



Agenda Report to follow.

City of Whittier
General Fund - 5 Year Financial Plan - SFS
FY2021/22

(in thousands)							
	Actual	Adopted	Proposed	22/23	23/24	24/25	25/26
	<u>19/20</u>	<u>Budget</u>	<u>21/22</u>	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>
		<u>20/21</u>					
OPERATING REVENUES & TRANSFER-IN							
Property Taxes	6,988	6,187	6,972	7,132	7,373	7,629	7,895
Sales/Use Tax	10,492	9,682	13,325	13,850	14,266	14,693	15,134
Measure W Sales Tax	-	6,375	9,412	9,779	9,975	10,274	10,582
Franchises Fee	3,053	2,920	2,920	2,993	3,068	3,145	3,224
Trash Franchise Fee	2,510	2,226	2,226	2,293	2,362	2,433	2,506
Utility Users Tax	6,581	6,814	6,814	6,950	7,089	7,231	7,376
Transient Occupancy Tax	1,092	834	996	1,016	1,036	1,057	1,078
Business Licenses & Permits	3,581	2,400	2,993	3,023	3,053	3,084	3,115
VLF (State backfill - 67.5%)	10,384	10,392	10,858	11,186	11,585	12,008	12,450
Fines	547	712	682	682	682	682	682
Use of Money & Property (<i>Rental & Interest Income</i>)	1,857	1,003	1,523	1,561	1,600	1,640	1,681
Contribution for General Government (<i>Overhead Reimbursement</i>)	1,967	2,193	2,097	2,102	2,107	2,112	2,117
Whittier Utilities Authority Lease Payment	3,669	3,109	3,138	3,138	3,138	3,138	1,138
Charges for Services (<i>Service Fees</i>)	4,731	4,599	5,893	5,893	5,893	5,893	5,893
Others (<i>Recreation and Misc Revenue</i>)	1,987	2,205	1,205	2,205	2,205	2,205	2,205
SFS Policing Operation							
SFS Policing Contract	8,409	8,908	9,850	10,293	10,482	10,622	10,717
SFS Policing - Others	495	427	427	427	427	427	427
Total Operating Revenues	68,343	70,986	81,331	84,523	86,341	88,273	88,220
OPERATING TRANSFER-IN							
Transfers for Street Maintenance (<i>From Gas Tax Funds</i>)	1,267	1,334	1,334	1,334	1,334	1,334	1,334
Others Transfers	9	9	9	9	9	9	9
Total Transfers from Other Funds	1,276	1,343	1,343	1,343	1,343	1,343	1,343
The Groves at Whittier Revenues	0	500	500	0	600	1,000	1,000
TOTAL OPERATING REVENUES & TRANSFER-IN	69,619	72,829	83,174	85,866	88,284	90,616	90,563

City of Whittier
General Fund - 5 Year Financial Plan - SFS
FY2021/22

				(in thousands)				
		Actual	Adopted	Proposed	22/23	23/24	24/25	25/26
		19/20	Budget	21/22	Estimated	Estimated	Estimated	Estimated
			20/21					
OPERATING EXPENDITURES								
Employees Services Costs								
	Salaries & Wages Total	26,740	28,891	30,216	31,707	32,004	32,164	32,325
	Paid Leave Total	860	603	605	633	636	639	642
	Labor Charges/Credit Total	(1,766)	(2,157)	(2,325)	(2,430)	(2,442)	(2,454)	(2,466)
	PERS Total	9,041	9,274	10,824	11,309	11,609	11,924	11,888
	Health Insurance	4,035	5,209	5,516	5,792	6,082	6,386	6,705
	Workers' Comp	1,470	1,549	1,922	2,018	2,119	2,225	2,336
	Medicare Ins	365	365	396	396	398	400	402
	PD Residence Program	1	52	52	52	52	52	52
	Deferred Compensation	240	203	223	233	234	235	236
	Others (Court Time, etc)	22	16	16	17	17	17	17
	Other Employee Benefits Total	6,133	7,394	8,125	8,508	8,902	9,315	9,748
	Total Employee Services Costs	41,008	44,005	47,445	49,727	50,709	51,588	52,137
Maintenance & Operation								
	Dues, Memberships & Publications	133	138	161	164	167	170	173
	Rentals	195	205	204	208	212	216	220
	Taxes & Assessments	26	17	20	20	20	20	20
	Misc Operating Costs	235	117	117	119	121	123	125
	Insurance	1,224	2,841	3,110	3,421	3,763	4,139	4,553
	Professional Contracts	3,866	5,276	6,089	6,211	6,335	6,462	6,591
	Utilities	2,011	2,029	1,975	2,015	2,055	2,096	2,138
	Travel & Allowances	126	232	244	249	254	259	264
	Misc Services	1,444	1,703	1,748	1,783	1,819	1,855	1,892
	Repairs & Maintenance	2,054	2,093	3,282	3,348	3,415	3,483	3,553
	Operating Materials	206	466	469	478	488	498	508
	Supplies	1,223	1,413	1,425	1,454	1,483	1,513	1,543
	Grants	215	219	219	223	227	232	237
	Contribution from City & City Charges	7	10	10	10	10	10	10

City of Whittier
General Fund - 5 Year Financial Plan - SFS
FY2021/22

				(in thousands)				
		Actual	Adopted	Proposed	22/23	23/24	24/25	25/26
		19/20	Budget	21/22	Estimated	Estimated	Estimated	Estimated
			20/21					
	Mobile Equipment Maint.	1,276	1,237	1,237	1,262	1,287	1,313	1,339
	Mobile Equip Replm't - Depreciation	728	690	732	747	762	777	793
	Mobile Equip Replm't - Appreciation	40	38	40	41	42	43	44
	Mobile Equipment Charges Total	2,044	1,965	2,009	2,050	2,091	2,133	2,176
	Mobile Equipment Credits & Others	(144)	(216)	(216)	(220)	(224)	(228)	(233)
	Total Maintenance & Operation	14,865	18,508	20,866	21,533	22,236	22,981	23,770
	Operating Transfer to Other Funds							
	Transfer to Other Funds (Library Grant & IT)	165	122	192	192	192	192	192
	Transfer to Equip Replacement	45	45	45	45	0	0	0
	Total Operating Transfer to Other Fds	210	167	238	238	192	192	192
	Total Operating Transfer to Other Funds	210	167	238	238	192	192	192
	Operating Capital							
	Recurring Capital and CIP	881	340	267	272	277	283	289
	SFS - Recurring CIP	0	6	6	6	6	6	6
	Total Operating Capital	881	346	273	278	283	289	295
	SFS Policing Operation							
	Employees Services Costs							
	Salaries & Wages - Santa Fe Springs							
	Safety - SFS	3,477	3,838	4,018	4,239	4,303	4,325	4,347
	Misc - SFS	229	296	289	305	310	312	314
	Comp Time - SFS	6	2	2	2	2	2	2
	Comp Absences - SFS	28	(85)	(85)	(85)	(85)	(85)	(85)
	Labor Charges -SFS	817	817	818	855	859	863	867
	Safety SFS - PERS (EE + ER)	2,629	1,981	2,489	2,587	2,634	2,673	2,665
	Misc SFS - PERS (EE + ER)	41	59	81	85	86	87	87
	Health Insurance	601	733	769	807	847	889	933
	Workers' Comp	371	282	537	564	592	622	653
	Medicare Ins	65	61	63	63	63	63	63
	Deferred Compensation	18	22	22	23	23	23	23
	Others (Court Time, etc)	13	10	10	11	11	11	11
	Total SFS - ESC	8,295	8,015	9,014	9,457	9,646	9,786	9,881

City of Whittier
General Fund - 5 Year Financial Plan - SFS
FY2021/22

			(in thousands)				
	Actual	Adopted	Proposed	22/23	23/24	24/25	25/26
	19/20	Budget	21/22	Estimated	Estimated	Estimated	Estimated
		20/21					
Dues, Memberships & Publications	1	1	1	1	1	1	1
Rentals	0	1	1	1	1	1	1
Misc Operating Costs	2	1	1	1	1	1	1
Insurance	77	158	222	222	222	222	222
Professional Contracts	2	20	20	20	20	20	20
Utilities	0	4	4	4	4	4	4
Travel & Allowances	0	2	2	2	2	2	2
Misc Services	131	156	185	185	185	185	185
Repairs & Maintenance	70	69	69	69	69	69	69
Operating Materials	34	38	38	38	38	38	38
Supplies	55	56	56	56	56	56	56
City Charges	221	227	231	231	231	231	231
Maintenance & Operation	593	733	830	830	830	830	830
Total SFS Policing Operation	8,888	8,748	9,844	10,287	10,476	10,616	10,711
TOTAL OPERATING EXPENDITURES	65,852	71,774	78,666	82,063	83,897	85,667	87,106
OPERATING RESERVES ADJUSTMENTS							
Reserve for Art in Public Places		(6)	(30)	(6)	(6)	(6)	(6)
PERS Reserve		0	0	0	0	0	0
Reserve for General Plan		(100)	(125)	(125)	(125)	(125)	(125)
Reserve for Emergency Contingency		0	(355)	(355)	(355)	(355)	(355)
Reserve for SB1186		0	(20)	(20)	(20)	(20)	(20)
Reserve for Rental Units		18	43	43	43	43	43
Reserve for Park In-Lieu		(397)	(397)	(397)	(397)	(397)	(397)
Reserve for PEG		(62)	(61)	(61)	(61)	(61)	(61)
TOTAL OPERATING RESERVES ADJUST.		(547)	(945)	(921)	(921)	(921)	(921)
NET OPERATING SURPLUS/(DEFICIT)		509	3,563	2,883	3,467	4,029	2,537

City of Whittier
General Fund - 5 Year Financial Plan - SFS
FY2021/22

								(in thousands)						
								Actual	Adopted	Proposed	22/23	23/24	24/25	25/26
								19/20	Budget	21/22	Estimated	Estimated	Estimated	Estimated
									20/21					
NON-OPERATING REVENUES														
WSRA Loan Repayment								0	0	2,054	2,000	534	0	0
Others								127	50	250	0	0	0	0
TOTAL NON-OPERATING REVENUES								127	50	2,304	2,000	534	0	0
NON-OPERATING EXPENDITURES														
Maintenance & Operation								427	362	385	0	0	0	0
Housing Loan Repayment								534	93	93	0	0	0	0
Others & Transfers								3,358	1,789	2,157	0	0	0	0
NEW CAPITAL EQUIPMENT REQUESTS								139	520	0	0	0	0	0
SFS CAPITAL EQUIPMENT REQUESTS								0	154	0	0	0	0	0
TOTAL NON-OPERATING EXPENDITURES								4,458	2,918	2,635	0	0	0	0
TOTAL NON-OPERATING RESERVES ADJUST.									0	0	0	0	0	0
NET NON-OPERATING SURPLUS/(DEFICIT)									(2,868)	(331)	2,000	534	0	0
TOTAL GENERAL FUND CHANGE										3,232	4,883	4,001	4,029	2,537
PERS Reserve Balance								4,707	4,707	4,707	4,707	4,707	4,707	4,707

CITY OF WHITTIER
2021-22 BUDGET
FUND BALANCE SUMMARY

Fund	Description	June 30, 2021 Beginning Fund Bal.	Revenue Budget	Reserves Adjustments	Available Resources	Expenditure Budget	Adjustment for CIP	June 30, 2022 Ending Balance	Change
100	General Fund	40,224,767	85,478,169	(945,341)	124,757,595	81,027,677	(273,500)	43,456,418	3,231,651
	Special Revenue Funds								
210	Traffic/COPS Program	445,332	101,000	-	546,332	386,988	-	159,344	(285,988)
230	Air Quality Imp. Fund	729,014	106,000	-	835,014	65,204	-	769,810	40,796
240	St. Lighting Dist.1-91	1,296	1,380	-	2,676	1,274	-	1,402	106
250	Asset Seizure-Forfeiture	262,817	129,064	-	391,881	214,935	-	176,946	(85,871)
254	Business Improv. Area	6,500	118,000	-	124,500	111,500	-	13,000	6,500
260	SB358 Library Grant	154	43,324	-	43,478	43,324	-	154	-
261	2107 - Gas Tax A	-	782,438	-	782,438	782,438	-	-	-
263	Traffic Congestion Rel. Fund	1,096,344	77,061	-	1,173,405	-	(760,396)	413,009	(683,335)
264	Traffic Safety Fund	-	196,000	-	196,000	196,000	-	-	-
265	2106 - Gas Tax B	278,905	801,500	-	1,080,405	387,595	(265,000)	427,810	148,905
266	2105 - Gas Tax	202,099	500,000	-	702,099	500,000	-	202,099	-
267	HUD Grants	-	769,702	-	769,702	769,702	-	-	-
268	Subventions and Grants	-	1,970,685	-	1,970,685	98,841	-	1,871,844	1,871,844
269	Home Grants	-	399,465	-	399,465	399,465	-	-	-
270	Prop A - Transit	3,362,003	1,848,911	-	5,210,914	1,635,317	-	3,575,597	213,594
271	Road and Rehab	890,265	1,556,192	-	2,446,457	-	(1,500,000)	946,457	56,192
275	Prop A - Incentive	140,971	274,919	-	415,890	293,936	-	121,954	(19,017)
280	Prop C - Transit	3,226,457	1,622,944	(100,000)	4,749,401	1,323,261	(555,000)	2,871,140	(355,317)
285	Measure R	1,034,413	1,151,809	-	2,186,222	100,000	(1,570,000)	516,222	(518,191)
286	Measure M	-	1,300,716	-	1,300,716	120,000	(673,570)	507,146	507,146
287	Measure W	-	291,943	-	291,943	291,943	-	-	-
291	Parking District No. 1	-	112,385	-	112,385	99,465	-	12,920	12,920
292	Parking District No 2	245,634	270,253	-	515,887	129,386	(100,000)	286,501	40,867
294	Uptown Vill'g Mnt. Dist.	20,402	51,448	-	71,850	56,734	-	15,116	(5,286)
	Total Special Rev. Funds	11,942,606	14,477,139	(100,000)	26,319,745	8,007,308	(5,423,966)	12,888,471	945,865
	Fiduciary Funds								
586	CFD89-1 Whitt.Stn.Cap	3,203	417,943	-	421,146	412,020	-	9,126	5,923
	Total Fiduciary Funds	3,203	417,943	-	421,146	412,020	-	9,126	5,923
	Capital Funds								
635	Capital Outlay General	297,297	207,500	-	504,797	8,000	(199,500)	297,297	-
	Total Capital Funds	297,297	207,500	-	504,797	8,000	(199,500)	297,297	-
	Internal Service Funds								
715	Information Tech	67,651	1,367,348	-	1,434,999	1,357,834	(28,600)	48,565	19,086
720	Worker's Comp.	-	3,507,983	-	3,507,983	2,338,077	-	1,169,906	(1,169,906)
730	General Liability	-	5,397,490	-	5,397,490	4,385,226	-	1,012,264	(1,012,264)
740	Mobile Equip. Fund	1,095,760	2,354,630	-	3,450,390	2,620,424	-	829,966	265,794
750	Mobile Replacement Fund	7,226,856	1,508,202	-	8,735,058	-	(1,928,000)	6,807,058	419,798
770	Equip. Replacement Fund	731,208	424,219	(79,000)	1,076,427	72,200	(423,150)	581,077	150,131
780	Group Health Ins.	853,598	7,153,547	-	8,007,145	7,227,610	-	779,535	74,063
	Total Internal Service Funds	9,975,073	21,713,419	(79,000)	31,609,492	18,001,371	(2,379,750)	11,228,371	(1,253,298)
	Total Budget	62,442,947	122,294,170	(1,124,341)	183,612,776	107,456,376	(8,276,716)	67,879,684	2,930,141

**WHITTIER UTILITY AUTHORITY
2021-22 BUDGET
FUND BALANCE SUMMARY**

Fund	Description	June 30, 2021 Beginning Fund Bal.	Revenue Budget	Reserves Adjustments	Available Resources	Expenditure Budget	Adjustment for CIP	June 30, 2022 Ending Balance	Change
WUA Funds									
410	Sewer Maintenance	7,407,197	5,002,521	-	12,409,718	2,931,736	(3,658,223)	5,819,759	1,587,438
420	Water Fund	7,345,836	17,192,239	(181,318)	24,356,757	12,242,494	(4,640,000)	7,474,263	(128,427)
440	Solid Waste Disposal	2,182,039	4,966,600	-	7,148,639	4,429,940	(125,000)	2,593,699	(411,660)
450	Water Fac. Repl. Fund	1,665,706	349,600	-	2,015,306	-	-	2,015,306	(349,600)
456	Landfill Closure Fund	319,760	284,000	-	603,760	-	-	603,760	(284,000)
470	Water Bond	-	1,110,975	-	1,110,975	1,110,975	-	-	-
490	Environmental Liability	696,617	1,000	-	697,617	-	-	697,617	(1,000)
	Total WUA Funds	19,617,155	28,906,935	(181,318)	48,342,772	20,715,145	(8,423,223)	19,204,404	412,751

**WHITTIER HOUSING AUTHORITY
2021-22 BUDGET
FUND BALANCE SUMMARY**

Fund	Description	June 30, 2021 Beginning Fund Bal.	Revenue Budget	Reserves Adjustments	Available Resources	Expenditure Budget	Adjustment for CIP	June 30, 2022 Ending Balance	Change
	Special Revenue Fund								
912	Whittier Housing Authority	178,807	321,372	-	500,179	341,394	-	158,785	20,022

**Budget Adjustment Worksheet - Measure W
Fiscal Year 2021-22**

<u>Dept.</u>	<u>Priority</u>	<u>Budget Code</u>	<u>Budget Code Description</u>	<u>Account Description</u>	<u>Budget Increase Justification</u>	<u>Total Amount</u>
<u>NON-OPERATING</u>						
PRCS	1	100-23-231-000	Community Services	Senior Center Renovation	Renovate the Whittier Senior Center as the temporary emergency homeless shelter transitions to the Navigation Center in Summer 2021.	\$ 610,000
PRCS	2	100-22-221-000	Parks	Library Landscape and Irrigation Project	Whittier Main Library landscape and irrigation to the 3,250 sq. feet of landscaping on Washington Ave. of library and area adjacent to Barefoot Boy.	80,000
Parks, Recreation, and Community Services Total:						\$ 690,000
PD	1	100-40-411-000	PD-SFT	Automated License Plate Reader	One year lease of (20) Automated License Plate Reader Cameras (ALPR). The cameras will allow Whittier P.D. to quickly detect stolen automobiles. The cameras will be installed at various locations where high volume traffic exists.	\$ 55,000
PD	2	100-40-411-000	PD-SFT	Police Gas Masks	Purchase of (131) protective gas masks as current inventory are over 18 years old and has exceeded its useful life.	60,000
PD	3	100-40-411-000	PD-SFT	Employee Support Services Agreement	One year agreement to provide the Police Department with face to face counseling. With the psychological and emotional rigors associated with public safety, the need for mental health wellness will benefit the officers and to public safety as a whole.	30,000
PD	4	100-40-411-000	PD-SFT	Public Safety Computer System Upgrade	Upgrade of the Police Record Management System. The conversion to an enterprise records is necessary to be in compliance with the Department of Justice mandates.	100,000

**Budget Adjustment Worksheet - Measure W
Fiscal Year 2021-22**

<u>Dept.</u>	<u>Priority</u>	<u>Budget Code</u>	<u>Budget Code Description</u>	<u>Account Description</u>	<u>Budget Increase Justification</u>	<u>Total Amount</u>
PD	5	100-40-411-000	PD-SFT	Trimble X7 3D Scanner	Purchase of a 3D scanner for crime scene and major traffic collision scene diagramming. 3D scanners provides increased accuracy and reduces the time needed to produce the diagrams. 50% of purchase cost (\$52,536) to be shared with the City of Santa Fe Springs.	26,268
Police Total:						\$ 271,268
Total Non-Operating - Measure W						\$ 961,268

**Budget Adjustment Worksheet
Staff Requests
Fiscal Year 2021-22**

<u>Dept.</u>	<u>Budget Increase Justification</u>	<u>Total Amount</u>
CCD	Reclassification of the current Office Specialist I/II position to a Management Analyst I/II	\$ 36,101
CD	Reclassification of the current Development Project Manager to Deputy Director of Community Development	9,841
CD	Reclassification of the current Building & Safety Permit Tech I/II to Senior Permit Tech	8,213
CD	Reclassification of the current Planning Permit Tech I/II position to Assistant Planner	28,069
CD	Unfund current authorized Building Inspector I/II position	(123,825)
General Fund Savings Total:		\$ (41,601)
PW	Employee service cost for Management Analyst I/II to be fully funded by SB 1 Funds	116,409
SB 1 Fund Total:		\$ 116,409

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25	
GENERAL FUND (100) - City Manager											
<i>Public Information 100-12-122-000</i>											
Operating CIP											
- Cable Equipment Replacements	Cable Equipment Replacement Fund.	749060	13,135	16,540	(3,405)	-	10,000	10,000	10,000	10,000	10,000
TOTAL DEPARTMENT			13,135	16,540	(3,405)	-	10,000	10,000	10,000	10,000	10,000

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/BackUp	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 6/30/2021	Appropriations Remaining 6/30/2021	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
GENERAL FUND (100) City Clerk											
<i>City Clerk 100-15-151-000</i>											
Operating CIP											
• Imaging Equipment Replacement	Replacement funds for document imaging scanners	749040	5,000	-	5,000	5,000	2,500	2,500	2,500	2,500	2,500
TOTAL COST CENTER			5,000	-	5,000	5,000	2,500	2,500	2,500	2,500	2,500
INFORMATION TECHNOLOGY (770)											
<i>Information Technology 770-15-982-915</i>											
Operating CIP											
• Computer Replacements	Computer replacement program fund	742040	77,508	20,000	57,508	57,508	40,000	40,000	40,000	40,000	40,000
• Business Continuity	Business Continuity Program continues to use	747082	37,000	-	37,000	37,000	37,000	37,000	37,000	37,000	37,000
• Network Replacement	Fund replacement of various switches, routers,	747110	66,191	7,656	58,535	58,535	49,000	49,000	49,000	49,000	49,000
• Central Phone System	Fund for maintenance and future upgrades to the central	749050	271,124	135,000	136,124	136,124	59,000	59,000	59,000	59,000	59,000
	Previously used local hard drives for backup, now everything is in the cloud. This account will be merged with account 747110.	747117	20,038	-	20,038	20,038	-	-	-	-	-
Tape Back Up TOTAL COST CENTER			471,861	162,656	309,205	309,205	185,000	185,000	185,000	185,000	185,000
INFORMATION TECHNOLOGY (715)											
<i>Information Technology 715-15-151-000</i>											
Operating CIP											
• Municipal Wireless Network	Carryover availability for future WMS expansion (Parnell Park, Landfill)	747111	24,500	20,000	4,500	4,500	-	-	3,500	3,500	3,500
• Email Archiving (Software/Hardware)	Fund to replace email archiving system	747115	27,378	-	27,378	27,378	6,600	6,600	6,600	6,600	6,600
• GIS Map Layers	LA County area base maps ariel photography project	747140	22,000	-	22,000	22,000	22,000	22,000	22,000	22,000	22,000
TOTAL COST CENTER			73,878	20,000	53,878	53,878	28,600	28,600	32,100	32,100	32,100
TOTAL DEPARTMENT			550,739	182,656	368,083	368,083	216,100	216,100	219,600	219,600	219,600

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
GENERAL FUND (100) - Community Development											
<i>Community Development 100-18-161-000</i>											
Operating CIP											
• Planning - General Plan Update	General Plan Update Mandated by State of CA.	731060	276,195	215,000	61,195	61,195	-	-	-	-	-
• Housing Element Update	Required eight year update by State	731061	115,325	102,325	13,000	13,000	-	-	-	-	-
• Natural Hazards Mitigation Plan Update (5 year update)	Five year update required for FEMA grants to fund local natural hazard mitigation projects.	803610	-	-	-	-	30,000	30,000	-	-	-
TOTAL DEPARTMENT			391,520	317,325	74,195	74,195	30,000	30,000	-	-	-

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/ Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
EQUIPMENT REPLACEMENT (770)											
<i>Library 770-21-982-921</i>											
Operating CIP											
• Computers	Replacement cost for computers.	742040	13,200	-	13,200	13,200	13,200	13,200	-	-	-
	Purchase new PC's for public area.	842010	47,081	-	47,081	47,081	-	-	-	-	-
TOTAL DEPARTMENT			60,281	-	60,281	60,281	13,200	13,200	-	-	-

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Requested Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
GENERAL FUND (100) - Parks											
<i>Parks 100-22-221-000</i>											
Operating CIP											
• Park Fence Maintenance	These funds will repair and repaint tubular steel fencing at various parks in the city that has deteriorated because of rust.	752820	29,000	29,000	27,642	-	29,000	29,000	29,000	29,000	29,000
TOTAL COST CENTER			29,000	29,000	27,642	-	29,000	29,000	29,000	29,000	29,000
<i>Parkway Trail 100-22-226-000</i>											
Non-Operating CIP											
• Professional/Contract	Funds are requested for 5 year inspection plan of the remaining Italian Stone Pines located throughout the City.	803610	-	-	-	-	12,000	12,000	-	12,000	-
TOTAL COST CENTER			-	-	-	-	12,000	12,000	-	12,000	-
CAPITAL OUTLAY (635)											
<i>Park CIP 635-22-981-922</i>											
Operating CIP											
• Sport LT Lamp Replacement	Ongoing. As part of the approved budget reductions, lamp replacement was changed to a 4-year replacement cycle.	652020	8,000	-	8,000	-	8,000	8,000	8,000	8,000	8,000
• Picnic Tables	Part of the Picnic Table Replacement Program. This fund was reduced as cost savings measures in past years. There is an increased number of tables that need repairs or replacements.	732030	10,000	-	10,000	-	10,000	10,000	10,000	10,000	10,000
• Parking Lot Maintenance	With the reduction of the City's paint crew in Public Works, the Parks division needs to be put on a painting cycle. An annual budget of \$6,000 is estimated to keep the parking lots safe for park patrons.	770116	6,000	-	6,000	-	6,000	6,000	6,000	6,000	6,000
Non-Operating CIP											
• Playground Signage	Funds are needed to keep the signage at the park up to code.	832065	7,500	-	7,500	-	7,500	7,500	7,500	7,500	7,500
• Tennis / Handball / Basketball Court Resurfacing	Multi-year cycle resurface program. (21/22 Tennis Courts due)	852425	40,000	-	40,000	-	65,000	65,000	40,000	65,000	40,000
TOTAL COST CENTER			71,500	-	71,500	-	96,500	96,500	71,500	96,500	71,500
TOTAL DEPARTMENT			124,600	52,964	115,878	-	137,500	137,500	100,500	137,500	100,500

**Preliminary Budget
2021-22**

Five Year Capital Improvement Summary

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
GENERAL FUND (100) - Community Services											
Non-Operating CIP											
Community Services 100-23-231-000											
* Theater Lobby Doors	Replace the Whittier Center Theatre lobby doors on the Eastside of the building to sliding glass doors.	851350	16,600	16,600	16,600	-	-	-	-	-	-
* Parnell Park Security Camera Upgrade	Upgrade the current security system with the addition of two cameras.	852412	7,500	7,364	136	-	-	-	-	-	-
Community Center Theatre	Lighting Project (Phase 2 & 3).		-	-	-	-	236,217	-	-	-	-
TOTAL COST CENTER			24,100	23,964	16,736	-	236,217	-	-	-	-
TOTAL DEPARTMENT			24,100	23,964	16,736	-	236,217	-	-	-	-

2021-22 Preliminary Budget
Five Year Capital Improvement Summary

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
Operating CIP											
<i>Prop. A DAR - Capital Outlay (Curb-to-Curb) 270-23-241-608</i>											
• Dial-A-Ride Van Replacement	Funds needed to pay for ongoing improvements to the DAR fleet - replacement of older vehicles.	745010	-	-	-	-	-	-	160,000	160,000	160,000
TOTAL COST CENTER			-	-	-	-	-	-	160,000	160,000	160,000
<i>Prop. A Depot - Capital Outlay 270-23-241-625</i>											
• Depot Maintenance		651000	-	-	-	-	-	-	90,000	30,000	30,000
TOTAL COST CENTER			-	-	-	-	-	-	90,000	30,000	30,000
<i>Prop. C Access-Capital Projects 280-23-241-626</i>											
Operating CIP											
• GWT Capital Projects Public Works	GWT improvements	652150	114,801	114,801	-	-	76,079	76,079	76,079	76,079	76,079
• GWT Capital Projects Parks	GWT improvements	652240	488,410	488,410	-	-	506,467	506,467	506,467	506,467	506,467
TOTAL COST CENTER			603,211	603,211	-	-	582,546	582,546	582,546	582,546	582,546
TOTAL DEPARTMENT			603,211	603,211	-	-	582,546	582,546	832,546	772,546	772,546

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/ Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
<u>CAPITAL OUTLAY (635)</u>											
<i>Controller 635-25-981-925</i>											
Operating CIP											
• Financial Software Upgrade (GF)		747080	223,286	-	223,286	223,286	25,000	25,000	25,000	25,000	25,000
<u>EQUIPMENT REPLACEMENT (770)</u>											
<i>Controller 770-25-982-000</i>											
• Copier replacement	Replacement of city-wide copiers.	743170	271,888	-	271,888	271,888	45,000	45,000	45,000	45,000	45,000
• Financial Information System Replacement/Upgrade		747085	395,325	-	395,325	395,325	25,000	25,000	25,000	25,000	25,000
TOTAL DEPARTMENT			892,602	2,103	890,499	890,499	95,000	95,000	95,000	95,000	95,000

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
PARKING DISTRICTS #1 (291) & #2 (292)											
Non-Operating CIP											
Parking District #1 - Capital Projects 291-30-333-000											
• Multi-Deck Elevator Replacement	Replacement of elevator cabin, controls and fire safety systems.		-	-	-	-	-	-	160,000	-	-
TOTAL COST CENTER			-	-	-	-	-	-	160,000	-	-
Parking District #2 - Capital Projects 292-30-333-000											
Non-Operating CIP											
• Surface Parking Lots Improvements	Parking lot resurfacing and landscaping improvements.	870046	183,372	-	183,372	183,372	30,000	30,000	30,000	30,000	30,000
• Trash Compactor Enclosure Roof	Installation of roof on two existing Uptown shared trash compactor enclosures. This will allow replacement of trash compactors with bins to include recycling of organics and dry recyclables.	New	-	-	-	-	70,000	70,000	-	-	-
Other Funding: Bond Fund (638-18-184-210)											
• Uptown Parking Structure & Temporary Parking Lot	Construction of New Parking Structure and Temporary Lot.	821401	6,427,519	472,907	5,954,612	5,954,612	-	-	-	-	-
• Uptown Parking Meters	Implementation of Park Once Program.	821402	123,000	-	123,000	123,000	-	-	-	-	-
• Uptown Streetscape Beautification	Beautification of Uptown Whittier as Part of Uptown Benefit Assessment District - Uptown Whittier District.	821414	3,571	-	3,571	3,571	-	-	-	-	-
	Uptown Streetscape Beautification.	821405	862,249	-	862,249	862,249	-	-	-	-	-
TOTAL COST CENTER			7,599,711	472,907	7,126,804	7,126,804	100,000	100,000	30,000	30,000	30,000
MEASURE R (285)											
Measure R 285-23-241-650											
Non-Operating CIP											
• Norwalk/Whittier Intersection Improvements	City jurisdictional share for environmental clearance of Gateway Cities Hot Spots intersection widening project.	875370	-	768	(768)	(768)	-	-	-	-	-
• Palm Ave. Infrastructure Replacement	Palm Avenue from Whittier Boulevard to Broadway, project postponed until water and sewer line replacements are scheduled. Funds will be reallocated to support other Transportation projects	775062	245,000	-	245,000	245,000	-	-	-	-	-
• Scott Avenue Sidewalks	Scott Avenue Sidewalk from Lambert Road to Dittmar Drive.	875372	93,762	2,211	91,551	91,551	-	-	-	-	-
• Palm Ave. Infrastructure Replacement											
Other Funding: Traffic Congestion (Diesel Fuel) (263)		775062	-	-	-	-	-	-	-	-	550,000
Other Funding: Measure R (285)		775062	-	-	-	-	-	-	-	-	800,000

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PARKING DISTRICTS #1 (291) & #2 (292)											
Non-Operating CIP											
Measure R 285-30-332-650											
Operating CIP											
• Whittier Greenway Trail Signing & Landscape Maintenance	Annual Maintenance.	752290	53,482	94	53,388	53,388	-	-	-	-	-
Non-Operating CIP											
• Whittier Intersection Improvements at 5-Points, Painter Avenue & Colima Road	City share for plan review and construction oversight of Gateway Cities Hot Spots intersection widening projects.	752291	47,293	12,160	35,133	35,133	-	-	-	-	-
• Pavement Surface Treatment Program	O Surface Treatment Program.	777140	655,552	-	655,552	655,552	-	-	-	-	-
Other Funding: Measure R (285-23-241-650)		777140	62,913	9,481	53,433	53,433	-	-	-	-	-
• Hadley Street at Pickering Avenue Signal	Left-Turn Traffic Signal improvements.	775284	460,000	7,694	452,306	452,306	-	-	-	-	-
Other Funding: Measure R (285-23-241-650)											
• Mar Vista Street at Pickering Avenue Signal	Left-Turn Traffic Signal improvements.	752292	140,000	-	140,000	140,000	-	-	-	-	-
Other Funding: Measure R (285-23-241-650)		752292	60,000	7,694	52,306	52,306	-	-	-	-	-
• Mar Vista Street at Greenleaf Avenue Signal	Left-Turn Traffic Signal improvements.	775286	60,000	7,692	52,308	52,308	-	-	-	-	-
Other Funding: Measure R (285-23-241-650)											
• La Sema Drive Resurfacing		741182	-	-	-	-	555,000	555,000	-	-	-
Other Funding: Prop C (280-30-241-614)											
TOTAL COST CENTER			1,878,002	47,793	1,830,209	1,830,209	555,000	555,000	-	-	1,350,000
SB-1 Road Maintenance & Rehabilitation Account (271)											
SB-1 - Capital Projects 271-30-321-000											
Non-Operating CIP											
• Scott Ave. & Vicinity Resurfacing	Whittier Blvd. to Mulberry Drive.	741173	-	-	-	-	-	-	1,500,000	-	-
Other Funding: Measure R (285-30-332-650)		741173	-	-	-	-	-	-	1,100,000	-	-
Other Funding: Measure M (286-30-331-000)		741173	-	-	-	-	-	-	-	-	-
• Washington Blvd. & Vicinity Resurfacing	Whittier Blvd. to West City Limits.	741178	1,208,383	-	1,208,383	1,208,383	-	-	-	-	-
• Russel Street & Vicinity Resurfacing	Russel Street and neighboring residential streets.	741183	1,130,000	1,002,183	127,817	127,817	-	-	-	-	-
• Colima Road & Vicinity Resurfacing	Mar Vista Street to Whittier Boulevard Reconstruction.	741180	1,438,511	205,562	1,232,949	1,232,949	-	-	-	-	-
Other Funding: Measure M (286-30-331-000)		741180	1,300,716	-	1,300,716	1,300,716	-	-	-	-	-
Other Funding: Gas Tax B (265-30-331-000)		741180	-	-	-	-	-	-	-	-	-
Other Funding: Measure R (285-30-332-650)		741180	547,809	-	547,809	547,809	-	-	-	-	-
• Janine Drive & Vicinity Resurfacing	Janine Drive and Neighboring Residential Streets Resurfacing.				-	-			-	-	-
Other Funding: Measure R (285-30-332-650)		741181	300,000	-	300,000	300,000	50,000	50,000	-	-	-
• Leffingwell Road and Vicinity	Neighborhood residential street resurfacing.	741184	-	-	-	-	1,500,000	1,500,000	-	-	-

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PARKING DISTRICTS #1 (291) & #2 (292)											
Non-Operating CIP											
Other Funding: Measure R (285-30-332-650):		741184	-	-	-	-	1,000,000	1,000,000	-	-	-
•Lambert Road Pavement Rehab	Pavement resurfacing and reconstruction from Painter Avenue to East City Limit.		-	-	-	-	-	-	-	1,500,000	-
Other Funding: Traffic Congestion (Diesel Fuel) (263)			-	-	-	-	-	-	-	550,000	-
Other Funding: Measure M (286)			-	-	-	-	-	-	-	1,100,000	-
Other Funding: Measure R (285)			-	-	-	-	-	-	-	1,000,000	-
•Painter Avenue and Vicinity	Pavement Resurfacing of Painter Avenue and neighborhood South City Limit to Whittier Blvd.		-	-	-	-	-	-	-	-	1,500,000
Other Funding: Measure M (286)			-	-	-	-	-	-	-	-	1,100,000
TOTAL COST CENTER			5,925,419	1,207,745	4,717,674	4,717,674	2,550,000	2,550,000	2,600,000	4,150,000	2,600,000
GAS TAX B - 2106 (265)											
Gas Tax-Capital Projects 265-30-331-000											
Non-Operating CIP											
• Surface Treatment Program (Including Carryovers)		777140	66,143	1,149	64,994	64,994	80,000	80,000	112,616	114,868	117,166
Other Funding: Traffic Cong. Relief (263-30-331-000)		778040	-	-	-	-	71,526	71,526	469,231	320,674	320,599
• Street Sign Replacement Program	Program to comply with Federal MUTCD street sign retro-reflectivity requirements.	732010	68,676	2,540	66,136	66,136	25,000	25,000	-	-	-
• Traffic Signal Improvement Program	Replacement of obsolete traffic signal controllers, video detection, radar speed feedback signs, IISNS installations, traffic control center, video cameras and related traffic control equipment.	741111	198,263	5,629	192,634	192,634	90,000	90,000	117,166	119,509	121,899
• Street Striping and Marking Program	Citywide contract painting of traffic striping and markings. Painting of center lines, lane lines, bike lanes, pavement legends, crosswalks, red, yellow, white & blue curbs and installation of raised reflective pavement markers.	732015	17,470	787	16,683	16,683	20,000	20,000	27,061	27,061	27,061
Other Funding: Traffic Cong Relief (263-30-331-000)	O ST STRIPING/MARKING	732015	62,395	-	62,395	62,395	135,300	135,300	135,304	135,304	135,304
Other Funding: Measure R (285-30-332-650)	O ST STRIPING/MARKING	732015	110,000	-	110,000	110,000	-	-	-	-	-
• Pavement Management System (PMS) Update		778042	3,570	-	3,570	3,570	3,570	3,570	3,714	3,788	3,864
Other Funding: Traffic Cong Relief (263-30-331-000)											
• Traffic Operations	Traffic Studies and Speed Survey Analysis.	589270	40,000	13,900	26,100	26,100	30,000	30,000	30,000	30,000	30,000
• Whittier Greenway Trail East Extension	Greenway Trail Eastern Extension from Mills Avenue to East City Limits.	745016									
Other Funding: Measure R (285-23-241-650)		745016	2,965,852	435,469	2,530,383	2,530,383	-	-	-	-	-
Other Funding: Measure M (286-30-321-000)		745016	1,569,893	2,420	1,567,473	1,567,473	-	-	-	-	-
Other Funding: Prop C (280-30-241-614)		745016	1,164,770	-	1,164,770	1,164,770	-	-	-	-	-
Other Funding: Urban Greening (268-22-950-922)		619027	70,125	-	70,125	70,125	-	-	-	-	-
Other Funding: Air Quality AB 2766 (230-23-243-000)		682006	258,677	-	258,677	258,677	-	-	-	-	-
Other Funding: Federal ATP Grant (268-22-950-922)	ATPL-5111(065) ATP funding	682006	3,019,390	-	3,019,390	3,019,390	-	-	-	-	-
Other Funding: Metro 2013 Call for Projects (268-22-950-922)	CMAQ funding ATPL-5111(065)	682007	2,042,893	-	2,042,893	2,042,893	-	-	-	-	-
Other Funding: NEFP Proposition 84 (268-22-950-922)		683401	31,457	-	31,457	31,457	-	-	-	-	-
Other Funding: Recreational Trails Program (268-22-950-922)		683402	134,882	-	134,882	134,882	-	-	-	-	-

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PARKING DISTRICTS #1 (291) & #2 (292)											
Non-Operating CIP											
Other Funding: Federal DTSC/EPA Soil Remediation (268-23-950-923)		682092	334,229	-	334,229	334,229	-	-	-	-	-
Other Funding: Suburban Water Greenway East Grant (268-22-950-922)		685162	20,000	-	20,000	20,000	-	-	-	-	-
• Street Lighting Circuit Conversion Program Other Funding: Traffic Cong Relief (263-30-331-000)	Conversion of older City owned 6,600 Volt Series Lighting Circuits to new 240 Volt Multiple Lighting Circuits with Energy Saving LED Lighting Conversions.	775044	135,576	647.28	134,929	134,929	550,000	550,000	220,000	220,000	220,000
• Santa Gertrudes Avenue Overlay Other Funding: Measure R (285-23-241-650)	Resurfacing, sidewalk, access ramps, from Leffingwell Road to Whittier Blvd.	875371	80,127	3,116	77,011	77,011	-	-	-	-	-
• Lambert Road TSSP Other Funding: Metro Call for Projects Grant (268-30-950-930) Other Funding: Measure R (285-23-241-650)	Metro Call for Projects Traffic Signal Synchronization Project for Lambert Road from Washington Blvd. to Grayling Ave. Metro Call for Projects Grant (268-30-950-930) Other Funding: Measure R (285-23-241-650)	778013 778013 778013	873,724 1,773,772 45,553	- 8,524 13,541	- - -	- - -	- - -	- - -	- - -	- - -	- - -
• Greenleaf Ave. at Putnam St. Traffic Signal Upgrade Other Funding: Measure R (285-23-241-650)	Upgrade Pedestrian Signal to Full Signal.	741114 741114	350,120 30,138	18,934 1,776	331,186 28,362	331,186 28,362	- -	- -	- -	- -	- -
• Beverly Blvd TSSP Other Funding: Traffic Cong Relief (263-30-331-000)	Metro Call for Projects Traffic Signal Synchronization Project for Beverly Blvd. (City Share of Project) Traffic Cong Relief (263-30-331-000)	775051 775051	215,000 350,000	- -	- -	- -	- -	- -	- -	- -	- -
• Leffingwell Road TSSP	Metro Call for Projects Traffic Signal Synchronization Project for Leffingwell Road (City Share of Project)	775053	222,405	-	222,405	222,405	-	-	-	-	-
• Rubber Crack Sealing of Concrete Streets	Annual maintenance program to rubber crack seal existing concrete street pavement joints to prevent water intrusion.	775054	-	-	-	-	50,000	50,000	50,000	50,000	50,000
• Greenway Trail Bridge Repainting	Sandblast, clean, repair, prime and repainting of Whittier Greenway Trail Bridges over Norwalk Boulevard and over Whittier Boulevard.	775052	100,250	7,506	92,744	92,744	-	-	-	-	-
• Hadley St. at Washington Avenue Lighted Crosswalk Other Funding: Measure R (285-23-241-650)	Installation of in-roadway lighted crosswalk for Hadley Street at Washington Avenue. Measure R (285-23-241-650)	777141 777141	- 1,365	812 -	(812) 1,365	(812) 1,365	- -	- -	- -	- -	- -
• Street Sign Replacement Program Other Funding Measure M (286)		732010	-	-	-	-	70,000	70,000	-	-	-
• Traffic Signal Improvement Program Other Funding Measure M (286)		741111	-	-	-	-	200,000	200,000	-	-	-
• Street Striping and Marking Program Other Funding Measure M (286)		732015	-	-	-	-	300,000	300,000	-	-	-
• Pavement Management System (PMS) Update Other Funding Measure M (286)		778042	-	-	-	-	3,570	3,570	-	-	-
• Traffic Operations											

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
PARKING DISTRICTS #1 (291) & #2 (292)											
Non-Operating CIP											
Other Funding Measure M (286)		589270	-	-	-	-	40,000	40,000	-	-	-
•Rubber Crack Sealing of Concrete Streets Other Funding Measure M (286)		775054	-	-	-	-	100,000	100,000	-	-	-
TOTAL COST CENTER			16,426,714	516,751	12,673,979	12,673,979	1,768,966	1,768,966	1,165,092	1,021,204	1,025,893
Measure M											
Measure M Projects 286-30-321-000											
Non-Operating CIP											
• Local Road Safety Plan (LSRP) Study	Local Road Safety Plan Development needed for HSIP grant applications.	804101	-	-	-	-	80,000	80,000	-	-	-
•Washington Avenue and Vicinity	Washington Avenue from Whittier Blvd to Lambert Road.		-	-	-	-	-	-	1,100,000	-	-
Other Funding: Traffic Congestion (Diesel Fuel) (263)			-	-	-	-	-	-	550,000	-	-
Other Funding: Prop C (280)			-	-	-	-	-	-	950,000	-	-
TOTAL COST CENTER			-	-	-	-	80,000	80,000	2,600,000	-	-
SUBVENTIONS & GRANTS (268)											
Subventions and Grants 268-30-950-930											
Operating Expense											
• Sidewalks & Wheelchair Ramps	TDA Article 3 SB-821 installation of sidewalks and access ramps at locations approved by the Whittier Accessibility Committee.	684058	241,711	-	241,711	241,711	66,393	66,393	66,393	66,393	66,393
• HSIP Beverly Blvd. Safety Improvements Other Funding: Traffic Cong Relief (263-30-331-000)	HSIPL-5111(059) Grant for medians and lighting improvements along Beverly Boulevard from I-605 to Norwalk Blvd.	775350	1,955	-	1,955	1,955	-	-	-	-	-
• HSIP Countdown Pedestrian Signals Other Funding: Measure R (285-23-241-650)	HSIPL-5111(066) Grant for installing Ped. Countdown signals at 41 intersections citywide. (\$146,000 reallocated to 778011 For La Serna Drive sidewalk installation)	741119 741119	171,650 19,080	20,709 -	150,941 19,080	171,650 19,080	- -	- -	- -	- -	- -
• HSIP La Serna Drive Sidewalk Other Funding: Measure R (285-23-241-650)	HSIPL-5111(067) Grant for installing sidewalks and bike lanes along La Serna Drive from Whittier Blvd. to Youngwood Drive.	778011	146,000	-	146,000	146,000	-	-	-	-	-
• Lambert Road TSSP	Metro Call for Projects Traffic Signal Synchronization Project for Lambert Road from Washington Blvd. to Grayling Ave.	778013	1,773,772	8,524	1,765,248	1,773,772	-	-	-	-	-
• Sidewalks & Wheelchair Ramps Other Funding: Measure R (285)		684058	-	-	-	-	100,000	100,000	100,000	100,000	100,000
TOTAL COST CENTER			2,354,168	29,232	2,324,935	2,354,168	166,393	166,393	166,393	166,393	166,393
CAPITAL OUTLAY (635)											
Civic Center Maintenance 635-30-981-914											
Operating CIP											

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
PARKING DISTRICTS #1 (291) & #2 (292)											
Non-Operating CIP											
• Minor Facility Improvements		751200	10,000	10,000	-	-	10,000	10,000	10,000	10,000	10,000
• City Hall - Civic Center Improvements		751350	10,000	10,000	-	-	10,000	10,000	10,000	10,000	10,000
Non-Operating CIP											
• City Hall - Roofing	Reroofing of City Hall due to ongoing leaks (includes management, design & construction).	821415	94,382	94,382	-	-	-	-	-	-	-
• City Hall - HVAC Coil Replacement	Replace main evaporator coil in City Hall HVAC system that is original to the building.	832022	-	-	-	-	35,000	35,000	-	-	-
• City Hall - Replace Urinal Drain Lines	Replace men's restroom urinal drain lines that are original to the building and embedded in concrete and replace tile work. Community Development men's room in FY 21/22, Public Men's Room on main floor in FY 22/23, Men's basement restroom in FY 23/24 and Administration unisex bathroom in FY 24/25.	851010	-	-	-	-	31,000	31,000	46,000	31,000	31,000
Street Maintenance 635-30-981-933											
Non-Operating CIP											
• LED Signal (incl c/o)	Ongoing Citywide LED signal replacement program	842110	9,086	-	9,086	9,086	-	-	-	-	-
• Civic Center - Roofing	Community Center roof replaced in FY 21/22, Uptown Senior Center in FY 22/23, Old PD in 23/24 and Special Activities Building in FY 24/25. All roofs are original to the buildings.	821415	-	-	-	-	-	-	610,000	100,000	400,000
TOTAL COST CENTER			123,468	114,382	9,086	9,086	86,000	86,000	676,000	151,000	451,000
TOTAL DEPARTMENT			34,307,482	2,388,810	28,682,688	28,711,920	5,306,359	5,306,359	4,797,485	5,518,597	5,623,286

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
SEWER FUND (410)											
Sewer Maintenance 410-30-342-000											
Operating CIP											
• Sewer Repair Program	Various locations	774075	9,318,934	3,705,591	5,613,342	5,613,342	3,580,999	3,580,999	3,689,179	3,452,822	3,557,157
• Roofing		821415	27,000	45,250	(18,250)	-	-	-	-	-	-
Non-Operating CIP											
• Sewer Cleaning		821008	201,000	-	201,000	201,000	52,224	52,224	53,373	54,547	55,747
• Asphalt Repair	Repair asphalt after sewer projects.	752010	-	-	-	-	25,000	25,000	25,000	25,000	25,000
TOTAL COST CENTER			9,546,934	3,750,841	5,796,092	5,814,342	3,658,223	3,658,223	3,767,552	3,532,369	3,637,904
TOTAL DEPARTMENT			9,546,934	3,750,841	5,796,092	5,814,342	3,658,223	3,658,223	3,767,552	3,532,369	3,637,904

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget to 2021-22	City Manager Recommended to 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
WATER FUND (420)											
Water Repair Program 420-30-341-931											
Operating CIP											
• Well Rehab	Rehabilitation of Well 14.	752012	439,383	439,383	-	-	100,000	100,000	100,000	100,000	100,000
• Emergency Water Main Repairs		847252	41,248	41,248	-	-	-	-	-	-	-
• Water Meter Replacement Program		743055	39,740	39,740	-	-	-	-	-	-	-
• Asphalt Repairs	Asphalt repair after water main replacement projects.	752010	-	-	-	-	75,000	75,000	75,000	75,000	75,000
• Reservoir Rehabilitation	Annual rehabilitation of water reservoirs.	783011	-	-	-	-	50,000	50,000	50,000	50,000	50,000
Water System Replacement Program											
• Water Main Replacement Program		781202	3,523,606	3,523,606	-	-	-	-	-	-	-
Non-Operating CIP											
• City Yard Improvements	Paint & rehab of City Yard.	851260	82,452	82,452	-	-	50,000	50,000	50,000	50,000	50,000
• Back-Up Generator	Back-up generator for Well Field and improvements to allow connection.	845030	200,000	200,000	-	-	-	-	-	-	-
• Roofing		821415	27,000	27,000	-	-	-	-	-	-	-
• Truck	Midsized 4x4 truck for Pumping Plant Supervisor to allow access to the well field.		-	-	-	-	42,000	42,000	-	-	-
• CARB Traps	CARB mandated PM traps on off-road diesel vehicles.		-	-	-	-	-	-	90,000	-	-
			4,353,429	4,353,429	-	-	317,000	317,000	365,000	275,000	275,000
Distribution System Improvements - as described in the 2018 Water Master Plan											
• West Distribution System Improvements Group No. 1	Improvements to the west side of the water distribution system.	847253	1,600,000	1,600,000	-	-	-	-	-	-	-
• West Distribution System Improvements Group No. 2	Improvements to the west side of the water distribution system.	847256	-	-	-	-	1,123,000	1,123,000	2,077,000	1,235,000	1,468,000
• Central Distribution System Improvements Group No. 1	Improvements to the central section of the water distribution system.	847257	-	-	-	-	1,000,000	1,000,000	1,000,000	2,000,000	2,329,000
Water Facility Replacement											
• Murphy West and East Reservoir Replacement	Replacement of the Murphy West and East reservoirs.	847254	5,762,000	5,762,000	-	-	-	-	-	-	-
• Washington Pump Station Replacement	Replacement of the Washington Pump Station.		-	-	-	-	-	-	-	2,393,000	-
• Rideout Reservoir Replacement	Replacement of the Rideout Reservoir.	847258	-	-	-	-	2,000,000	2,000,000	-	-	-

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

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• Booster Station Repair	Booster station upgrades, replacement and repair.		-	-	-	-	-	-	200,000	-	-
Pipeline Replacement Program											
• Cylindrical Steel Pipeline Replacement Program	Replacement of transmission mains.		-	-	-	-	-	-	300,000	300,000	300,000
Water Valve Repair Program											
• Large Valve Replacement Program	Replacement of large valves controlling flow in transmission mains.	847259	-	-	-	-	100,000	100,000	100,000	100,000	100,000
• Valve Replacement Program	Replacement of valves in the distribution system.	847264	-	-	-	-	100,000	100,000	100,000	100,000	100,000
Non-Operating CIP											
• Asset Management System	Asset Management System Software.	847255	200,000	200,000	-	-	-	-	-	-	-
Water Facility Replacement											
• Greenleaf/Hoover Station Replacement	Replacement of the Greenleaf/Hoover Pump Station.		-	-	-	-	-	-	-	-	300,000
• Murphy Hills Pump Station	Replacement of Murphy Hills Pump Station.		-	-	-	-	-	-	-	-	2,000,000
TOTAL COST CENTER			7,562,000	7,562,000	-	-	4,323,000	4,323,000	3,777,000	6,128,000	6,597,000
TOTAL DEPARTMENT			11,915,429	11,915,429	-	-	4,640,000	4,640,000	4,142,000	6,403,000	6,872,000

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

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SOLID WASTE DISPOSAL FUND (440)											
<i>Solid Waste - Disposal 440-30-353-000</i>											
Non-Operating CIP											
• Road Improvements	Improvements to Landfill Roads	871060	312,534	312,534	-	-	-	-	-	200,000	-
• Phase III-A Construction	Landfill Phase III-A Construction	872010	914,215	914,215	-	-	-	-	-	-	-
• Landfill Trailer Replacement		845060	130,000	130,000	-	-	-	-	-	-	-
• De-silting Basin	Basin to capture sediment from western portion of the landfill	871063	100,000	100,000	-	-	-	-	-	-	-
• Landfill Equipment	Flare modification and blower replacement	871061	200,000	200,000	-	-	-	-	-	-	-
• Perimeter Fencing and Gate	Replace entry gate and fencing along the property line along entrance of the landfill	832140	26,000	26,000	-	-	-	-	-	-	-
• Gas System Expansion	Extension of gas collection pipe and installation of vertical wells and perimeter probe for landfill gas migration control.	847270	150,000	150,000	-	-	-	-	-	-	-
• Phase 3B	Landfill Phase 3B Construction		-	-	-	-	-	-	-	2,000,000	-
• Well Abandonment	Lena Pauline well abandonment	847130	-	-	-	-	25,000	25,000	-	-	-
• Franchise Evaluation	Geosyntec franchise evaluation study	851311	-	-	-	-	100,000	100,000	-	-	-
• CARB Trap	CARB Trap on heavy equipment per AQMD regulations		-	-	-	-	-	-	-	-	150,000
TOTAL COST CENTER			1,832,749	1,832,749	-	-	125,000	125,000	-	2,200,000	150,000
<i>PW Mobile Replacement Fund 750-30-361-000</i>											
Operating CIP											
• D6 Bulldozer	Replace current D5 bulldozer with D6 bulldozer. Total cost is \$490,000 (\$321,750 from Vehicle Replacement Fund + \$168,250 SWD CIP)	710750	205,000	205,000	-	-	-	-	-	-	-
TOTAL COST CENTER			205,000	205,000	-	-	-	-	-	-	-
TOTAL DEPARTMENT			2,037,749	2,037,749	-	-	125,000	125,000	-	2,200,000	150,000

**2021-22 Preliminary Budget
Five Year Capital Improvement Summary**

Fund/Department Project Title	Project Description/Back-Up	Account No.	Appropriations through 6/30/2021 (Incl. carryovers)	Projected Expenditures 06/30/21	Appropriations Remaining 06/30/21	Request Carryover to 2021-22	Proposed Budget 2021-22	City Manager Recommended 2021-22	Estimated 2022-23	Estimated 2023-24	Estimated 2024-25
GENERAL FUND (100)											
<i>Police Department 100-40-411-000</i>											
Operating CIP											
• CAD / RMS Maintenance	CAD/RMS Maintenance 19-28 PO	751235	241,009	162,904	78,105	78,105	175,000	175,000	175,000	175,000	175,000
MDC Cellular Data Network	Leased Cellular data service for MDCs	751235	30,000	16,390	13,610	-	32,000	32,000	32,000	32,000	32,000
Non-Operating CIP											
• LexisNexis/Coplogic	Implement online reporting system, maintenance expense of \$3,780 funded by 619000	821342	55,000	-	55,000	55,000	-	-	3,780	3,780	3,780
• CrimeView	Replace current crime mapping service	821343	48,100	-	48,100	48,100	-	-	-	-	-
• External Dictation	External Dictation Service for Police Reporting	821344	15,000	2,938	12,062	-	-	-	15,000	15,000	15,000
TOTAL COST CENTER			389,109	182,232	206,877	181,205	207,000	207,000	225,780	225,780	225,780
EQUIPMENT REPLACEMENT (770)											
<i>Police Department 770-40-982-940</i>											
Operating CIP											
• Computer Replacements	Computer replacement program fund	742040	35,946	-	35,946	35,946	26,300	26,300	26,300	26,300	26,300
• Police Facility Servers and switches replacement (moved from fund 715)	Fund for replacement of servers and switches	747060	40,029	-	30,029	30,029	10,000	10,000	10,000	10,000	10,000
• ICI Radio Fees WPD	ICI Radio Fees WPD	821341	222,918	5,953	216,965	216,965	81,828	81,828	82,200	83,600	85,000
• ICI Radio Fees SFS	ICI Radio Fees WPD	821341	95,536	2,551	92,985	92,985	31,822	31,822	32,400	32,950	33,500
TOTAL COST CENTER			394,429	8,504	375,925	375,925	149,950	149,950	150,900	152,850	154,800
TOTAL DEPARTMENT			783,538	190,736	582,802	557,130	356,950	356,950	376,680	378,630	380,580

Budget Memo Summary

Page	Dept	Title	Fund	Fiscal Impact
F-1	PD	Stationary Automated License Plate Reader	100	\$ 55,000
F-3	PD	Police Gas Masks	100	\$ 60,000
F-4	PD	Employee Support Services Agreement	100	\$ 30,000
F-5	PD	Public Safety Computer System Upgrade	100	\$ 100,000
F-6	PD	Trimble X7 3D Scanner	100	\$ 28,518
F-7	PRCS	Whittier Senior Center Renovation Project	100	\$ 610,000
F-8	PRCS	Main Library Landscape & Irrigation Project	100	\$ 80,000

Budget Memo



Date: May 4, 2021
To: Brian Saeki, City Manager
From: Aviv Bar, Chief of Police
Subject: Lease of Stationary Automated License Plate Readers (ALPR)
from Flock Group Inc.

CITY MANAGER RECOMMENDATION

Approve a one-year lease of 20 Automated License Plate Reader Cameras from Flock Group Inc., in an amount not to exceed \$55,000.

BACKGROUND

Auto theft is one of Whittier's Part I crimes that continues to rise with a 3% increase from 2019 to 2020. The Taskforce for Regional Autotheft Prevention (TRAP) estimates that \$1 billion worth of vehicles are stolen each year in Los Angeles County. Auto theft not only deprives owners of the use of their vehicles but also provides criminals with a means to commit more crimes in a vehicle not belonging to them. For this reason, gang-related crimes are often committed with the use of stolen automobiles. Focusing proactive enforcement efforts on auto-theft often uncovers other criminal activity and prevents other serious crimes.

Automated License Plate Reader (ALPR) technology has been used by police agencies to locate stolen vehicles and solve other crimes where an automobile has been used. ALPR technology has continued to evolve and become less cost prohibitive. Traditional ALPR systems included expensive fixed camera locations or mobile devices mounted in patrol cars. Whittier PD has deployed mobile ALPRs in the past; however, these devices have reached their end of life and are no longer in service.

DISCUSSION

The proposed Flock Safety ALPR System includes 20 cameras that will be installed in various locations throughout the City where large volume of traffic exists. The cameras are solar-powered and can be installed on existing city infrastructure such as light poles and traffic signals, without the need for wired power. The ALPR cameras will scan license plates on vehicles as they drive by and compare the plate information to state stolen and wanted vehicles databases. When a match is made, a photo of the vehicle and the location will be automatically transmitted to police car computers and the dispatch center.

Flock Safety is the sole manufacturer and developer of the Flock Safety Camera and is the only manufacturer that leases ALPR equipment, saving the City the costs associated with ownership, such as maintenance and repair. The system is cloud-based and web-based and does not require software or computer hardware to be installed and maintained by the City. This system will add a significant digital layer to existing proactive work by

police officers who already run license plates on a regular basis to check for stolen and wanted vehicles.

All data captured by the Flock ALPR system is sent to secure cloud storage and then deleted in 30 days. The system is not designed or used for traffic enforcement or facial recognition. The system does not communicate with or share information with immigration databases. Neighboring Sheriffs Department jurisdictions as well as Azusa, Covina, San Marino, Ontario, and Redlands already successfully operate the Flock system.

FISCAL IMPACT

The cost of a one-year lease of twenty (20) Automated License Plate Reader Cameras is \$55,000.

Budget Memo



Date: May 4, 2021
To: Brian Saeki, City Manager
From: Aviv Bar, Chief of Police
Subject: Police Gas Masks

CITY MANAGER RECOMMENDATION

Approve the purchase of 131 Avon C50 Protective Gas masks.

BACKGROUND

The Police Department provides officers with gas masks for respiratory protection as part of personal protective equipment. The Department's current gas masks are over 18 years old and are due for replacement.

DISCUSSION

Following the September 11, 2001 terrorist attacks, the Department purchased gas masks for sworn personnel for the purpose of respiratory protection. The masks have receptacle for filters that protect against nuclear, biological, and chemical agents. These masks have exceeded their useful product life. The proposed AVON C50 masks meet the National Institute of Justice guidelines (NIJ 102-00) for first responders respiratory protection.

FISCAL IMPACT

The purchase of 131 masks is estimated to cost \$60,000.



Budget Memo

Date: May 4, 2021
To: Brian Saeki, City Manager
From: Aviv Bar, Chief of Police
Subject: Employee Support Services Agreement

CITY MANAGER RECOMMENDATION

Approve a one-year Employee Support Services Agreement (ESSA) with The Counseling Team International (TCTI).

BACKGROUND

The President's Task Force on 21st Century Policing (2015), POST De-escalation Strategies and Techniques (2020), and Senate Bill 542 (2020) specifically identify and address the critical need for officer wellness not only as it relates to the officer, but also to public safety as a whole. Historical data indicates police officers are more likely to commit suicide than be killed in the line of duty. National statistics from 2019, the most current available at this time, reveal that (89) police officers were killed in the line of duty, while (228) police officers committed suicide. These numbers are a strong indication of the psychological and emotional rigors associated with public safety.

DISCUSSION

The ESSA offered by TCTI provides short-term face-to-face counseling to employees covering an array of counseling necessities. TCTI has a network of over 60 certified clinical psychologists who specialize in treating the wellness requirements specific to law enforcement personnel.

The ESSA has a distinct advantage over the provided Employee Assistance Program (EAP) for the Police Department. The clinicians for EAP tend to have a broad expertise for mental health and wellness issues that impact a general demographic. The ESSA utilizes clinicians that are specifically trained and experienced in wellness for public safety as a specialty in addition to generalized mental health services. Our organization has already developed a working relationship with TCTI, and our members have greatly benefited from receiving their services in the past in instances of significant traumatic events such as the loss of a fellow officer in the line of duty.

FISCAL IMPACT

The ESSA proposed by TCTI is offered at an annual cost of \$30,000.

Budget Memo



Date: May 4, 2021
To: Brian Saeki, City Manager
From: Aviv Bar, Chief of Police
Subject: Public Safety Computer System Upgrade

CITY MANAGER RECOMMENDATION

Approve the upgrade of the Police Department Records Computer system to meet DOJ requirements.

BACKGROUND

In June 2006, the City Council approved the purchase of a public safety computer system from New World Systems, Inc. The system has provided software and interfaces including Computer Aided Dispatch (CAD), records management of police reports, citation, etc., and mobile data capabilities for patrol personnel. In 2015 New World Systems merged with Tyler Technologies.

Since the original implementation, the Police Department has purchased support and upgrades from the vendor. The Police Department has successfully upgraded the CAD and Mobile portion of the software to an “Enterprise” platform.

DISCUSSION

In 2015 Tyler Technologies reconstructed its Mobile and CAD applications to a new platform using .NET technology. Products operating on the new platform are the focus of Tyler’s development and support, and almost all customers have migrated from previous product versions to the newer Enterprise platform. The .NET platform is used by Tyler to promote long-term development of their products.

In 2017, the Police Department was able to upgrade to the Enterprise version of the Mobile application and upgraded the CAD software in 2019. The proposed upgrade to the Records Management system will begin in January 2022. This will cover the remainder of the system, including Records, Property, and the Jail modules. This conversion to Enterprise Records is necessary for us to be in compliance with DOJ mandates regarding NIBRS (National Incident Based Reporting System) and RIPA (Racial Identity Profiling Act).

The operating system for the current servers will reach end of life in 2022; migration to the new platform will eliminate the need to purchase and maintain new servers while meeting software upgrade requirements and DOJ mandates.

FISCAL IMPACT

The total cost for the Enterprise Records system, which includes upgrade and training for personnel is \$100,000.

Budget Memo



Date: May 4, 2021
To: Brian Saeki, City Manager
From: Aviv Bar, Chief of Police
Subject: Trimble X7 3D Scanner Purchase

CITY MANAGER RECOMMENDATION

Approve the purchase of the Trimble X7 3D Scanner system for crime scene and major traffic collision scene diagramming.

BACKGROUND

The Police Department is required to produce detailed diagrams of evidence found at various crime scenes and at the scenes of major traffic collisions. These diagrams are a crucial part of the investigative and prosecutorial process. Currently, the Department utilizes a manual method using measuring tape and hand notes to draw a formal diagram. With traffic collisions that span a large area, in addition to physically measuring distances and using graphing paper to note evidence, the Department also utilizes an older surveying system that assists in the mapping of evidence. The Department's current method is outdated and takes multiple hours and multiple personnel to complete. In the last 10 years, 3D crime scene scanning/diagramming technology has become standard, replacing hand drawings and manual surveying of evidence locations.

DISCUSSION

Scanners with 3D technology provide increased accuracy, reduce the time needed to produce the diagram, and require less personnel to accomplish this necessary task. These scanners produce high level 3D imagery of crime scenes and traffic collision scenes, which courts have become accustomed to over the past ten years. Major traffic collision scenes that have many pieces of evidence on the roadway usually take about 6 hours to measure and diagram using current methods. The use of an automated 3D scanner is expected to reduce diagramming time by at least 50% and allow for a more expedient reopening of city thoroughfares. The Department researched three different manufacturers and received feedback from other law enforcement agencies currently using 3D scanner systems. After careful consideration, the Department selected the Trimble X7 3D Scanner system.

FISCAL IMPACT

The total purchase cost of the Trimble X7 3D Scanner system is \$52,536. The annual software update and maintenance charges are \$4,500. The City of Santa Fe Springs will share in 50% (\$26,268) of the purchase and ongoing maintenance (\$2,250) costs as the system will be deployed to both cities by the Department.

Budget Memo



Date: May 4, 2021
To: Brian Saeki, City Manager
From: Virginia Santana, Director of Parks, Recreation, & Community Services
Subject: Whittier Senior Center Renovation Project

CITY MANAGER RECOMMENDATION

Consider allocating \$610,000 for the Senior Center renovation project.

BACKGROUND

On August 11, 2020, the Whittier Senior Center became the site of the City's temporary emergency homeless shelter, under management of the Salvation Army. Prior to the shelter opening, Staff vacated the facility leaving it clear of all equipment and supplies. Modification were made to the security system, kitchen, and other rooms in the facility to meet the health, safety and security requirements to host the shelter.

DISCUSSION

As the temporary emergency homeless shelter operation transitions to the Navigation Center in Summer 2021, staff is preparing to undertake renovations and enhancements of the Senior Center, as previously directed by the City Council.

After staff inspection and preliminary consultation with an architect, it appears that ADA improvements to the restrooms, along with improvements to the entry way doors and front counter are necessary. Further improvements to the Senior Center include updates be made to the flooring, kitchen and meeting rooms, and that the courtyard atrium be enclosed. The project cost is preliminarily estimated at \$610,000, inclusive of design, construction and contingency.

FISCAL IMPACT

The preliminary estimated project cost is \$610,000. Staff will return at a future council meeting for the approval of bids and award of contract.

Budget Memo



Date: May 4, 2021
To: Brian Saeki, City Manager
From: Virginia Santana, Director of Parks, Recreation, & Community Services
Subject: Whittier Main Library Landscape and Irrigation Project

CITY MANAGER RECOMMENDATION

Consider allocating approximately \$80,000 for the Landscape and Irrigation costs for the Central Library.

BACKGROUND

DISCUSSION

The Central Library remodel project is underway. There is approximately 3,250 square feet of landscaping on the west side (Washington Ave.) of the Library, and additional landscaping adjacent to the Barefoot Boy art sculpture and pond on the east side of the Library. Both areas will need to be replanted following construction. Given the irrigation system is original in most areas except in the area surrounding the art sculpture, which was added in 2012, staff also recommends update of the irrigation system to support the landscaping.

The PRCS Department and Library Services discussed the details of the work required and concluded that the Parks Division was capable of completing the necessary work for the project prior to the reopening of the renovated Library. Landscape and irrigation improvements will include potted plants, irrigation equipment, water conservation drip system, new trees and plants.

FISCAL IMPACT

The cost of the project is currently estimated at approximately \$80,000. Staff will return at a future council meeting for the approval of bids and award of contract.

Sewer Cash Flow

Exp CPI	2.00%
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Anticipated Future Rate Increases				5%	5%	5%	5%	5%	5%
Fiscal Year	Final 2019-2020	Projected 2020-2021	Proposed 2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Operating Revenues									
Sewer Charges	4,520,899	4,718,149	4,935,167	5,181,925	5,441,022	5,713,073	5,998,726	6,298,663	6,613,596
Total operating revenues	4,520,899	4,718,149	4,935,167	5,181,925	5,441,022	5,713,073	5,998,726	6,298,663	6,613,596
Operating expenses									
Operating Expenses	2,257,733	2,540,360	2,910,387	2,968,595	3,027,967	3,088,526	3,150,297	3,213,303	3,277,569
Depreciation	265,309	265,309	265,309	-	-	-	-	-	-
Total operating expenses	2,523,042	2,805,669	3,175,696	2,968,595	3,027,967	3,088,526	3,150,297	3,213,303	3,277,569
Net operating Income(loss)	1,997,857	1,912,480	1,759,471	3,510,938	3,582,711	3,655,919	3,730,592	3,806,758	3,884,447
Non-Operating Revenue/(Expenses)									
Transfers out	(55,424)	(20,000)	(21,349)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Interest Income	528,712	39,414	67,354	77,331	67,354	58,201	51,625	47,792	45,127
Total non operating revenue /expenses	473,288	19,414	46,005	57,331	47,354	38,201	31,625	27,792	25,127
Net income /Loss	2,471,145	1,931,894	1,805,476	2,270,661	2,460,409	2,662,747	2,880,055	3,113,152	3,361,154
Working cash budget									
Fund balance from previous year	6,779,464	8,771,964	7,407,197	5,819,759	4,322,868	3,250,908	2,275,751	1,466,184	779,026
Net Income/(Loss)	2,471,145	1,931,894	1,805,476	2,270,661	2,460,409	2,662,747	2,880,055	3,113,152	3,361,154
Capital expense CIP (-) (Includes C/O)	(743,954)	(3,561,970)	(3,658,223)	(3,767,552)	(3,532,369)	(3,637,904)	(3,689,622)	(3,800,310)	(3,800,310)
Adjustment for Depreciation Expense (+)	265,309	265,309	265,309	-	-	-	-	-	-
Available net working capital (Fund Balance)	8,771,964	7,407,197	5,819,759	4,322,868	3,250,908	2,275,751	1,466,184	779,026	339,870

Water Cash Flow 2021-22 to 2027-28

CIP Escalation **3.00%**

Anticipated Future Revenue Increases from Rate Increases

Fiscal Year	Final 2019-2020	Projected 2020-2021	Proposed 2021-2022	5% 2022-2023	5% 2023-2024	5% 2024-2025	5% 2025-2026	3.75% 2026-2027	3.27% 2027-2028
Operating Revenues									
Operating Revenues (Excluding water sales)	44,419	57,596	42,203	42,203	42,203	42,203	42,203	42,203	42,203
Water Sales	15,313,417	15,850,892	16,672,076	17,505,680	18,380,964	19,300,012	20,265,013	21,024,951	21,712,466
Total operating revenues	15,357,836	15,908,488	16,714,279	17,547,883	18,423,167	19,342,215	20,307,216	21,067,154	21,754,669
Operating expenses									
Operating Expenses	9,094,965	9,254,375	9,676,448	9,966,741	10,265,743	10,573,716	10,890,927	11,217,655	11,554,185
Depreciation	1,828,415	1,828,415	1,828,415	-	-	-	-	-	-
Total operating expenses	10,923,381	11,082,790	11,504,863	9,966,741	10,265,743	10,573,716	10,890,927	11,217,655	11,554,185
Net operating Income(loss)	4,434,456	4,825,697	5,209,416	7,581,142	8,157,423	8,768,499	9,416,288	9,849,499	10,200,485
Non-Operating Revenue/(Expenses)									
Rental/Lease Income	901,084	690,105	627,242	627,242	638,731	650,473	662,474	674,738	687,272
Interest Income (420 & 450)	606,748	65,729	19,000	10,729	10,836	10,945	11,054	11,165	11,276
Interest Income (470)	137,131	5	-	136,518	144,531	145,707	133,764	106,332	74,480
Transfers	(207,474)	(172,050)	(483,050)	(186,537)	(186,537)	(186,537)	(186,537)	(186,537)	(186,537)
Lease payment	(934,629)	(962,878)	(977,321)	(977,321)	(991,981)	(1,006,861)	(1,021,964)	(1,037,293)	(1,052,853)
Debt Service - Interest	(835,919)	(476,001)	(455,675)	(646,692)	(614,477)	(614,477)	(614,477)	(614,477)	(614,477)
Total non operating revenue /expenses	(333,058)	(855,090)	(1,269,804)	(1,036,061)	(998,897)	(1,000,750)	(1,015,686)	(1,046,072)	(1,080,839)
Net income /Loss	4,101,397	3,970,608	3,939,612	6,545,081	7,158,527	7,767,749	8,400,603	8,803,426	9,119,646
Working cash budget									
Fund balance from previous year	8,166,244	11,609,519	9,011,542	9,489,569	11,212,650	11,258,177	11,408,926	9,754,528	9,917,454
Net Income/(Loss)	4,101,397	3,970,608	3,939,612	6,545,081	7,158,527	7,767,749	8,400,603	8,803,426	9,119,646
Capital expense CIP (-)	(1,841,538)	(7,722,000)	(4,640,000)	(4,142,000)	(6,403,000)	(6,872,000)	(9,310,000)	(7,895,500)	(7,674,500)
Debt Service (2012 Principal) (-)	(405,000)	(425,000)	(440,000)	(460,000)	(480,000)	(505,000)	(505,000)	(505,000)	(505,000)
Debt Service (2009/2020 Principal) (-)	(240,000)	(250,000)	(210,000)	(220,000)	(230,000)	(240,000)	(240,000)	(240,000)	(240,000)
Adjustment for Depreciation Expense (+)	1,828,415	1,828,415	1,828,415	-	-	-	-	-	-
Available net working capital (Fund Balance)	11,609,519	9,011,542	9,489,569	11,212,650	11,258,177	11,408,926	9,754,528	9,917,454	10,617,600

SWD Cash Flow 2021-22 to 2027-28

Interest Rate	0
CPI	0

Fiscal Year	Final 2019-2020	Projected 2020-2021	Proposed 2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Operating Revenues									
Operating Revenues	4,202,897	5,151,787	4,954,650	5,053,743	5,154,818	5,257,914	5,363,072	5,470,333	5,579,740
Total operating revenues	4,202,897	5,151,787	4,954,650	5,053,743	5,154,818	5,257,914	5,363,072	5,470,333	5,579,740
Operating expenses									
Operating Expenses	3,147,016	3,675,780	3,952,662	4,031,715	4,112,349	4,194,596	4,278,488	4,364,058	4,451,339
Depreciation	1,273,950	1,273,950	1,273,950	-	-	-	-	-	-
Total operating expenses	4,420,966	4,949,730	5,226,612	4,031,715	4,112,349	4,194,596	4,278,488	4,364,058	4,451,339
Net operating Income(loss)	(218,069)	202,057	(271,962)	1,022,028	1,042,469	1,063,318	1,084,584	1,106,275	1,128,401
Non-Operating Revenue/(Expenses)									
Interest Income	37,615	7,769	5,010	5,060	5,111	5,162	5,213	5,266	5,318
Lease Payment	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)
Transfers	(302,000)	(507,000)	(317,000)	(302,000)	(302,000)	(302,000)	(302,000)	(302,000)	(302,000)
Rental Income	-	6,940	6,940	6,940	6,940	6,940	6,940	6,940	6,940
Total non operating revenue /expenses	(424,663)	(652,569)	(465,328)	(450,278)	(450,227)	(450,176)	(450,125)	(450,072)	(450,020)
Net income /Loss	(642,732)	(450,512)	(737,290)	571,750	592,242	613,142	634,459	656,203	678,381
Working cash budget									
Fund balance from previous year	931,868	1,508,602	2,182,039	2,593,699	3,165,449	1,557,691	2,020,833	2,655,292	3,311,495
Net Income/(Loss)	(642,732)	(450,512)	(737,290)	571,750	592,242	613,142	634,459	656,203	678,381
Capital expense CIP (-)	(54,484)	(150,000)	(125,000)	-	(2,200,000)	(150,000)	-	-	(200,000)
Adjustment for Depreciation Expense (+)	1,273,950	1,273,950	1,273,950	-	-	-	-	-	-
Available net working capital (Fund Balance)	1,508,602	2,182,039	2,593,699	3,165,449	1,557,691	2,020,833	2,655,292	3,311,495	3,789,876

Pavement Management System (5-Year CIP) Fiscal Year 2021 to 2026

Fiscal Year	STREET	FROM	TO	FAST Act	Prop C	TDA SB-821	TCR Diesel Fuel Tax	SB-1	Measure R	Measure M	Gas Tax B	Funding Available	Treatment	Eng. Estimate
2021-22	Pavement Surface Treatment											\$0	Resurfacing	\$0
2021-22	Sidewalks and Wheelchair Access Ramps					\$66,393			\$100,000			\$166,393	Improvements	\$166,393
2021-22	Leffingwell Rd. and Vicinity							\$1,500,000	\$1,000,000			\$2,500,000	Resurfacing	\$2,500,000
2021-22	Washington Avenue and Vicinity											\$0	Resurfacing	\$0
2021-22	La Serna Dr. Resurfacing	Whittier Blvd	Youngwood Drive		\$555,000							\$555,000	Resurfacing	\$555,000
2021-22	Janine Drive and Vicinity Resurfacing	Grovedale Dr	Solejar Drive						\$50,000			\$50,000	Resurfacing	\$50,000
			TOTAL	\$0	\$555,000	\$66,393	\$0	\$1,500,000	\$1,150,000	\$0	\$0	\$3,271,393		\$3,271,393
2022-23	Pavement Surface Treatment											\$0	Resurfacing	\$0
2022-23	Sidewalks and Wheelchair Access Ramps					\$66,393			\$100,000			\$166,393	Improvements	\$166,393
2022-23	Painter Avenue & Vicinity Resurfacing											\$0	Resurfacing	\$0
2022-23	Scott Avenue & Vicinity Resurfacing	Whittier Blvd.	Mulberry Drive					\$1,500,000	\$1,100,000			\$2,600,000	Resurfacing	\$2,600,000
			TOTAL	\$0	\$0	\$66,393	\$0	\$1,500,000	\$1,200,000	\$0	\$0	\$2,766,393		\$2,766,393
2023-24	Pavement Surface Treatment											\$0	Resurfacing	\$0
2023-24	Sidewalks and Wheelchair Access Ramps					\$66,393			\$100,000			\$166,393	Improvements	\$166,393
2023-24	Palm Avenue Pavement Reconstruction											\$0	Reconstruction	\$0
2023-24	Lambert Road Pavement Rehab	Painter Ave	East City Limit				\$550,000	\$1,500,000	\$1,000,000	\$1,100,000		\$4,150,000	Resurfacing	\$4,150,000
			TOTAL	\$0	\$0	\$66,393	\$550,000	\$1,500,000	\$1,100,000	\$1,100,000	\$0	\$4,316,393		\$4,316,393
2024-25	Pavement Surface Treatment											\$0	Resurfacing	\$0
2024-25	Sidewalks and Wheelchair Access Ramps					\$66,393			\$100,000			\$166,393	Improvements	\$166,393
2024-25	Painter Avenue and Vicinity	Painter Ave	South City Limit					\$1,500,000		\$1,100,000		\$2,600,000	Resurfacing	\$2,600,000
			TOTAL	\$0	\$0	\$66,393	\$0	\$1,500,000	\$100,000	\$1,100,000	\$0	\$2,766,393		\$2,766,393
2025-26	Pavement Surface Treatment								\$300,000			\$300,000	Resurfacing	\$300,000
2025-26	Sidewalks and Wheelchair Access Ramps					\$66,393			\$100,000			\$166,393	Improvements	\$166,393
			TOTAL	\$0	\$0	\$66,393	\$0	\$0	\$400,000	\$0	\$0	\$466,393		\$466,393

OUT-OF-STATE CONVENTION AND CONFERENCE SCHEDULE
Fiscal Year 2021-22

<u>Dept.</u>	<u>Employee Attending</u>	<u>Date</u>	<u>Conference/Location</u>	<u>Amount</u>
CC	City Council	Jun-22	NALEO Annual Conference; Chicago, Illinois	\$ 6,000
CC	City Council	May-22	ICSC Conference; Las Vegas, Nevada	4,200
CM	City Manager	May-22	ICSC Conference; Las Vegas, Nevada	2,800
CCD	Information Technology/Records Manager	Oct-21	Hyland Annual User Conference; Westlake, Ohio	4,500
CD	Director of Community Development	May-22	ICSC Conference; Las Vegas, Nevada	1,300
LIB	Director of Library Services	Jun-22	American Library Association; Washington, DC	1,800
PRCSD	Director of PRCSD	Sep-21	National Recreation and Park Association Conference; Nashville, Tennessee	2,200
PRCSD	Director of PRCSD	May-22	American Public Transportation Association (APTA) Bus & Paratransit Conference; Columbus, Ohio	1,100
ASD	Director of Administrative Services and Assistant Director of Administrative Services	Jun-22	Government Finance Officers Association (GFOA); Austin, Texas	2,500
PW	Director of Public Works	Aug-21	American Public Works Association Conference and Expo; St Louis, Missouri	1,800
PW	Director of Public Works	Apr-22	California Water Environment Association (CWEA) Annual Conference;	2,111
PW	Director of Public Works	TBD	National Association of Clean Water Agencies (NACW) Annual Conference; date and location TBD	2,570
PW	Director of Public Works	TBD	Annual Solid Waste of North America (SWANA) "SWANApalooza" National Conference; TBD	2,500

CITY COUNCIL EVENTS LIST
FY 21/22 BUDGET

DRAFT

EVENT	1 SPONSORED EVENTS (TABLES OR AD) <u>SUNDRY ACCOUNT</u>	2 NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) <u>SUNDRY ACCOUNT</u>	3 NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT <u>ACCOUNT</u>
Boy Scouts - Good Scout Dinner (November)			
Table of 10 and ad	1,750		
Boys and Girls Club Gala Auction (September)			
Ticket \$195		975	
Journal Ad 1/2 page	300		
Chamber Hathaway Golf Tournament (September)			
Golfer			250
Tee Sponsor	100		
Dinner only \$40/ticket		200	
Chamber of Commerce Installation (April)			
Ticket \$50		250	
Chamber Silver Shield Awards Banquet (March)			
Badge sponsor - 2 tables and ad	2,500		
First Day Community Angel Award Dinner (April)			
Table of 8 (\$50 each)	400		
Rotary Club All-Star Baseball/Softball Classic (June)			
Full page ad	600		
SKILLS Casino Night Gala (May)			
Ticket \$50		250	
Soroptimist Annual Fundraiser (Feb)			
Ticket \$80		400	
Wake-Up Whittier (@ Community Center)			
Host	3,000		
WPOA Golf Tournament (July)			
Golfer			200
Tee Sponsor	125		
Dinner only \$50/ticket		250	
Whittier Reads/WPLF (April)			
Ticket \$60		300	
Total:	<u><u>\$8,775</u></u>		
American Red Cross Hometown Heroes (September)			
Ticket \$50		250	
Full page Ad			500
Assistance League Christmas Carousel			
Ticket \$40		200	
Boys and Girls Club			
Youth of the Year Awards Dinner (Jan)			
Ticket \$25		125	
Bridge of Faith Fashion Show Fundraiser (March)			
Ticket \$40		200	
Bronze Sponsor-1/4 page ad-3 tickets			500
Calhi School Football Ad (August)			
Full page ad			360
CAPC Celebrity Waiter Dinner and Dance (Oct)			
Ticket \$125		625	
Sponsorship			250
Chamber State of the City (May)			
Tickets \$20		100	
Dancing with the Whittier Stars (May)			

CITY COUNCIL EVENTS LIST
FY 21/22 BUDGET

DRAFT

EVENT	1 SPONSORED EVENTS (TABLES OR AD) <u>SUNDRY ACCOUNT</u>	2 NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) <u>SUNDRY ACCOUNT</u>	3 NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT <u>ACCOUNT</u>
5 tickets - comp'd			
Friendly Hills Property Owners Association			
Ad-quarterly \$300			300
Friends of La Serna Spring Fundraiser (April)			
Ticket \$60		300	
Program Sponsor			100
Friends of Pio Pico Holiday Party (Dec)			
Ticket \$40		200	
From Maddi's Closet Annual Fundraiser (November)			
Ticket - \$150		750	
HOT Academic Scholarship Fundraiser (Feb)			
Ticket \$60		300	
HOT Dia De Los Muertos (November)			
Ticket \$75		375	
HOT Mexican Independence Day			
Ad			125
Ticket \$25		125	
HOT PIA Dinner (April)			
Ticket \$100		500	
Business Card Ad			250
La Serna High School Football Ad (August)			
Full-page ad			300
LC Foundation Patriot's Award Breakfast & Charity Banquet (September)			
Ticket \$25		125	
1/4 page ad			250
Library's Booktoberfest (Oct)			
Ticket \$45		225	
Los Angeles Centers for Alcohol & Drug Abuse-LACADA (November)			
Ticket \$75		375	
1/4 page ad			100
Lowell Joint Education Foundation Golf Classic (March)			
Tee Sponsor			150
Lowell Joint Education Foundation Family Turkey Trot 5K (Nov)			
Mile Marker			100
Registration-\$30			150
National Charity League Wish Upon A Star (November)			
Full Page Ad			200
Pony Baseball World Series			
Ad			150
PIH Gala (April)			
Ticket \$400		2,000	
PIH Golf Tournament (September)			
Tee Sponsor			250
Dinner \$75		375	
Public Safety Event - Hahn (November)			
Ticket \$30		150	
Relay for Life (May)			
Banner Sponsorship	Merged with cities of La Mirada and Santa Fe Springs		150
Rio Hondo College A Taste of Rio (April)			
Ticket \$75		375	

CITY COUNCIL EVENTS LIST
FY 21/22 BUDGET

DRAFT

<u>EVENT</u>	1 <u>SPONSORED EVENTS (TABLES OR AD) SUNDRY ACCOUNT</u>	2 <u>NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) SUNDRY ACCOUNT</u>	3 <u>NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT ACCOUNT</u>
Rio Hondo College Foundation's A Taste of Rio (May) Ticket \$75		375	
Shelter's Right Hand 5K Walk (April) Sponsor			250
Soroptimist Award Luncheon (April) Ticket \$25		125	
Soroptimist Installation Dinner (June) Ticket \$35		175	
SPIRITT Family Services Annual Fundraiser (Nov) Ad Sponsor Ticket \$125		625	500
SPIRITT Family Services Spirit of Spring Lunch (April) Ticket \$35		175	
SKILLS Red Ribbon Week (Oct) Banner Sponsor			100
The Whole Child Gala (Spring) Ticket \$150 Ad		750	150
Tri Cities ROP Evening of Excellence Awards (May) Half-page ad			250
Uptown Association Installation Dinner (May) Ticket \$25		125	
Whittier Area Audubon Society Annual Conservation Dinner (April) Ticket \$35		175	
Whittier College Purple & Gold Golf Classic (May) Tee Sponsor			100
Whittier Community Foundation Boots, Beer, BBQ Ticket \$35		175	
Whittier Conservancy Annual Preservation Party (Sept) Ticket \$40		200	
Whittier High School Alumni Association Hall of Fame Dinner (April) Ticket \$75 Name in Program/Web		375	250
Whittier High School Football Ad (August) Full-Page Ad			250
Whittier High School Theatre Co. Fall Production Full-page ad			125
Whittier High School Theatre Co. Spring Production Full-page ad			125
Whittier Host Lions Club Sight for Kids (March) Ticket \$50		250	
Whittier Museum Annual Tea/Fashion Show (April) Ticket \$50		250	
Whittier Museum Night at the Museum (Nov) Ticket \$50		250	
Whittier Regional Symphony (formerly Rio Hondo Symphony) Ad for concert season 1/2 page			225
Women's and Children's Crisis Shelter Lip Sync Event (Oct)			

**City of Whittier
Total Budgeted Positions
For Fiscal Years 2017-18 Through 2021-22**

		<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
<u>General Fund</u>						
100-12-121-000	City Manager	4.56	4.56	5.56	5.56	5.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	7.54	7.54	7.54	7.54	7.54
100-18-141-000	Building and Safety	8.04	8.04	8.04	8.04	8.04
100-18-161-000	Planning	8.30	8.30	8.30	8.30	8.30
100-18-181-000	Community Development - Admin.	3.95	3.95	3.95	3.95	3.95
100-18-181-507	Economic Development	1.00	1.00	0.00	0.00	0.00
100-21-211-000	Library	42.16	42.16	42.16	42.16	42.16
100-22-221-000	Parks	43.77	43.77	43.77	43.77	37.77
100-23-231-000	Community Services	52.03	52.03	52.03	51.03	51.03
100-23-231-601	July 4th Flag Raising Ceremony	0.60	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	3.24	3.24	3.24	3.24	3.24
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	Administrative Services	13.48	13.48	13.48	13.48	13.48
100-25-252-000	Cashiers	3.25	3.25	3.25	3.25	3.25
100-25-252-302	Business License	3.22	3.22	2.22	2.22	2.22
100-30-142-000	Civic Center Maintenance	3.00	3.00	3.00	4.00	4.00
100-30-321-802	Street Cleaning	2.00	2.00	2.00	2.00	2.00
100-30-321-803	Street Maintenance	18.60	18.60	18.60	18.60	18.60
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810	Graffiti Removal	3.00	3.00	3.00	0.00	0.00
100-30-332-000	Engineering	7.60	7.60	7.60	7.60	7.60
100-40-411-000	Police	130.43	130.43	130.43	130.43	130.43
100-40-423-705	Police - Santa Fe Springs	39.00	39.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	4.00	4.00	5.00	7.10	7.10
100-40-441-000	Police - Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-461-714	SROs in School	3.00	3.00	3.00	3.00	3.00
	Total General Fund Positions	411.14	411.14	411.14	410.24	404.24
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	3.32	3.32	3.32	3.32	3.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607	Transit Administration	3.30	3.30	3.30	3.30	3.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
270-23-241-627	Prop A - Recreation Transit	0.00	0.00	0.00	0.00	0.00
280-23-241-613	Prop C - Access	0.62	0.62	0.62	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.16	0.16	0.16	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	13.11	13.11	13.11	13.11	13.11
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	7.20	7.20	7.20	7.20	7.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	11.60	11.60	11.60	11.60	11.60
	Total Internal Service Funds Positions	19.65	19.65	19.65	19.65	19.65
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	6.94	6.94	7.94	7.94	7.94
420-30-341-841	Water	26.70	26.70	30.70	30.70	30.70
430-30-352-851	Solid Waste Collection	6.00	6.00	0.00	0.00	0.00
430-30-352-853	Solid Waste Street Cleaning	0.00	0.00	0.00	0.00	0.00
440-30-353-000	Solid Waste Disposal	8.00	8.00	8.00	9.00	9.00
	Total Whittier Utility Authority Positions	47.64	47.64	46.64	47.64	47.64
	TOTAL POSITIONS	491.54	491.54	490.54	490.64	484.64

**City of Whittier
Budgeted Full Time Positions
For Fiscal Years 2017-18 Through 2021-22**

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
<u>General Fund</u>					
100-12-121-000 City Manager	4.00	4.00	5.00	5.00	5.00
100-15-151-000 City Clerk	6.00	6.00	6.00	6.00	6.00
100-18-141-000 Building and Safety	8.00	8.00	8.00	8.00	8.00
100-18-161-000 Planning	8.00	8.00	8.00	8.00	8.00
100-18-181-000 Community Development - Admin.	3.00	3.00	3.00	3.00	3.00
100-18-181-507 Economic Development	1.00	1.00	0.00	0.00	0.00
100-21-211-000 Library	22.00	22.00	22.00	22.00	22.00
100-22-221-000 Parks	32.00	32.00	32.00	32.00	26.00
100-23-231-000 Community Services	17.00	17.00	17.00	16.00	16.00
100-25-171-000 Human Resources	2.00	2.00	2.00	2.00	2.00
100-25-251-000 Administrative Services	12.00	12.00	12.00	12.00	12.00
100-25-252-000 Cashiers	3.00	3.00	3.00	3.00	3.00
100-25-252-302 Business License	2.00	2.00	1.00	1.00	1.00
100-30-142-000 Civic Center Maintenance	3.00	3.00	3.00	4.00	4.00
100-30-321-802 Street Cleaning	2.00	2.00	2.00	2.00	2.00
100-30-321-803 Street Maintenance	16.00	16.00	16.00	16.00	16.00
100-30-321-804 Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810 Graffiti Removal	3.00	3.00	3.00	0.00	0.00
100-30-332-000 Engineering	6.00	6.00	6.00	6.00	6.00
100-40-411-000 Police	122.00	122.00	122.00	122.00	122.00
100-40-423-705 Police - Santa Fe Springs	39.00	39.00	39.00	39.00	39.00
100-40-431-000 Code Enforcement	4.00	5.00	5.00	5.00	5.00
100-40-441-000 Police - Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-461-714 SROs in School	3.00	3.00	3.00	3.00	3.00
Total General Fund Positions	<u>322.00</u>	<u>323.00</u>	<u>322.00</u>	<u>319.00</u>	<u>313.00</u>
<u>Special Revenue Funds</u>					
210-40-451-000 Traffic Offender/COPS	2.00	2.00	2.00	2.00	2.00
250-40-471-000 Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
267-18-182-505 CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607 Transit Administration	3.00	3.00	3.00	3.00	3.00
Total Special Revenue Fund Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
<u>Internal Service Fund</u>					
715-15-151-000 Information Tech	6.00	6.00	6.00	6.00	6.00
740-30-361-000 Mobile Equipment	11.00	11.00	11.00	11.00	11.00
Total Internal Service Funds Positions	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
<u>Whittier Utility Authority</u>					
410-30-342-000 Sewer	6.00	7.00	7.00	7.00	7.00
420-30-341-841 Water	24.00	28.00	28.00	28.00	28.00
430-30-352-851 Solid Waste Collection	6.00	0.00	0.00	0.00	0.00
430-30-352-853 Solid Waste Street Cleaning	0.00	0.00	0.00	0.00	0.00
440-30-353-000 Solid Waste Disposal	7.00	7.00	7.00	8.00	8.00
Total Whittier Utility Authority Positions	<u>43.00</u>	<u>42.00</u>	<u>42.00</u>	<u>43.00</u>	<u>43.00</u>
TOTAL FULL TIME POSITIONS	<u>390.00</u>	<u>390.00</u>	<u>389.00</u>	<u>387.00</u>	<u>381.00</u>

City of Whittier
Budgeted Part-Time Positions (Full Time Equivalent)
For Fiscal Years 2017-18 Through 2021-22

		<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
<u>General Fund</u>						
100-12-121-000	City Manager	0.56	0.56	0.56	0.56	0.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	1.54	1.54	1.54	1.54	1.54
100-18-141-000	Building and Safety	0.04	0.04	0.04	0.04	0.04
100-18-161-000	Planning	0.30	0.30	0.30	0.30	0.30
100-18-181-000	Community Development - Admin.	0.95	0.95	0.95	0.95	0.95
100-21-211-000	Library	20.16	20.16	20.16	20.16	20.16
100-22-221-000	Parks	11.77	11.77	11.77	11.77	11.77
100-23-231-000	Community Services	35.03	35.03	35.03	35.03	35.03
100-23-231-601	July 4th Flag Raising Ceremony	0.60	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	1.24	1.24	1.24	1.24	1.24
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	Administrative Services	1.48	1.48	1.48	1.48	1.48
100-25-252-000	Cashiers	0.25	0.25	0.25	0.25	0.25
100-25-252-302	Business License	1.22	1.22	1.22	1.22	1.22
100-30-321-803	Street Maintenance	2.60	2.60	2.60	2.60	2.60
100-30-332-000	Engineering	1.60	1.60	1.60	1.60	1.60
100-40-411-000	Police	8.43	8.43	8.43	8.43	8.43
100-40-431-000	Code Enforcement	0.00	0.00	0.00	2.10	2.10
	Total General Fund Positions	89.14	89.14	89.14	91.24	91.24
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	1.32	1.32	1.32	1.32	1.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
270-23-241-607	Transit Administration	0.30	0.30	0.30	0.30	0.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
280-23-241-613	Prop C - Access	0.62	0.62	0.62	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.16	0.16	0.16	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	5.11	5.11	5.11	5.11	5.11
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	1.20	1.20	1.20	1.20	1.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	0.60	0.60	0.60	0.60	0.60
	Total Internal Service Funds Positions	2.65	2.65	2.65	2.65	2.65
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	0.94	0.94	0.94	0.94	0.94
420-30-341-841	Water	2.70	2.70	2.70	2.70	2.70
430-30-352-851	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00
440-30-353-000	Solid Waste Disposal	1.00	1.00	1.00	1.00	1.00
	Total Whittier Utility Authority Positions	4.64	4.64	4.64	4.64	4.64
	TOTAL PART-TIME POSITIONS	101.54	101.54	101.54	103.64	103.64

MEMORANDUM



DATE: May 4, 2021
TO: Brian Saeki, City Manager
FROM: Paymaneh Maghsoudi, Library Director
SUBJECT: 2021/22 Proposed Holiday Closing Schedule

Fourth of July	Sunday, July 4, 2021 Monday, July 5, 2021
Labor Day	Saturday, September 4, 2021 Sunday, September 5, 2021 Monday, September 6, 2021
Veterans' Day	Thursday, November 11, 2021
Thanksgiving	Wednesday, November 24, 2021 (close at 5:00 p.m.) Thursday, November 25, 2021 Friday, November 26, 2021 Saturday, November 27, 2021 Sunday, November 28, 2021
Christmas	Monday, December 20, 2021 (close at 5 p.m.) Tuesday, December 21, 2021 (close at 5 p.m.) Wednesday, December 22, 2021 (close at 5 p.m.) Thursday, December 23, 2021 (open 9:30 – 12:00) Friday, December 24, 2021 through Friday, December 31, 2021
New Years	Saturday, January 1, 2022 Sunday, January 2, 2022 Monday, January 3, 2022
M L King Day	Monday, January 17, 2022
Presidents' Day	Monday, February 21, 2022
Easter	Saturday, April 16, 2022 Sunday, April 17, 2022
Memorial Day	Saturday, May 28, 2022 Sunday, May 29, 2022 Monday, May 30, 2022

This year the Library would like permission to schedule one staff training day - February 11, 2022. Libraries use this technique to provide training and updates to the entire staff in an effective way. A closed facility eliminates the costly process of repeat training sessions and assures consistency in training.