

Youth Sports Committee Meeting Agenda Announcement

In-Person Public Comment is now Available

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, Whittier Youth Sports Committee Members may attend this meeting telephonically.

Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments minutes may be reduced if at their discretion a surplus of public speakers is present at the meeting.

To submit Public Comments/Questions:

- Email: nduron@cityofwhittier.org
- Voicemail: (562) 567-9430
- Live Audio via Zoom: Only those members of the public who have 'raised their hand' on Zoom will be in the queue for speaking.
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

To view live meetings remotely:

- Video and audio: <https://us06web.zoom.us/j/89116904479>
Use 'Raise Hand' feature
- Audio only: Dial 1 (669) 444-9171 (Meeting ID: 891 1690 4479)
Press *9 to 'Raise Hand' and then *6 to unmute yourself when prompted
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

Please submit email comments by 5:00 p.m. on the date of the meeting to ensure Members receive and have time to review them. All emails received by 5:00 p.m. are forwarded to the Committee. Emails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
REGULAR MEETING
CITY OF WHITTIER
YOUTH SPORTS COMMITTEE
COUNCIL CHAMBERS, 13230 PENN STREET
JUNE 12, 2023, 6:00 PM**

1. CALL TO ORDER:

2. ROLL CALL:

Rudy Aldama, Whittier Area Youth Soccer
Joe Carrillo, Whittier Trojan Football
Freddie Lopez, Whittier Pony Baseball
Greg Minor, American Youth Soccer Organization
Adrian Napoles, Whittier Girls Softball
Ed Torrez, Whittier Aquatic Club
Bill Wood, National Junior Basketball
Christine Garibay, Whittier Little League & Murphy Ranch Little League, Vice Chair
Sergio Aguirre, President, Whittier Redskins Football, Chair
Robert Sera, Parks, Recreation, and Community Services Commissioner
Joe Westrup, Parks, Recreation, and Community Services Commissioner

3. PLEDGE OF ALLEGIANCE:

4. PUBLIC COMMENTS:

The public is invited to address Youth Sports Committee regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Committee cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

5. STAFF REPORTS:

5.A. Approval of Minutes

Recommendation: Approve the Minutes of the Regular Meeting of April 10, 2023.

5.B. Youth Affiliate Policy Updates

Recommendation: Review and discuss city parks and field usage for the sports affiliates with updates on improvements.

5.C. Parks Master Plan

Recommendation: Discuss and make recommendations to KTUA on the Parks Master Plan.

6. **COMMITTEE REPORTS:**
7. **PARKS, RECREATION AND COMMUNITY SERVICES COMMISSIONER COMMENTS:**
8. **PARKS, RECREATION AND COMMUNITY SERVICES STAFF COMMENTS:**
9. **COMMITTEE MEMBER COMMENTS:**
10. **ADJOURNMENT:**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Youth Sports Committee within 72 hours of the Foundation meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comité de deportes juveniles dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. 8 day of June 2023.

/s/ Nanette Palacios-Duron

Nanette Palacios-Duron, Interim Community Services Supervisor



Agenda Report

Youth Sports Committee

Date: June 12, 2023

To: Youth Sports Committee

From: Nanette Palacios-Duron, Community Services Supervisor

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of April 10, 2023.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the minutes for Committee's approval.

FISCAL IMPACT

There is no fiscal impact.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. Minutes of the Regular Meeting of April 10, 2023

**MINUTES
YOUTH SPORTS COMMITTEE
REGULAR MEETING
WHITTIER COMMUNITY CENTER, 7630 WASHINGTON AVENUE
APRIL 10, 2023 – 6:00 P.M.**

1. CALL TO ORDER

The regular meeting of the Youth Sports Committee was called to order at 6:00 p.m. in the Whittier Community Center, 7630 Washington Avenue, Whittier, California.

2. ROLL CALL

PRESENT: Isabel Adrianes, National Junior Basketball for NJB President
Blanca Aguirre, Whittier Redskins Football Secretary
Albert Richards, Murphy Ranch Little League Treasure
Rudy Aldama, Whittier Area Youth Soccer
Mike Gonzales, Whittier Girls Softball Vice President/UIC
Rosanna Danto, Whittier Pony Baseball
Hazel Torrez, Whittier Aquatic Club
Joseph Westrup, PRCS Commissioner
Robert Sera, PRCS Commissioner

ABSENT: Rocky Talua, Whittier Trojan Football
Freddie Lopez, Whittier Pony Baseball
Randy Brittsan, American Youth Soccer Organization
Adrian Napoles, Whittier Girls Softball
Ed Torrez, Whittier Aquatic Club
Bill Wood, National Junior Basketball
Christine Garibay, Murphy Ranch Little League, Vice Chair
Sergio Aguirre, President, Whittier Redskins Football, Chair

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation, and Community Services
Nanette Duron-Palacios, Community Services Coordinator
Ilda Whittle, Office Specialist III

3. PLEDGE OF ALLEGIANCE

Coordinator Duron-Palacios led the Pledge of Allegiance.

4. PUBLIC COMMENTS

No public comments were received.

5. STAFF REPORTS

5.A. Approval of Minutes

It was moved by Member Torrez and seconded by Member Aldama, to approve the minutes of the regular meeting of January 9, 2023.

5.B. City of Whittier and School District Updates

Secretary Santana discussed updates on existing projects and the Parks Master Plan. The department attempted to apply for a \$7.3 million dollar grant to renovate Parnell Park. To apply for the grant, we needed to collect community input. We were initially concerned with renovating the Parnell Park playground. After conducting a community survey during the pandemic, we received over 500 responses from the community asking for several amenities throughout the park. Several refinements have been made to the renovation plans for Parnell Park. Senator Archuleta gave us \$5 million dollars to renovate Parnell Park. Once the construction documents have been finalized, we will advertise a Request for Proposals for a contract company to conduct the work needed to renovate the park space. The ad hoc committee comprised of the Mayor, and Council Member Warner have provided input and reported updates on the project to the other Council Members.

The Murphy Ranch Little League Lighting Project was initiated by the Murphy Ranch Little League Board Members. The Murphy Ranch Little League advocated for the project to Assembly Member Lisa Calderon who provided the league with \$500,000 and the league fundraised \$100,000 to move the project forward. The design and construction documents have gone out to bid.

The York Field Storm Water Capture Project will change how the water will be captured and used underground. We have an opportunity to redesign the fields differently.

The Sierra Adult Education Center and Whittier Union High School District approved how to renovate their fields. Phase one will include the construction of an amphitheater. Congress Member Linda Sanchez provided \$750,000 to allow us to renovate the athletic fields. The school district wants to meet with AYSO and the City to discuss the athletic field renovations. Furthermore, the East Whittier City School District schools will undergo renovations. Hillview Middle School fields will be renovated to include a college-sized track field.

Council directed the department to create a Parks Master Plan. The project was awarded to KTUA. Secretary Santana asked committee members to complete the survey by scanning the QR code which will help us to gather input on what our parks need to meet the needs of our community.

Committee Member Gonzalez stated he is concerned about where their teams will play while fields undergo renovations. Secretary Santana stated there have been discussions on how sports teams will be impacted by the renovations. Committee Member Danto stated that the most successful master plans have been created when school districts have participated in the discussions. She

added that she is concerned that after fields are renovated sports teams will no longer be able to practice or use the fields. Secretary Santana stated that the City is working on maintaining Joint Use Agreements with the school districts.

Committee Member Gonzalez asked if the committee would receive an update after the meeting between the City and the district. Secretary Santana stated after their meeting with East Whittier City School District an update will be provided to the Committee.

The Committee unanimously decided to receive and file the City and School District Updates.

6. COMMITTEE REPORTS

None.

7. PARKS, RECREATION AND COMMUNITY SERVICES COMMISSIONER

COMMENTS

None.

8. PARKS, RECREATION AND COMMUNITY SERVICES STAFF COMMENTS

None.

9. COMMITTEE MEMBER COMMENTS

None.

10. ADJOURNMENT

Coordinator Duron-Palacios adjourned the meeting at 7:06 P.M.

Approved and adopted by the Art in Public Places Advisory Committee on _____.

Virginia Santana, Secretary



Agenda Report

Youth Sports Committee

Date: June 12, 2023

To: Youth Sports Committee

From: Nanette Palacios-Duron, Community Services Supervisor

Subject: Parks Master Plan

RECOMMENDATION

Discuss and make recommendations to KTUA on the Parks Master Plan.

BACKGROUND

On July 30, 2020, City Council developed its Strategic Planning Goals and supporting objectives. The Strategic Goals include:

- Provide for Public Safety, Ensure Long-Term Financial Sustainability
- Maintain & Enhance Quality of Life
- Transparent & Open Government
- Promote a Strong Local Economic Base

One of the objectives identified by City Council under the Strategic Goal of maintaining and enhancing the quality of life is a Parks Master Plan. A comprehensive plan will assess the current conditions of the City's 23 parks, facilities and open space and determine current and projected community needs to guide future Capital Improvement projects, recreational programs, and maintenance needs.

On September 13, 2022, Council awarded KTUA the Professional Service contract in the amount not to exceed \$249,531 for the Parks Master Plan project. Also, Council adopted Resolution No. 2022-74 amending FY 2022-23 FY 2022-23 budget in the amount of \$249,531 in general funds to be allocated for the Parks Master Plan Project and authorized the City Manager to execute a Professional Services contract on behalf of the City.

At the Cookies with Santa Event in December 2022 and the Eggxtravaganza Easter event on April 1, 2023, KTUA reached out to the community to better understand their needs and to compile suggestions as to what the community would like to see in their City parks.

DISCUSSION

As part of the agreement KTUA will hold four stakeholder meetings. This is one out of the four stakeholder meetings where KTUA will discuss their progress on the Parks Master Plan and seek input from the Youth Sports Committee.

Agenda Item No. 5.B.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None.



Agenda Report

Youth Sports Committee

Date: June 12, 2023

To: Youth Sports Committee

From: Nanette Palacios-Duron, Community Services Supervisor

Subject: Youth Affiliate Policy Updates

RECOMMENDATION

Review and discuss city parks and field usage for the sports affiliates with updates on improvements.

BACKGROUND

The PRCS sports affiliates policy provides information for local community youth sports organizations interested in developing a partnership with the City of Whittier to provide positive recreational experiences that enhance our quality of life.

DISCUSSION

We will discuss the Sports Affiliates Policy and the process to stay an affiliate. Organizations will have some fiscal impact as they may have to lower the number of participants and/or stagger practice times to accommodate all participants.

FISCAL IMPACT

There is no fiscal impact from this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. Youth Affiliate Policy

City of Whittier

Youth Sports Affiliate Policy



Department of Parks,
Recreation and
Community Services

Revised October 28, 2014

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YOUTH SPORTS AFFILIATE POLICY

I. PURPOSE

The purpose of this policy is to provide information for local community youth sport organizations that are interested in developing a partnership with the City of Whittier in providing positive recreational experiences that enhance our quality of life.

II. DEFINITION OF AFFILIATE GROUPS

All affiliate groups will be categorized by the type of program they offer to local youth. Below is the criteria for each of those categories.

Category 1

- Youth sports organizations whose participants are randomly selected and placed on teams who compete within the City of Whittier in a recreational program.
- 51% or more of the participants must live within Whittier Union High School Districts.
- Must have a minimum of 50 participants.

Category 2

- Youth sports organizations whose participants are elected/or selected from their regular season participants (i.e. post season all-star teams) and placed on teams that compete as a City of Whittier affiliate organization.
- Organizations that are limited by size, age, or roster space restrictions.
- 51% or more of the participants must live with Whittier Union High School Districts.
- Must have a minimum of 50 participants.

Category 3

- Youth sports travel teams defined as organizations that screen applicants on ability. Teams are formed by skill level and not all applicants are guaranteed to make a team.
- 90% or more of the participants must live within Whittier City, East Whittier, or Whittier Union High School Districts.
- Must not exceed a maximum of 50 participants.

III. QUALIFICATIONS/ELIGIBILITY

The following qualifications are required when applying for affiliate status:

- a) All organizations must be considered independent of the City.
- b) Decisions regarding organization functions and activities are the sole responsibility of each organization.
- c) The City expects each youth sports organization to conduct their organization business in a professional manner. This includes posting of meeting notices, making meeting minutes and financial reports available to the membership, and keeping the membership well informed of league activities and board decisions.
- d) Organizations must provide recreation programs, which compliment existing programs of the Parks, Recreation and Community Services Department.
- e) Majority of board members must live within the Whittier Union High School District boundaries.
- f) The group shall be organized as a non-profit entity as defined in the application process.
- g) New groups must secure its own practice and game facilities and will not be allowed space already permitted to an existing affiliate organization.
- h) Organizations must meet the minimum participant requirements established in II. Definition of Affiliate Groups, by either rostered applicants or current registration applications.
- i) Per California State Law groups may not discriminate against any person on the basis of sex or gender in the operation, conduct, or administration of community youth programs.

IV. APPLICATION PROCESS

The following must be submitted to the Director of Parks, Recreation and Community Services before a group will be considered for Affiliate Status:

- a) A program proposal showing a need and a request for affiliate status review. (Including possible meeting locations, practice and game sites, budget, fees, and any other pertinent information.)
- b) Names of board members, term limits, addresses, and phone numbers.

- c) Board of Directors and general membership meeting dates, times, and locations.
- d) The most recent membership rosters or applications that include names, addresses with zip codes, phone numbers, and school participants attend.
- e) A copy of the organizations by-laws
- f) A copy of the organization's current tax return.
- g) Proof that the group is recognized as a legal non-profit organization. Acceptable proof of non-profit status will include:
 - 1. An Exemption Determination Letter from the California Secretary of State must be provided. All supporting documents must be submitted with Letter of Determination.
 - 2. A Determination Letter from the Internal Revenue Service (IRS) of recognition of their section of 501(c) 3 exempt status. (An organization that submits an application to the IRS and has it approved, must make a copy of the application and supporting documents, as well as any letter issued by the IRS, available for public inspection.)
- h) Certificate of Insurance

Evidence of coverage shall be provided a minimum of ten (10) working days prior to the first date of use, by issuance of a Certificate of Insurance with endorsement. The group shall name the City of Whittier and/or school districts be named as additional insured. In some cases additional insurance may be required beyond the normal coverage based on the nature of the activity. Such insurance shall be in the amount of not less than one million dollars (\$2,000,000.00) combined single limit per occurrence for bodily injury, personal injury and property damage, or any other amount that staff deems appropriate for the use requested. Failure to comply will negate affiliate status.

The above information should be submitted to:

Whittier City Hall
13230 Penn St.
Whittier, CA. 90602
Attn: Director of Parks, Recreation
and Community Services

V. APPROVAL REVIEW PROCESS

Each request for affiliate status must go through a review process and be approved by city council before affiliate status will be granted. Submittal of all necessary documentation does not guarantee affiliate status.

- a) The Parks, Recreation and Community Services Director will receive and review all documentation and make a recommendation to the Parks, Recreation and Community Services Commission. Staff will have 60 days to review to verify all information before the request is to be brought before the Parks, Recreation and Community Services Commission.
- b) Staff will provide information to the Youth Sports Committee regarding new requests for affiliate status for comments.
- c) The Parks, Recreation, and Community Services Commission will review all submitted documentation and recommendations and make a recommendation for approval or denial to City Council.
- d) The City Council will review all recommendations and make the final approval of all groups applying for affiliate status.
- e) Lack of facility space may result in denial of affiliate applications.

VI. CONDITIONS AND BENEFITS UPON ATTAINING AFFILIATION

Affiliate groups may receive benefits related to facility use including:

- a) Use of City owned athletic facilities on a priority basis. Practice locations will be based on the amount of participants in league.
- b) Each organization is eligible for room rental at city facilities up to fifty (50) hours per year at no charge based on availability. All no shows will be charged per facility policy at two hours of staff time. All rentals must be for the benefit of the whole organization. (i.e. no team meetings)
- c) Assistance in obtaining use of non-city owned school facilities based on space availability.
- d) Affiliated groups may state its affiliation with the City of Whittier on its flyers, letterhead or other forms of communication. Any use of the City of Whittier seal must receive prior approval.
- e) Affiliates may receive financial assistance from the City of Whittier on a limited basis. Requests should be forwarded to the Director of Parks, Recreation and Community Services.

- f) Youth Sports Affiliated groups become a member of the City of Whittier Youth Sports Committee.
- g) Organization listing in the Parks, Recreation and Community Services quarterly brochure.

VII. MAINTAINING AFFILIATE STATUS

Organizations must maintain the following standards to avoid loss of affiliate status:

- a) Provide preleague information to include registration forms, flyers, facility use agreements, schedules, request for facilities, fees due, and any other information requested by City.
- b) Mandatory attendance by an Executive Board Member (President, 1st & 2nd Vice President, Secretary and Treasurer) at the Youth Sports Committee meetings. Meetings are scheduled for the second Monday of every third commencing in July at 6:00 p.m. Meeting months shall be July, October, January and April. Member groups must send a representative to ALL meetings.
- c) Submittal of participant rosters including; names, addresses with zip codes, phone numbers, and school participants attend, letter of good standing from the state of California, board member rosters, any amendments to by-laws. Certificate of Insurance, financial statement, current year's tax return, and fees due to City of Whittier. rosters and any fees are due twice a year at the conclusion of regular and off-season play. All other information must be submitted once a year.
- d) Respond in a timely manner on all league issues to participants. (i.e. trophies, refunds, return phone calls, etc.)
- e) Affiliate organization's participants, board members, parents, coaches, and officials must adhere to the City's Code of Conduct standards (see section VIII for standards).
- f) Failure to comply with all of the affiliate requirements may result in a one-year probation period, loss of facilities and/or loss of financial assistance. Repeated failure to comply may result in termination of affiliate status.
- g) The Parks, Recreation, and Community Services Commission shall annually review the groups affiliate status. This review process shall include, but is not limited to reviewing rosters with participant's names, addresses with zip codes, phone numbers, schools participants attend, and the group's annual financial report.

VIII. CODE OF CONDUCT STANDARDS

The City of Whittier believes that youth sports provide essential elements of character building; constructive supervised recreational opportunities for our City youth and is beneficial to the community of Whittier as a whole. It is in the best interest of the City of Whittier to establish an Athletic Code of Conduct policy to ensure the safe and appropriate use of facilities owned, operated or maintained by the City of Whittier.

Each youth sports organization will be required to implement an Athletic Code of Conduct to insure the continued beneficial influences of non-profit youth sporting organizations within the City of Whittier. This policy shall apply to all youth sports organizations and youth sporting events that utilize any facility owned, leased, operated, or maintained by the City of Whittier.

a) Requirements to establish a Code of Conduct

Written specification of the behavior of parents, guardians, coaches and officials prepared by each sports organization, which must at a minimum incorporate the following requirements:

- The child, parents and guardians of each child participating in a youth sports team shall be required by the youth sports organization to execute an agreement acknowledging receipt of said youth sports team Athletic Code of Conduct and agreeing to be bound thereby.
- The parents and guardians of each child participating as part of a visiting youth sports team shall have agreed to abide by the requirements as stipulated by their youth sports organization, and they shall be bound thereby.

b) Prohibited behavior or acts

- The initiation of a fight, scuffle, or any type of physical abuse or threat of abuse towards any player, coach, official, parent or spectator.
- The entering of the field of play, court, or rink during any youth sporting event for the purpose of physically or verbally abusing or confronting coaches, players, or officials.
- The verbal abuse of officials, players, or spectators including the use of obscene or profane language or gestures, racial, ethnic or sexual slurs.
- Throwing or causes for any object to be deposited on the field of play, courts or rink during any youth sports event.

c) Engaging in Prohibited behavior or acts

Persons engaging in prohibited activities shall be deemed in violation of the Code of Conduct. Penalties should include in any order or combination, but not limited to the following:

- Verbal warning issued by organization officials.
- Written warning issued by organization officials.
- Suspension or immediate ejection from a youth sports event issued by an official who is authorized to issue such suspension or ejection by the youth sports organization.
- Suspension from multiple youth sports events issued by an organization official who is authorized to issue such suspension by the youth sports organization.
- Season suspension or multiple season suspension issued by a youth sports organization.

d) Submittal of Code of Conduct

It shall be the responsibility of each youth sports organization to post the Code of Conduct, including the prohibited activities, at the entrance to each facility owned, leased, operated or maintained by the City of Whittier during use for youth sporting events.

- A copy of the youth sports organizations Code of Conduct and agreements must be submitted to the Director of the Community Services Department on a yearly basis.

IX. FACILITY RULES AND REGULATIONS

Groups utilizing city/school facilities must adhere to the following rules and regulations

- a) Regular season play will receive priority over off-season play and category 3 groups.
- b) Facility use reservations are based on space availability.
- c) Groups must submit requests for game and practice facilities twice a year.
- d) Any requests made less than 3 months prior to use may not be honored.

- e) All organizations will be limited to 2 seasons. Each league will be allowed a regular season priority.
- f) Athletic facilities may only be used for affiliate league games and practices. All-star games and practices will be considered regular season.
- g) Scheduling of any other events will require prior approval from the Director of Parks, Recreation, and Community Services or his/her agent (i.e. tournaments, ceremonies, fundraisers, etc...).
- h) Each league must designate one representative who can reserve facilities.
- i) Organizations may not sublease any city or school facility.
- j) All maintenance and alterations to facility must receive prior approval from Director of Parks, Recreation, and Community Services or his/her agent.
- k) Facilities must be kept clean at all times.
- l) Organizations are responsible for any damaged incurred during the time that groups have facilities reserved. Organizations are responsible for the upkeep of facilities during their scheduled use period. Violations will result in a charge to maintain the facility.
- m) Organizations will not be allowed to monopolize city meeting facilities. The City reserves the right to cancel or change meeting dates and times for City use.
- n) All organizations will be assigned game and practice facilities based on need and past use.
- o) Athletic field use will be suspended during inclement weather conditions. Inclement weather policy includes but not limited to, heavy rains, air quality, or extreme temperatures. Examples of inclement weather would be: rain within last 24 hours, there is standing water on field, grass can easily be dislodged from fields, and depth of footprint is more than 1 inch. Field cancellation can be confirmed by contacting the City of Whittier's Inclement Weather Hotline.
- p) Commercial banners and signage are prohibited. Event banners will only be allowed the day of event and must have prior approval by city representative.
- q) All changes to the board must be submitted to the City of Whittier within 30 days of change.

X. FEES AND CHARGES

- a) All organizations will be required to pay a \$100 deposit for request of facilities to be utilized for cleaning and no shows
- b) Organizations will be charged a \$10 fee per season per non-resident participating in an affiliated organized league.
- c) Each organization will be assessed a light charge for those facilities and times in which lights are utilized. The cost will be calculated by actual use determined by Southern California Utility light bills..
- d) A facility charge will be assessed for groups charging an admission and or collecting a donation while utilizing a city or school facility. Any monies collected will be considered an admission. (Refer to City of Whittier facility policy fee schedule).
- e) A refundable key deposit will be required for all keys issued. Organizations will be charged for any lost keys or key cards issued at the rate of \$50 a key. Keys may not be duplicated by organizations.
- f) Organizations may be charged \$15 per hour for a member of city staff to open, close, and/or supervise a city/school facility.
- g) Tournament play will be based on facility policy fees and rules.

Any violation of this Youth Sports Affiliate Policy may result in the loss of financial support, facilities and/or affiliation with the City of Whittier.