McDonnell stated that she liked the idea of connecting with younger residents via social media, and that food waste is discussed as a valuable resource. She supports moving the essay submission forward. Vice-Chair Luevano stated that he supports moving the essay forward. He said that he liked how the student wrote about educating the residents and building excitement around composting. Commissioner Illingworth supports moving the essay submission forward. Kristen Advincula's scholarship essay submission will be moved forward.

Essay number three submitted by Lucas Gallegos was introduced to the Commission by Secretary Santana. Commissioner McDonnell liked the idea of having pictures and descriptions on the bins and how specific the student got about educating the public. The student also included measurable goals as well. She supports moving the essay submission forward. Commissioner Illingworth liked that the educational materials would be provided in both English and Spanish as well and that they would share updates on the progress of the program. He supports moving the essay submission forward. Vice-Chair Luevano supports moving the essay submission forward. Lucas Gallegos's scholarship essay submission will be moved forward.

It was moved by Commissioner Illingworth, seconded by Commissioner McDonnell, and carried by a 3-0 vote to move all scholarship submissions forward.

5. D. COVID-19 Non-Profit Recovery Grant Applications FY 2022-23

Secretary Santana discussed the cumulative average scores administered by the Commission, which ranked the agencies as follows:

- 1. Boys and Girls Club
- 2. Whittier Area Literacy Council
- 3. LA. CADA
- 4. Whittier Historical Society
- 5. St. Mary of the Assumption Catholic Church
- 6. Whittier Area First Day
- 7. SPIRITT Family Services
- 8. Nehemiah Project LA, Inc.
- 9. YMCA of Greater Whittier
- 10. Women's and Children's Crisis Shelter
- 11. REACH
- 12. Regency Church
- 13. The Ozzy Foundation
- 14. The Whole Child
- 15. CAPC, Inc.
- 16. Cross Point Christian Church

Vice-Chair Luevano asked if we are determining to fund the average scores. Commissioner McDonnell asked if the proposed allocation is based on the average amount. Secretary Santana stated the amounts are averaged out to provide a starting point for the Commission. She added that the averages are provided based on the Commission's recommendations. She continued that the Commission could decide to allocate funding differently. Commissioner McDonnell noted that the Commissioners agreed on funding for two agencies, the Boys and Girls Club and L.A. CADA. The Commission recommended funding the Boys and Girls Club at \$20,000 and L.A. CADA at \$15,000.

Secretary Santana directed the Commission's attention to the Whittier Historical Society, another agency the Commission agreed on. Vice-Chair Luevano asked if they should recommend funding the average amount. The Commission recommended funding the Whittier Historical Society \$26,620.

Vice-Chair Luevano recommended discussing the agencies that were recommended not to fund. He began with the Cross Point Christian Church. He recommended not funding them because their application was incomplete. Commissioner Illingworth stated that the application proposed funding the church as opposed to a program or project. Commissioner McDonnell initially recommended funding the church because she was impressed by the fact that both pastors went without income during the pandemic. She looks at what agencies are doing, like taking cuts themselves. She added that although they were all over the board, the church provided food to the community during the pandemic, which was a need. Vice-Chair Luevano listed the missing documentation from their application. However, he would be willing to reconsider.

Commissioner McDonnell stated that she was confused by the statement of adverse conditions because some agencies stated there were no findings, and others submitted letters stating there were no adverse findings. She asked if

the agencies received an explanation as to what they needed to do for that form. Secretary Santana stated that the agencies needed to show that COVID-19 affected them negatively. ARPA requirements state that agencies must show an adverse effect. She continued that agencies were required to show the extreme impact on their agency's ability to serve and how they are bouncing back from that adverse effect. Commissioner McDonnell stated that the agency did not explain or show any adverse effect. Secretary Santana stated the agencies were supposed to show they were seriously in need of funds to regroup after those adverse conditions they suffered, and this is a way they are going to get back on track.

Vice-Chair Luevano stated that Cross Point Church did not submit that they have operated for three years in Whittier. He added that there was some information provided, but he thinks they were in transition during year one into the church. Commissioner Illingworth added he also recommended to not fund because of the incompleteness of the application. Commissioner McDonnell stated she is comfortable not funding Cross Point Church but would like to provide feedback. She stated that although she would have liked to provide support, their application was all over the place. The Commission recommended to not fund Cross Point Church.

Vice-Chair Luevano initially recommended not funding Regency Church because they were missing a statement indicating that they did not need to file taxes. He added he is willing to reconsider. Commissioner Illingworth stated that he scored Regency Church lower because they did not address the negative impact of the pandemic and their ability to complete the program within 12 months. Commissioner McDonnell stated that the church took measures to cut back before cutting down its services. Commissioner McDonnell recommended funding Regency Church at \$5,000. The Commission recommended funding Regency Church at \$5,000.

Commissioner McDonnell initially recommended not funding the YMCA of Greater Whittier because of the amount they requested. She added that the funding available was the same as their ask, which she understands is necessary from a fiduciary standpoint. Commissioner McDonnell asked if a budget was submitted. Vice-Chair Luevano stated that he recalled them discussing their budget in the application. Commissioner McDonnell asked for the average funding amount calculated. Secretary Santana stated that the average amount calculated totaled \$13,586.67. Commissioner McDonnell asked if the agency requested \$250,000 would \$13,586.67 get them to their goal or potentially sit untouched until the goal was met. The Commission recommended not funding the YMCA of Greater Whittier.

The Commissioners began to discuss how much to fund REACH. Vice-Chair Luevano asked whether the application required agencies to be headquartered in Whittier. Secretary Santana stated yes, agencies are required to be headquartered in Whittier to qualify for funding. Vice-Chair Luevano stated that he noticed two agencies were not headquartered in Whittier. Secretary Santana stated that the agencies not headquartered in Whittier do not qualify for funds.

If the agency is headquartered in Santa Fe Springs, then it must request funding from that city. L.A. CADA and REACH do not meet the headquarters requirement and will not be considered for funding.

The Commission recommended funding Whittier Area Literacy Council \$7,440. Commissioner McDonnell stated that they are a great organization operated by retired teachers and volunteers. Their work has helped raise the children's reading scores.

Commissioner Illingworth recommended funding St. Mary of the Assumption Catholic Church \$16,000. Vice-Chair Luevano stated that he is comfortable funding the church. He added that he liked their application and provided significant documentation to show proof of operational history. Commissioner McDonnell stated that they made cuts to various sites to keep their food program open. The Commission recommended funding St. Mary of the Assumption Catholic Church \$16,000.

The Commission recommended funding Whittier Area First Day \$50,000. The Commission recommended funding SPIRITT Family Services \$25,000. The Commission recommended funding Nehemiah Project LA, Inc. \$25,000. Commissioner Illingworth commented he was concerned about the Women's and Children's Crisis Shelter's ability to complete the work in 12 months otherwise, it was a good application. The Commission recommended funding Women's and Children's Crisis Shelter \$10,000.

Commissioner McDonnell initially recommended not funding The Ozzy Foundation because she was trying to make the numbers work and knew they had received funding from the Social Services Grant Funding Program. She stated that she was open to funding them because the need for their services is great. Commissioner Illingworth added that The Ozzy Foundation services a niche part of the community. The Commission recommended funding The Ozzy Foundation \$2,500.

Commissioner McDonnell stated she was concerned that The Whole Child did not provide a breakdown of their budget, but they are a strong organization. Commissioner Illingworth recommended funding The Whole Child \$10,000. Vice-Chair Luevano suggested recommending funding for other agencies and revisiting The Whole Child.

Vice-Chair Luevano stated that CAPC, Inc. did not provide a clear goal or trackable mechanism. He stated he would be comfortable funding the agency with \$10,000. Commissioner McDonnell commented that the agency is undergoing changes. The Commission recommended funding CAPC, Inc. \$10.000.

The Commission revisited the Whittier Historical Society and recommended funding them \$29,040. The Commission revisited St. Mary of the Assumption Catholic Church and recommended funding them \$ 19,200. The Commission revisited Whittier Area First Day and recommended funding them \$60,000. The

Commission revisited SPIRITT Family Services and recommended funding them \$35,000. The Commission revisited Nehemiah Project LA, Inc., and recommended funding them \$41,000. The Commission revisited the Whole Child and recommended funding them \$10,000. The Commission revisited the Women's and Children's Crisis Shelter and recommended funding them \$10,820.

It was moved by Commissioner Illingworth and seconded by Commissioner McDonnell, and carried by a 3-0 vote to move forward with the funding recommendations for the COVID-19 Recovery Grant Funding Program.

6. SECRETARY'S COMMENTS

Secretary Santana stated that Students Run Whittier is now open through May 25. She added the Public Safety Expo and Kiddie-K Fun Run will return on May 20th. Spring swim lesson registration opens on April 17. Kid's Sports Night will provide an opportunity for kids to have fun. We will be hosting a Keep Whittier Prettier Clean-up Day Pop-up event on April 22, at Murphy Ranch Trailhead, Palm Park Trailhead, and Hellman Park Trailhead. The rubber duck races will return this May Youth Services Day Camp registration opens on April 24, at 9:00 a.m., and Summer WYN Club registration opens on May 1, 2023.

During this year's Budget Study session, we will present updated Social Services Grant Funding Guidelines and criteria to City Council. We would like the Commission to provide suggestions for the application at the next regular meeting. Secretary Santana stated that we will ask the Commission what kind of questions would be more relevant to ask and whether there should be a focus.

Secretary Santana thanked the Commission for evaluating all the Social Services Grant program funding applications, as it is time-consuming. Vice-Chair Luevano asked when Commissioners will receive the Volunteer of the Year script. Secretary Santana stated that we will send out the script as soon as possible.

7. COMMISSIONERS' COMMENTS

Vice-Chair Luevano thanked everyone.

8. ADJOURNMENT

The meeting was adjourned at 7:47 p.m.	
Approved and adopted by the Social Services Commission on	
Virginia Santana, Secretary	



Agenda Report Social Services Commission

Date: May 2, 2023

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Information and Referral Reports

RECOMMENDATION

Receive and file the Information and Referral Report for April 2023.

BACKGROUND

None.

DISCUSSION

Staff prepared the Information and Referral report and hereby submits the report for Commission's review. The report will provide a summary of the calls for service, the information presented, and a summary of any local events or trainings offered to residents (Attachment A).

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. I & R Report – April 2023

I & R Summary Report April 2023

In the month of April 2023, we received a total of 210 calls. High incoming calls for tax preparation and Dial-A-Ride. Continued to get calls for senior housing and services provided by the city and county. Received a couple of calls for Covid vaccine for homebound individuals.

Taxes: (34.29%)

- SASSFA
- Mexican American Opportunity Foundation
- Dept of Public Social Services (DPSS)
- VITA Locations Info Line
- AARP Location Info Line
- Tax Assistance Center (El Monte)

City/County Services: (11.43%)

- Adult Protective Services (APS)
- City of Whittier, Habitat for Humanities, L.A. Community Development Authority (Home Repairs)
- CalFresh (DPSS and Community Resource Center)

Utilities: (1.90%)

- Southern California Edison
- The Gas Company
- Community Resource Center

Housing: (7.62%)

- TSA Properties (Seniors)
- Los Angeles Community Development Authority (LACDA)
- LINC Housing (Seniors)
- TSA Properties (Seniors and Families)
- Safe Home Program (Adult Protective Services-APS)
- Housing Rights Center(HRC) Rental Directory

Senior Transportation: (30%)

- City and County Dial-A-Ride
- New Freedom Transportation
- ACCESS
- Health Plan (Some offer transportation for medical appointments only)

Covid: (1.43%)

• County of L.A. Public Health (Homebound)



Agenda Report Social Services Commission

Date: May 2, 2023

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation, and Community Services

Subject: Social Services Grant Funding Program

RECOMMENDATION

Discuss and recommend changes to the Social Services Grant Funding program.

BACKGROUND

The City of Whittier has supported local nonprofit agencies providing resources to the Whittier community through the annual Social Services Grant Funding process. The adopted budget includes \$176,516 from the General Fund to support local social service projects financially. The Social Services Commission annually reviews applications to provide recommendations to the City Council for distributing these funds. The opening of the Grant Program is made available through press releases and mailings to interested agencies. For the past several years, the criteria focus has been on agencies providing resources for persons experiencing homelessness, including providing housing and addressing the needs of families.

DISCUSSION

The Social Services Commission will review the Social Services Grant Funding Program and make recommendations for City Council's consideration.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

<u>ATTACHMENTS</u>

A. Current guidelines and grading criteria

Social Services Grant Funding Application - 2022/23

The Social Services Commission was established by the City Council to study and make recommendations regarding matters pertaining to the social services needs of the community. The City Council's philosophy is that the City should not provide direct social services, but utilize City funds to support social service agencies providing much needed services to our homeless community and to those agencies providing general social services to our community at-large.

To accomplish this goal, the Commission is now inviting non-profit organizations, with innovative ideas, to apply for funding in two separate focus groups. Total grant funds available: \$176,516.00 for the 2022/23 Fiscal Year.

Grant Award Focus Groups:

Focus Group #1: 75% or \$132,387.00 available to non-profit organizations who serve those who are experiencing homelessness, Whittier families or Individuals at risk, and/or Whittier families or individuals that are food insecure.

Focus Group #2: 25% or \$44,129.00 available to non-profit organizations who serve our Whittier residents with social service needs, other than those described in Focus Group #1.

Applicants should take special care to read all instructions before completing the attached application. Please carefully consider which funds you are applying for, to ensure alignment between your project/program and the intent of the focus group.

APPLICATION INSTRUCTIONS

All applications must be submitted via the Google Forms survey clickable link https://forms.gle/xxnKNeY8kyDXheuJ7 or a fillable PDF by Friday, October 21, 2022 at 3:00 p.m. for consideration for possible funding for the current 2022/23 fiscal year.

- Use the survey link when completing your request and upload files as appropriate.
- Incomplete applications may result in denial.
- Do not send excess information. Information submitted that was not requested will not be considered.
- An agency has the opportunity to apply to each focus group. A separate application, budget, and project description is needed for Focus Group 1 and Focus Group 2 project applications.
- Eligible projects for funding include speration; and capital expenses.

- Applicant agency must have a current 501(c)3 or 501(c)6, and in good standing.
- Please label each of your attachments with agency name and document name.
- There is no restriction on the dollar amount requested by each agency.
- Proposed projects must be completed by June 30, 2023.

If assistance is needed with technology to complete the application, please contact the City of Whittier Parks, Recreation and Community Services Department and a staff member will assist your agency.

Any questions, please contact us at (562) 567-9400.

A Non-Mandatory Q&A session will be held on Tuesday, September 27, 2022 at 2:00 PM. The Q&A session will be held via Zoom and in person at City Hall in the Council Chambers,13230 Penn Street, Whittier, CA 90602. Access the Q&A via the Zoom meeting link https://us06web.zoom.us/j/86021400373 (Meeting ID: 860 2140 0373) or call into the meeting by dialing 1 (720) 707-2699.

*Required

	Preliminary Information	
1.	Agency Name *	
2.	Agency Address *	
		_

3.	Agency Website *	
4.	Agency's Contact Name *	
5.	Contact Title *	
6.	Contact Email *	
7.	Contact Phone Number *	
8.	Head of Agency's Name & Title *	
9.	Do you provide services to the homeless of Mark only one oval.	ommunity in the City of Whittier?
	Yes (Focus Group #1) No (Focus Group #2) Other:	

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10.	Do you provide services to help families or individuals that are at risk or that are food insecure, in the City of Whittier?	*
	Mark only one oval.	
	Yes (Focus Group #1)	
	No (Focus Group #2)	
	Other:	
11.	Based upon the previous questions: Are you applying for Focus Group #1: available to non-profit organizations who serve our Whittier homeless community, Whittier families/individuals at risk, and/or Whittier families/individuals that are food insecure; or Focus Group #2: available to non-profit organizations who serve our Whittier residents with social service needs other than those described in #1? Please carefully consider which funds you are applying for, to ensure alignment between your project/program and the intent of the focus group.	*
	Mark only one oval.	
	Focus Group #1	
	Focus Group #2	
	Agency Information	
12.	Agency's Mission Statement Summary *	
		_
		_
13.	How long has your agency been in operation? *	
	5 of 17	

Non-profit status *
Mark only one oval.
501 (c)3
501 (c)6
Other:
Has your agency received any kind of support services or grants from the City of Whittier in the past?
Mark only one oval.
Yes
No
If yes, please list the year(s) and dollar amount(s) of previous successful grant funds with the City of Whittier.

18.	Indicate which, if any, support services your agency receives from the City of Whittier.
	Tick all that apply.
	CDBG Funds Low/Mod Housing Funds Reduced Rent
	Other:
19.	Describe current collaborations with other agencies. (write N/A if none). *
	Funding Request
20.	Title of your proposed project for 2022/23 FY *
21.	How much are you requesting for this project? (in dollars) *
22.	Total cost of your project? (in dollars) *

23.	What is your local match for the grant? *	
	Mark only one oval.	
	None (We are requesting the full cost of the project)	
	1-10% (We are adding up to 10% of our own funds to the total cost of the project)	
	11-25% (We are adding 11-25% of our own funds to the total cost of the project)	
	26-50% (We are adding 26-50% of our own funds to the total cost of the project)	
	51-75% (We are adding 51-75% of our own funds to the total cost of the project)	
	76-99% (We are adding 76-99% of our own funds to the total cost of the project)	
24.	Have you applied to other funding sources to help with this project? *	
	Mark only one oval.	
	Yes	
	◯ No	
25.	If yes, list other funding sources you have applied for or received and the corresponding dollar amounts for this project.	7

<u>2</u> 6.	your grant application.
27.	List what other avenues of revenue or what other types of financial support you agency has, or will use to sustain your project.
28.	Briefly describe the project. *
	500 words max.

29.	500 words max.
30.	Briefly describe the goals and objectives of the project. * 500 words max.

31. Please describe who will be served. *

Children up to 18 years of age		Most applicable	Somewhat applicable	Not applicable
People with physical disabilities People with mental health problems People with substance abuse problems Senior Low income familes/individuals Homeless Youth 18-24 years of age Families at risk	-			
People with mental health problems People with substance abuse problems Senior Low income familes/individuals Homeless Youth 18-24 years of age Families at risk	_			
People with substance abuse problems Senior Low income familes/individuals Homeless Youth 18-24 years of age Families at risk				
substance abuse problems Senior Low income familes/individuals Homeless Youth 18-24 years of age Families at risk				
Low income familes/individuals Homeless Youth 18-24 years of age Families at risk	substance abuse			
familes/individuals Homeless Youth 18-24 years of age Families at risk	Senior			
Youth 18-24 years of age Families at risk				
age Families at risk	Homeless			
	•			
Food Insecure	Families at risk			
	Food Insecure			

32.	How many City of Whittier residents will be served by this project? *	
	Mark only one oval.	
	1-10 residents	
	11-25 residents	
	26-50 residents	
	51-75 residents	
	76-100 residents	
	100-200 residents	
	200+ residents	
33.	What percentage of the total participants for this project will be City of Whittier residents?	*
	Mark only one oval.	
	100%	
	70-99%	
	50-69%	
	Less than 50%	
34.	If your grant request is only partially funded through this application process, will the program still be offered?	*
	Mark only one oval.	
	Yes	
	No	
	Other:	

35.	. Please describe how the project will be evaluated to measurable goals? *	
	Supporting Documents	Upload all supporting documents in the following section, including: 1. Proof of Non-profit status - 501(c)3 or 501(c)6 2. List of Board of Directors - Must include their city of residence and/or business 3. Previous year's IRS Form 990
	Checklist	4. Current Annual Operating Budget
		 Project Budget Two positive success stories from your agency in the past year.
36.	Attach proof of non-profit	status - 501(c)3 or 501(c)6 *
	Files submitted:	
37.	Attach copy of Board of Directors. * Including city of residence and/or business.	
	Files submitted:	
38.	. Attach a copy of the previous year's IRS Form 990. *	
	Files submitted:	
39.	Attach a copy of your current Annual Operating Budget. * Files submitted:	

40.	Submit a budget which is specific for this application's project that highlights the revenues and expenses. This enclosed budget should not be the same as your annual agency budget, submitted for an earlier questions. This budget is project specific to this application.	*
	Files submitted:	
41.	Upload two positive success stories from your agency in the past year in one document.	*
	Files submitted:	
42.	Please indicated that you have uploaded all required supporting documents. *	
	Tick all that apply.	
	Proof of non-profit status - 501(c)3 or 501(c)6	
	List of Board of Directors	
	Previous year's IRS Form 990	
	Annual Operating Budget	
	Project Budget	
	Two positive success stories from your agency in the past year.	

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Google Forms

Focus Group #1 - Social Services Grant Funding Score Sheet

* Indicates required question

Commissioner's name: *

Focus Group #1 Grant Funds Available: \$132,387.00

Application is complete with all questions answered and attachments included.(1 * is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					
Whittier Meals on Wheels			16 of	47	

Women's and Children's Crisis Shelter		

3. Questions answered clearly, appropriately, and completely. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					
Whittier Meals on Wheels			18 of	47	

Women's and Children's Crisis Shelter			

4. Organization provided a comprehensive budget and funding source plan. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					
Whittier Meals on Wheels			20 of	47	

Women's			
and			
Children's			
Crisis			
Shelter			

5. Organization shows a history and ability to provide services to residents. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					
Whittier Meals on Wheels			22 of	47	

Women's and Children's Crisis Shelter			

6. Demonstrated need for funds. Amount requested is justified to operate or help operate the program. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					
Whittier Meals on Wheels			24 of	47	

Women's and Children's Crisis Shelter			

7. Demonstrated need for program. Organization provided information regarding need for their service in the City of Whittier and their ability to meet the need. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					

Whittier Meals on Wheels			
Women's and Children's Crisis Shelter			

8. Organization works in collaboration with other agencies. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					
Whittier Meals on Wheels			28 of	47	

Women's and Children's Crisis Shelter			

9. Demonstrated need for project through percentage and number of Whittier residents served. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area Frist Day - Homeless Recovery					
Whittier Meals on Wheels			30 of	47	

Women's and Children's Crisis Shelter			

10. Demonstrated the project/organization's goals and objectives in measurable outcomes. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area Frist Day - Homeless Recovery					
Whittier Meals on Wheels			32 of	47	

Women's and Children's Crisis Shelter			

11. Demonstrated homelessness and food insecure related work. (1 is lowest and 5 is highest)

	1	2	3	4	5
Assistance League of Whittier					
Bridge of Faith					
CAPC, Inc.					
Interfaith Food Center					
L.A. CADA					
PIH Health Foundation					
SASSFA					
SPIRITT Family Services					
The Whole Child					
Whittier Area First Day - Access Window					
Whittier Area First Day - Homeless Recovery					
Whittier Meals on Wheels			34 of	47	

aı C C	omen's nd hildren' risis helter	s 🗌						
As		₋eague of	Whittier re	equested	\$16,200:	: How much t	unding do y	ou
Bri	dge of Fa	ith reques	sted \$10,0	00: How	_ much fun	ding do you	propose? *	
CA	APC, Inc. r	equested	\$10,000.	00: How I	much fund	ding do you ք	oropose? *	
	erfaith Foo	od Center	requeste	d \$45,000): How m	uch funding	do you	
L.A	A. CADA re	equested	\$20,000:	How mud	_ ch funding	g do you prop	oose? *	
	Health F	oundatio	n reguesta	1.045.00	00: How n	auch funding	do vou	

18.	SASSFA requested \$40,000: How much funding do you propose? *	
19.	SPIRITT Family Services requested \$28,986: How much funding do you propose?	*
20.	The Whole Child requested \$40,000: How much funding do you propose? *	
21.	Whittier Area First Day Coalition requested \$25,000 for their Access Window Project: How much funding do you propose?	*
22.	Whittier Area First Day Coalition requested \$50,000 for their Recovery from Homelessness Program: How much funding do you propose?	*
23.	Whittier Meals on Wheels requested \$4,500: How much funding do you propose?	*
24.	The Women's and Children's Crisis Shelter requested \$10,000: How much funding do you propose?	*

Focus Group #2 - Social Services Grant Funding Score Sheet

* Indicates required question

4	\sim			-1
1	Comm	1100	NAPAR'S	nama: 7
1.	COILLI	เมอะ		name: *

Focus Group #2 Grant Funds Available: \$44,129.00

Focus Group #2 - Social Services Grant Funding Score Sheet Application is complete with all questions answered and attachments included.(1 2. is lowest and 5 is highest) Tick all that apply. 1 2 3 4 5 Boys & **Girls Club** of Whittier **Center for** Health **Care Rights Community Legal Aid** SoCal Ozzy **Foundation SPIRITT Family Services** The Whole Child

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Women's and

Children's Crisis Shelter

YMCA of Greater Whittier 3.

Questions answered clearly, appropriately, and completely. (1 is lowest and 5 is highest) Tick all that apply. 1 2 3 4 5 Boys & **Girls Club** of Whittier **Center for** Health **Care Rights Community Legal Aid** SoCal Ozzy **Foundation SPIRITT Family Services** The Whole Child Women's and Children's **Crisis Shelter** YMCA of **Greater** Whittier

4. Organization provided a comprehensive budget and funding source plan. (1 is lowest and 5 is highest)

	1	2	3	4	5
Boys & Girls Club of Whittier					
Center for Health Care Rights					
Community Legal Aid SoCal					
Ozzy Foundation					
SPIRITT Family Services					
The Whole Child					
Women's and Children's Crisis Shelter					
YMCA of Greater Whittier					

 Organization shows a history and ability to provide services to residents. (1 is lowest and 5 is highest)

	1	2	3	4	5
Boys & Girls Club of Whittier					
Center for Health Care Rights					
Community Legal Aid SoCal					
Ozzy Foundation					
SPIRITT Family Services					
The Whole Child					
Women's and Children's Crisis Shelter					
YMCA of Greater Whittier					

6. Demonstrated need for funds. Amount requested is justified to operate or help operate the program. (1 is lowest and 5 is highest)

	1	2	3	4	5
Boys & Girls Club of Whittier					
Center for Health Care Rights					
Community Legal Aid SoCal					
Ozzy Foundation					
SPIRITT Family Services					
The Whole Child					
Women's and Children's Crisis Shelter					
YMCA of Greater Whittier					

7. Demonstrated need for program. Organization provided information regarding * need for their service in the City of Whittier and their ability to meet the need. (1 is lowest and 5 is highest)

	1	2	3	4	5
Boys & Girls Club of Whittier					
Center for Health Care Rights					
Community Legal Aid SoCal					
Ozzy Foundation					
SPIRITT Family Services					
The Whole Child					
Women's and Children Crisis Shelter					
YMCA of Greater Whittier					

8. Organization works in collaboration with other agencies. (1 is lowest and 5 is highest)

	1	2	3	4	5
Boys & Girls Club of Whittier					
Center for Health Care Rights					
Community Legal Aid SoCal					
Ozzy Foundation					
SPIRITT Family Services					
The Whole Child					
Women's and Children's Crisis Shelter					
YMCA of Greater Whittier					

9. Demonstrated need for project through percentage and number of Whittier residents served. (1 is lowest and 5 is highest)

	1	2	3	4	5
Boys & Girls Club of Whittier					
Center for Health Care Rights					
Community Legal Aid SoCal					
Ozzy Foundation					
SPIRITT Family Services					
The Whole Child					
Women's and Children's Crisis Shelter					
YMCA of Greater Whittier					

(i is lowes	st and 5 is	s highest)			
Fick all that app	oly.					
	1	2	3	4	5	_
Boys & Girls Club of Whittier						-
Center for Health Care Rights						
Community Legal Aid SoCal						
Ozzy Foundation						
SPIRITT Family Services						-
The Whole Child						
Women's and Children Crisis Shelter						-
YMCA of Greater Whittier						-

11. 10. Boys & Girls Club of Whittier requested \$10,000: How much funding do you propose?

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12.	Center for Health Care Rights requested \$10,000: How much funding do you propose?	*
13.	Community Legal Aid SoCal requested \$5,000: How much funding do you propose?	*
14.	The Ozzy Foundation requested \$4,200: How much funding do you propose?	
15.	SPIRITT Family Services requested \$20,000: How much funding do you propose?	*
16.	The Whole Child requested \$10,000: How much funding do you propose? *	
17.	The Women's and Children's Crisis Shelter requested \$10,000: How much funding do you propose?	
18.	YMCA of Greater Whittier requested \$15,000: How much funding do you propose?	