

Parks, Recreation and Community Services Commission Meeting Agenda Announcement

On March 12, 2020, Governor Newsom issued Executive Order No. N-25-20, which allows Brown Act Body members to attend meetings telephonically. Please be advised that some, or all, Whittier Parks, Recreation and Community Services Commissioners may attend this meeting telephonically.

Consistent with mandates of Executive Order No. N-29-20, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. City Hall will not be open to the public for this meeting; however public comments can be submitted below as instructed.

To submit Public Comments/Questions:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

To view live meetings remotely:

- Video and audio: <https://us06web.zoom.us/j/86955588397>
- Audio only: Dial 1 (720) 707-2699 (Meeting ID: 869 5558 8397)

Please submit email comments by 5:00 p.m. on the date of the meeting to ensure Parks, Recreation and Community Services Commissioners receive and have time to review them. All emails received by 5:00 p.m. are forwarded to the Commission. Emails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
COUNCIL CHAMBER, 13230 PENN STREET
SEPTEMBER 15, 2021, 6:00 PM**

1. CALL TO ORDER

2. ROLL CALL

Jeff Brauckmann, Commissioner
Kevin Kennedy, Commissioner
Delia Morales, Commissioner
Ray Wong, Commissioner
Chris Hardeman, Vice Chair
Don Mrla, Chair

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Parks, Recreation, and Community Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:00 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:00 p.m. are forwarded to the Commission. Emails and voicemails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. Approval of Minutes

Recommendation: Approve the Minutes of the Regular Meeting of May 19, 2021 and Special Meeting of August 23, 2021.

5.B. Election of Officers & Commissioner Sub-Committee Assignments

Recommendation: Commission will elect officers as well as discuss and approve Sub-Committee assignments for the 2021-22 FY.

5.C. Measure A Grant Updates

Recommendation: Receive and file updates of the Measure A Grant funded projects.

5.D. Update on the Whittier Senior Center

Recommendation: Receive and file the update on the Whittier Senior Center.

5.E. New Century Singers - Special Event Permit

Recommendation: Review the Special Event Permit Application from the New Century Singers Whittier for a concert in Central Park on Saturday, October 23, 2021.

6. SECRETARY COMMENTS

7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para

inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 9 day of September 2021.

/s/ Roxanne Gonzalez

Roxanne Gonzalez, Administrative Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: September 15, 2021

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of May 19, 2021 and Special Meeting of August 23, 2021.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. A Minutes of the Regular Meeting of May 19, 2021.
- B. Minutes of the Special Meeting of August 23, 2021.

**MINUTES
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
MAY 19, 2021 – 6:00 P.M.**

1. CALL TO ORDER:

Chair Mrla called the regular meeting of the Parks, Recreation & Community Services Commission to order at 6:00 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

2. ROLL CALL

PRESENT: Jeff Brauckmann, Commissioner
Ray Wong, Commissioner
Kevin Kennedy, Commissioner
Delia Morales, Commissioner
Chris Hardman, Vice-Chair
Don Mrla, Chair

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation and Community Services
Erin Hamilton, Community Services Manager
Justin Steele, Community Services Supervisor
Alex Rodriguez, Office Specialist III
Julissa Romero, Office Specialist II

3. PLEDGE OF ALLEGIANCE

Commissioner Brauckmann led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Office Specialist III Rodriguez reported no public comments were received.

5. STAFF REPORTS

5.A. Approval of Minutes

It was moved by Commissioner Kennedy, seconded by Commissioner Brauckmann and carried 6-0 by roll call vote, to approve the Minutes of the Regular Meeting.

5.B. Youth Sports Affiliate Policy

Chair Mrla read the recommendation and opened the item up for discussion.

Supervisor Steele provided background information on the Youth Sports Affiliate Policy for the committee. He reported that there are currently ten

affiliate groups with current affiliate status. He stated that once these policy revisions are approved, they will be presented to the groups as new requirements to secure their affiliate status.

Supervisor Steele stated that he met with subcommittee members Commissioner Kennedy and Commissioner Brauckmann, and studied different cities' policies to develop their proposed revisions. The significant modifications were to the Code of Conduct, a new section titled "Violations to the Policy," and the requirement of an active, up-to-date website for each organization. Supervisor Steele stated that these changes would provide clear guidelines on consequences for negative actions by leagues or league participants to the affiliate groups.

Supervisor Steele mentioned that Commissioner Kennedy recommended including a "Character Counts" training program that wouldn't be added to the policy at this time, but could be incorporated potentially at the Youth Sports quarterly meetings where they would have a tailgate training from staff.

Commissioner Brauckmann discussed his reasons for recommending the proposed changes to the Code of Conduct and the inclusion of the "Violations to the Policy" section. It would give the City guidelines on how to address negative situations that happen on fields during play between adults.

Commissioner Kennedy had concerns regarding Section 7, subsection H, where the wording of the statement changed from the "Commission shall handle the review of affiliate status to Parks, Recreation and Community services staff will." Steele, Manager Hamilton, and Secretary Santana explained that the revision intended to clarify the process already in place where Staff will collect information from the leagues and create a report with recommendations, that are then presented to the Commission. It was made clear that this process is specific to the annual audit, and any violations to the policy would be brought forth as an Agenda Report to the Commission.

Commissioner Kennedy agreed with the procedure but stated that the current verbiage does not reflect that. Chair Mrla suggested that the issue go back to the subcommittee for final revision. Supervisor Steele asked if the wording of the revision could be decided at the meeting since the intent was not to amend the process.

Vice-Chair Hardman inquired if affiliates would be able to appeal to the Staff and Commission. Supervisor Steele stated that the organizations would be invited to the Commission Meeting if their affiliate status was questioned.

Commissioner Kennedy agreed to push the revision along with changes to the verbiage used.

Chair Mrla asked if any other issues needed to be addressed before moving forward. Commissioner Brauckmann mentioned a grammatical change on page 9.

It was moved by Vice-Chair Brauckmann, seconded by Commissioner Morales, and carried 6-0 to recommend the changes of the affiliate policy to City Council, including the adjustment to Page 8, Section 7, Subsection H, and page 9, Section C.

Chair Mrla asked that the Commission be sent the revised Youth Sports Affiliates Policy once approved by City Council.

Commissioner Wong posed a question to Justin regarding Murphy Ranch Little League and their parking situation at our City site. Supervisor Steele mentioned that they have partnered with the Whittier Area Community Church to secure additional parking and has placed signage up to prevent people from parking on Colima Road.

6. SECRETARY'S COMMENTS

Secretary Santana informed the Commission on re-opening procedures. She provided updates on the Aquatics division, including swimming lessons for spring and summer. The Palm Park Facility is beginning to renovate the original tile, amongst other improvements.

Secretary Santana provided an update on Youth Services with the WYN club wrapping up its school year program and preparing for Summer programming and the return of the Volunteering program this summer.

She also provided an update on our Summer Events, including the return of our Fourth of July Fireworks event and Summer Concert series, both being held at York field with registration required. For the concert series, it will kick off on July 9th and continue Fridays with a lineup of bands secured with the help of Chair Mrla and Commissioner Morales. There will be 85 pods open to the public that can hold up to 8 people.

Secretary Santana informed the Commission about the Make Whittier Prettier campaign on social media. There will also be a clean-up day in collaboration with the Police Department on June 12, 2021 that the Commission is welcome to join. Flyers and Ads for all upcoming events will be sent to the Commission.

Manager Hamilton informed the Commission on May events, including Water Safety Month and National Bike to Workday, and provided updates on Senior Services with classes for Seniors starting at Parnell Park.

Secretary Santana informed the Commission of the vaccination clinic that will take place at Palm Park from May 24 – 28, offering 250 vaccines a day.

She provided updates on the Adaptive Recreation division that has remained active through the pandemic with online programming and is preparing to hold their first in-person meeting soon.

Secretary Santana informed the Commission that updates regarding Measure A funding should come in June, and information on our Prop 68 grant is expected in August.

Commissioner Wong had questions regarding collaborations between the new uptown parking structure and parks staff to create designated spots for trail areas and the possibility of creating a shuttle system to alleviate issues of parking.

Secretary Santana stated that she is aware that the Public Works department is finalizing tasks before opening, and she is also excited at the prospect of the trailheads opening soon. However, she is cautious regarding the unbudgeted costs, protocols and guidelines regarding transporting groups.

7. COMMISSIONERS' COMMENTS

Commissioner Kennedy asked if it was possible in one of the grants that we've applied for will include signage to promote our Dog Park because there is a tremendous amount of people that bring dogs off leash in our parks.

Commissioner Wong expressed his thanks to the staff for all they did during this year.

Commissioner Morales wants to thank staff for looking at all the options the County has presented regarding re-opening and overcoming those hurdles.

Vice Chair Hardman thanked the staff and commended them for coming out of COVID stronger and is excited for the future.

Chair Mrla commend staff on their continuous good work. He mentioned that he recently encountered staff at a serve weekend and commented that everyone was so professional. He expressed that it was a great experience in serving the community. He passed along encouragement going forward while re-opening.

8. ADJOURNMENT

The meeting was adjourned at 7:08 p.m.

Approved and adopted by the Cultural Arts Commission on _____.

Virginia Santana, Secretary

**MINUTES
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
SPECIAL MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
August 23, 2021 – 6:00 P.M.**

1. CALL TO ORDER:

Chair Mrla called the special meeting of the Parks, Recreation and Community Services Commission to order at 6:15 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

2. ROLL CALL

PRESENT: Delia Morales, Commissioner
Kevin Kennedy, Commissioner
Chris Hardeman, Vice Chair
Don Mrla, Chair

ABSENT: Jeff Brauckmann, Commissioner
Ray Wong, Commissioner

STAFF PRESENT:

City Manager, Brian Saeki
City Attorney, Scott Porter
Virginia Santana, Director of Parks, Recreation and Community Services
Martin Browne, Community Services Manager
Erin Hamilton, Community Services Manager
Roxanne Gonzalez, Administrative Secretary
Julissa Romero, Office Specialist II

3. PLEDGE OF ALLEGIANCE

Chair Mrla led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Anthony Cortes made a public comment in support of the approval of the Special Permit application.

City Attorney Porter advised that staff reports be read before hearing public comments.

Secretary Santana provided background on the Special Permit application submitted to staff.

Chair Mrla opened public comments.

Michael Veyna made a public comment against the approval of the Special Permit application.

Rolando Cano made a public comment against the approval of the Special Permit application.

Donald Deming made a public comment against the approval of the Special Permit application.

Herman Salazar made a public comment against the approval of the Special Permit application.

Melissa de la Cruz made a public comment against the approval of the Special Permit application.

Attorney John Rushing, a representative of Whittier Pride Non-Profit Organization, made a public comment in support of the approval of the Special Permit application.

AJ made a public comment in support of the approval of the Special Permit application.

Alley Llamas made a public comment against the approval of the Special Permit application.

Josue Alvarado made a public comment in support of the approval of the Special Permit application.

Dolisa Perez made a public comment in support of the approval of the Special Permit application.

Christopher Colby president and co-founder of the International Cultural Movement for Equality Henderson Pride Festival made a public comment in support of the approval of the Special Permit application.

Jason Garcia made a public comment against the approval of the Special Permit application.

Blythe Leszkay made a public comment against the approval of the Special Permit application.

Anthony Cortez made a public comment in support of the approval of the Special Permit application.

There were 14 submitted public comments received via email prior to the 5:00 p.m. time frame and were sent to the Commission following receipt from:

Blythe Leszkay

Sheldon Parker

Anthony Cortez

Melissa De La Cruz

Armando Argandona

Alley Llamas

Edsel Libron

Lorenzo Gomez

Tally Land

Herman Salazar

Amanda Llamas

Donald Deming

Michael Veyna

5. STAFF REPORTS

5.A. Special Event Permit Application – Whittier Pride at the Park

Chair Mrla opened discussion up to Commissioners.

Vice Chair Hardeman directed questions to Secretary Santana regarding the Special Permit application process and how staff validates applications.

He asked when the surrounding community would be notified of the street closures and if the City would have enough days to meet the event's needs. Secretary Santana stated that there is enough time to meet the event's needs. Also, the Non-Profit organization will notify the surrounding community if the permit application is approved.

Vice Chair Hardeman asked if permit applicants have been given a policy stating that their event may be cancelled due to extenuating circumstances like changes in COVID procedures. City Attorney Porter stated that the City has a Municipal Code provision that would provide sufficient grounds to revoke a permit. City Manager Saeki confirmed that applicants are aware that with COVID in place, events are subject to last-minute postponement because of additional COVID restrictions.

Commissioner Kennedy directed questions to Secretary Santana regarding the information listed on the application. He asked whether any of the names listed on the Special Permit application submitted by the Whittier Pride Non-Profit were misrepresented to be a part of the Non-Profit. He also asked whether two board of directors submitted an application simultaneously and whether both board of directors were competing to have the same event.

City Attorney Porter clarified Commissioner Kennedy's second question about whether two different Boards of Directors are competing to run the same event.

Secretary Santana stated that the only names listed on the Special Permit application were the names of members from the Non-Profit. She also explained that Whittier Pride Committee sent an email with an updated version of the event application. At that time Secretary Santana spoke with Claudia Jimenez, who is listed as the contact on the permit application submitted by the Whittier Pride Non-Profit and stated that Ms. Jimenez did not want to update the organization's application. As a result, only one application was submitted to the Parks, Recreation, and Community Services Department.

Commissioner Kennedy directed questions to City Attorney Porter regarding whether both groups have been incorporated as a Non-Profit organization. City Attorney Porter stated that both groups are separate entities but cannot speak as to the status of the other group (Whittier Pride Committee) as it was not a part of the application submitted.

Commissioner Morales did not have questions regarding the Special Permit application.

Chair Mrla directed questions to Secretary Santana regarding COVID safeguards set in place, the insurance presented with the Special Permit application and, what will have to happen for the event to run smoothly. Secretary Santana stated that discussions would begin regarding COVID safeguards to protect city staff and event attendees once the permit was approved. In regard to the insurance, Secretary Santana stated that a certificate was recorded without the endorsement page. The applicant must submit all endorsements two weeks prior to the event.

City Manager Saeki stated that if the Special Event Permit application were to be approved by the Commission, the Special Event application will be presented to City Council for consideration because the Non-Profit status and event organizers are listed differently from the original application from 2019.

It was moved by Vice Chair Hardeman, seconded by Commissioner Morales, and carried a 3-1 by roll call vote to approve the Special Event Permit Application Whittier Pride at the Park as submitted by staff. (Commissioner Morales was the dissenting vote; Absent: Commissioner Brauckmann and Commissioner Wong).

6. SECRETARY'S COMMENTS

Secretary Santana provided an update on the Navigation Center and plans for the Senior Center renovation as well as an update on Senior programming.

At the next meeting, Secretary Santana will share information regarding other park projects, grants moving.

7. COMMISSIONERS' COMMENTS

Commissioner Morales commented that she is glad to be participating again with the Senior Advisory Committee.

Commissioner Kennedy commented that the Palm Park pool is running again.

Vice Chair Hardeman commented that he is glad to hear about the Senior Center remodeling project.

Chair Mrla commended Secretary Santana and City staff, on all things the department does to keep up with the transitions with respect to COVID protocols. He also expressed appreciation to the public for participating in the special meeting.

8. ADJOURNMENT

The meeting was adjourned at 7:48 p.m.

Approved and adopted by the Parks, Recreation and Community Services Commission on _____.

Virginia Santana, Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: September 15, 2021
To: Parks, Recreation and Community Services Commission
From: Virginia Santana, Director of Parks, Recreation and Community Services
Subject: Election of Officers & Commissioner Sub-Committee Assignments

RECOMMENDATION

Commission will elect officers as well as discuss and approve Sub-Committee assignments for the 2021-22 FY.

1. Summer Concerts in the Park
2. Youth sports Affiliate Representative

BACKGROUND

At the beginning of each new fiscal year Commission elects a new Chair and Vice Chair. Additionally, Commission appoints two representatives to the Summer Concerts in the Park sub-committee and one to the Youth Sports Affiliates Representative for each year.

DISCUSSION

Commission will begin with the process of nominating and selecting new officers and move to discussing the appointment of representatives to the Summer Concerts in the park sub-committee and the Youth Sports representative for 2021.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None.



Agenda Report

Parks, Recreation and Community Services Commission

Date: September 15, 2021
To: Parks, Recreation and Community Services Commission
From: Virginia Santana, Director of Parks, Recreation and Community Services
Subject: Measure A Grant Updates

RECOMMENDATION

Receive and file updates of the Measure A Grant funded projects.

BACKGROUND

In 2016 the voters of Los Angeles County approved the Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection and Water Conservation Measure (Measure A) to assist cities with funding park projects, and to replace the expiring 1992 and 1996 Prop A Funding programs.

Measure A designated the Los Angeles County Regional Park and Open Space District to administer the policies and procedures governing the application process for requesting funds. Through this process Whittier is allocated \$263,000 annually for potential use through the grant process.

In 2020 staff evaluated all park and playground amenities and found that several areas were in need of repair or replacement. Staff prioritized putting safety first and began researching funding opportunities to assist with completing the projects. We found that the following projects qualify for Measure A funding:

Penn Park playground and rubberized surfacing - \$174,414

Anaconda Park Fitness Par Course replacement, Walking Path Renovation and Playground rubberized surfacing replacement - \$133,000

Central Park Playground Rubberized Surface – \$50,500

Guirado Park Fitness Equipment – \$21,500

On April 27, 2021, City Council approved the filing of applications for grant funds from the Los Angeles Count Regional Park and Open Space District for Measure A Funding; and authorized the City Manager to execute and submit all needed documentation.

DISCUSSION

On August 4, 2021 the awarding of the grant funds for the Anaconda Park projects and an agreement was signed with the County of Los Angeles, to begin the renovation of Anaconda Park playground surface, walking path, and fitness course. Staff are finalizing the bids for the individual projects to be completed.

On September 9, 2021, the awarding of the grant funds for the Penn Park and Central Park projects and agreements were signed with the County of Los Angeles. Staff will begin the process to complete these projects.

We should receive final notification on the Guirado Park Fitness project soon.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None



Agenda Report

Parks, Recreation and Community Services Commission

Date: September 15, 2021
To: Parks, Recreation and Community Services Commission
From: Virginia Santana, Director of Parks, Recreation and Community Services
Subject: Update on the Whittier Senior Center

RECOMMENDATION

Receive and file the update on the Whittier Senior Center.

BACKGROUND

On August 11, 2020, the Uptown Senior Center became the site of the City's temporary emergency homeless shelter, contracted by the Salvation Army to house up to 139 individuals seeking assistance.

DISCUSSION

Temporary Homeless Shelter at the Senior Center

The Salvation Army closed the temporary shelter at the Senior Center on August 19, 2021 and transferred residents to the new Navigation Center on Pickering Avenue. The new Salvation Army facility formally opened on August 13, 2021 and has 139 beds. The Navigation Center will be managed by Christina Cuevas, Executive Director of the Salvation Army. The direct line to the Navigation Center is 562-696-7175.

Uptown Senior Center Renovations

The Senior Center is now empty, and the exterior of the building has been cleaned by park staff. The landscape and irrigation have been cleaned up and repaired. A second round of pest treatment and major cleaning of the interior will be scheduled. Two faulty sensors in the security system will be repaired in order to set the alarm for the Senior Center. The IT department will re-connect phones, computers and the Wi-Fi for staff use. Staff has met with the architect, Steve Finely, for a walkthrough and drafts of the renovation plan will be handed to staff in two weeks. We hope to hold a soft "re-opening" of the Senior Center the week of October 4th.

City Net

On June 22, 2021, City Council approved a Professional Services Agreement with City Net to provide supplemental outreach, engagement, and case management services directly to Whittier residents experiencing homelessness and an updated census count. The agreement includes a budget for transport of persons experiencing homelessness,

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rapid rehousing services, services for sober living facilities, and other stop-gap housing services to facilitate faster transitions of persons experiencing homelessness into both the Whittier Navigation Center and long-term housing.

City Net offers 40 hours a week (2 staff, with vehicle) of field response operations for outreach. The City Net team will respond to non-criminal justice/police-related issues to bring resources as quickly as possible while working with the existing service providers in the City of Whittier. The hours of operation at this time are Monday-Friday 7:30 am to 3:30 pm. Calls for service will continue to go through Whittier PD dispatch at 562-567-9240. The City Net team will have a Whittier-specific, direct call-in phone number announcement soon. The City Net team is composed of social workers, specialists, and licensed clinicians.

24/7 App

In the 2nd Quarter of 2021, the 24/7 app noted 183 homeless calls for service. Common hotspots include Greenleaf near Whittier Blvd., Lee Owens Park, Kennedy Park, York Field, and the Greenway Trail.

Request through the 24/7 app are routed directly to the Whittier Police Dispatch to determine where the request is to be delegated, i.e., Police, Met Team, City Net, Public Works, and/or LA County Homeless Services. A 24/7 response is sent to the originating community member updating them on the status of the request and opens a dialog if further information is required.

To download the 24/7 app on a smartphone or tablet, go to:

<https://www.cityofwhittier.org/services/online-services/whittier-24-7>

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None.



Agenda Report

Parks, Recreation and Community Services Commission

Date: September 15, 2021
To: Parks, Recreation and Community Services Commission
From: Virginia Santana, Director of Parks, Recreation and Community Services
Subject: New Century Singers - Special Event Permit

RECOMMENDATION

Review the Special Event Permit Application from the New Century Singers Whittier for a concert in Central Park on Saturday, October 23, 2021.

BACKGROUND

The New Century Singers Whittier, a chapter of the California Women's Chorus, is a non-profit organization composed of 25-30 women. They have been performing annually at community functions, service clubs, and retirement homes in the Greater Whittier Area for over fifty years. The group is hoping to host a concert to raise funds to provide scholarships for college-level vocal students. Annually, they give back to the community by hosting three concerts a year. Previously they utilized First Friends Church for their concerts.

DISCUSSION

Due to Covid protocols for hosting large events, the applicant is requesting use of Central Park for October 23, 2021, from 1:30 p.m. until 4:30 p.m. to host a concert for the community. Concert goers will bring their own chairs to enjoy the afternoon and donations are welcomed. It is anticipated that approximately 50-75 community members will attend the concert.

They are requesting the use of the Gazebo and a power source. It will be necessary to have two Parks, Recreation and Community Services staff members on site throughout the event to facilitate access to the electrical power, assist with logistics, and support throughout the event for the cost of \$90.00.

FISCAL IMPACT

There is no fiscal impact associated with this report. The applicant will pay for all City associated costs.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. Special Event Permit Application
- B. Special Event Draft Permit



City of Whittier

Parks, Recreation and Community Services Department
13230 Penn Street, Whittier, CA 90602
Phone (562) 567-9400
FAX (562) 567-2870

TODAY'S DATE: 8-18-2021

TYPE OF ACTIVITY: Concert

EVENT DATE: October 23, 2021

EVENT TIME (include set up and take down) 1:30p TO 4:30p.

LOCATION REQUESTED: Central Park, Gazebo
(Attach map/proposed layout)

EXPECTED ATTENDANCE: 50-75

CONTACT NAME: Lorraine Montes / lorraine.montes@ymail.com PHONE 323-728-9666

CONTACT NAME DAY OF EVENT: Lorraine Montes PHONE 323-728-9666

ORGANIZATION NAME: New Century Singers Whittier

(Per the WMC event must be conducted by a non-profit organization which has its principal office or place of business within the City of Whittier)

ADDRESS: P.O. Box 5081, Whittier, CA 90607-5081

BUSINESS PHONE: 562-690-1228 EMAIL cathy.mi.doub@verizon.net

LIST NAME, ADDRESS AND PHONE NUMBER OF ANY OTHER NON-PROFIT ORGANIZATION, SPONSOR OR ASSOCIATION ASSISTING IN THE COORDINATION OF THIS EVENT: (List on separate paper if necessary)

IS THIS A NEW EVENT? NO YES

HOW WILL THE EVENT BE ADVERTISED? LIST PUBLICATIONS, RADIO STATIONS, WEBSITES THAT WILL ADVERTISE THE EVENT:

Flyers, Letters, News website

WILL A FEE OR DONATION BE REQUESTED: welcome NO YES AMOUNT _____

Organizations/Participants agree to defend, indemnify and hold harmless the City, its officers, agents, employees, and volunteers for any loss, damage, claim, injury, cost or expense, including attorney's fees from any and all willful or negligent acts that may arise out of the organization's/participant's use of the city's facilities. (initial) BM

PROPOSED ACTIVITIES:

Be very specific as to the desired activities, set up, equipment, etc. Attach a detailed diagram/layout of event area showing booths (if applicable), restroom facilities (include accessible), parking (include accessible), location of trash containers, etc. Attach additional pages if necessary. Please note that certain events may require signatures and addresses from neighbors/businesses that may be impacted by the event.

25 to 30 women standing/seating in front of gazebo
directed by one person, accompanist on electric piano,
one speaker, 2 microphones. Audience bring own
chairs. Concert time: 45 min., Set-up time/warm
up 45 min. Piano and voices only.

WILL STREET CLOSURES BE REQUIRED? NO YES
Please attach a detailed diagram/layout showing street closures, exits, parking (include accessible).

WILL THERE BE AMPLIFIED SOUND? NO YES

CHECK LIST Your application will not be considered complete without the following items.

- COVER LETTER DESCRIBING EVENT
- SPECIAL EVENT PERMIT APPLICATION
- DIAGRAM OF EVENT LAYOUT
- COPY OF CITY OF WHITTIER BUSINESS LICENSE (MUST BE WHITTIER BASED NON-PROFIT ORGANIZATION)
- CERTIFICATE OF INSURANCE & ENDORSEMENT SHEET
- HEALTH DEPARTMENT APPROVAL (IF APPLICABLE - SEE RULES & REGS.)
- FIRE DEPARTMENT APPROVAL (IF APPLICABLE - SEE RULES & REGS.)

Signature of Applicant Barbara A. Vargas ^{president} _{NCSW} Date 9-3-21

-----office use only-----

Date Application Received: _____ Staff Signature _____

Amount Due _____ Receipt # _____ Permit # _____

Fee: _____ Deposit: _____ Payment Type: _____ Date: _____

West

N

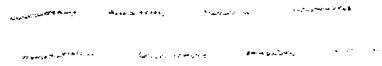
washington

South

sidewalk



Chairs for chorus



Benches

Grass

Bailey

sidewalk

benches

Grass

E

NEW CENTURY SINGERS
WHITTIER



P.O. Box 5081, Whittier, CA 90607-5081

8/19/21

The New Century Singers Whittier, a Chapter of the CA Women's Chorus, is a non-profit organization with 25-30 women. We have been performing at community functions, service clubs and retirement homes in the Greater Whittier area for the past fifty-plus years. Part of our purpose is to provide funds for scholarships for college-level vocal students. Each year we give back to the community by providing three concerts, in the fall, at Christmas and in the spring. In the past our venue has been First Friends Church. However, because of the sign of the times, we would like to try an outside venue such as Central Park. We do require an electrical outlet for our electric piano and speaker systems.

We would appreciate your consideration for our request. Our 501(c)(3) non-profit Fed. ID. # 95-3962371.
State # 9760963.

Thank you, Barbara Vargas, President NCSW
bgr325@gmail.com
562-762-8588



DRAFT

Parks, Recreation, and Community Services
13230 Penn Street
Whittier, CA 90602
(562) 567-9400

PERMIT #16770

Authorized On: 09/09/2021 07:16 PM

Title: Concert

Location

Central Park
6532 Friends Avenue
Whittier, CA 90606

Permit Holder

New Century Singers
Whittier
P.O. Box 5081
Whittier, CA 90607
323-728-9666

Authorized Agent

Holly Hollmann
562-567-9430
pks@cityofwhittier.org
<https://www.whittierprcs.org/home-communityservice>

RESERVATIONS

Location	Facility	Date	Time	Hours	Estimate
Central Park	Park	Sat, Oct 23rd 2021	01:30 PM-04:30 PM	3.00	\$90.00
				TOTAL:	\$90.00

Organization/Participation agrees to defend, indemnify and hold harmless the City, its officers, agents, and employees for any loss, damage, cost or expense, including attorney fees, that may arise during or out of the Organization's use of occupancy of the City's facilities, except as may result from sole negligence or willful misconduct of the City, its officers agents and employees.