

Social Services Commission Meeting Agenda Announcement

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Social Services Commissioners may attend this meeting telephonically.

Consistent with mandates of Assembly Bill 361 and local adopted policies, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. City Hall will not be open to the public for this meeting; however viewing and public comment options are provided below.

To submit Public Comments/Questions:

- Email: hhollmann@cityofwhittier.org
- Voicemail: (562) 567-9400

To view live meetings remotely:

- Video and audio: <https://zoom.us/j/96391049442>
- Audio only: Dial (669) 900-9128 (Meeting ID: 963 9104 9442)

Please submit email comments by 5:30 p.m. on the date of the meeting to ensure Social Service Commissioners receive and have time to review them. All emails received by 5:30 p.m. are forwarded to the Commission. Emails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
COUNCIL CHAMBER, 13230 PENN STREET
DECEMBER 7, 2021, 6:30 PM**

1. CALL TO ORDER

2. ROLL CALL

Commissioner Marisol Enriquez-Santos
Commissioner Jose Luevano
Commissioner Kathleen McDonnell
Vice Chair Loletta Barrett
Chair Carlos Illingworth

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Social Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: hhollmann@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:30 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:30 p.m. are forwarded to the Commission. Emails and voicemails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. APPROVAL OF MINUTES

Recommendation: Approve the Minutes of the Regular Meeting of October 5, 2021.

5.B. ELECTION OF OFFICERS

Recommendation: Elect officers for FY 2021-22.

5.C. INFORMATION AND REFERRAL REPORT

Recommendation: Receive and file the Information and Referral Report for the period of September, October, and November 2021

5.D. 2022 WHITTIER SCHOLARSHIP PROGRAM-SPONSORED BY ATHENS SERVICES AND REPUBLIC SERVICES

Recommendation: Review and approve the 2022 Whittier Scholarship Program criteria.

5.E. VOLUNTEER OF THE YEAR

Recommendation: Review and recommend details for the 21/22 Volunteer of the Year Award Application.

6. SECRETARY COMMENTS

7. COMMISSION MEMBER COMMENTS/CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the Parks, Recreation and Community Services Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and the East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Commission within 72 hours of the Social Services Commission meeting are available for public inspection in the Parks, Recreation and Community Services Department Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de recreación y Parques al Servicio a la Comunidad de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión el Departamento Parques Recreación y Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Comisión de Servicios Sociales están disponibles para inspección pública en el Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular

and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 03 day of December 2021.

/s/ Holly Hollmann

Holly Hollmann, Secretary



Agenda Report

Social Services Commission

Date: December 7, 2021

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of October 5, 2021.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the Minutes for Commission approval.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. Minutes of the Regular Meeting of October 5, 2021

**MINUTES
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
OCTOBER 5, 2021 – 6:30 P.M.**

1. CALL TO ORDER:

Chair Illingworth, consistent with mandates of Assembly Bill 361 and Resolution No. 2021-64, called the regular meeting of the Social Services Commission to order at 6:33 p.m. via telephone conference on October 5, 2021.

2. PLEDGE OF ALLEGIANCE

Chair Illingworth led the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Marisol Enriquez-Santos, Commissioner
Loletta Barrett, Vice-Chair
Carlos Illingworth, Chair

ABSENT: Jose Luevano, Commissioner
Kathleen McDonnell, Commissioner

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation and Community Services
Martin Browne, Community Services Manager
Jeff Lopez, Management Assistant
Roxanne Gonzalez, Administrative Secretary
Holly Hollmann, Secretary

4. PUBLIC COMMENTS

Secretary Hollmann reported no public comments were received.

5. INTRODUCTION OF CITYNET TEAM

Secretary Santana introduced the CityNet team to provide an update of the homeless outreach activities and answer any questions. Machele, CityNet Case Manager, stated the city-wide homeless outreach team started about six-weeks ago; said approximately 85 individuals have been enrolled; added, that 53 individuals that do not want to go to a shelter or are not ready for shelter are receiving active case management services; stated 35 individuals have been transferred to the Navigation Center; explained the CityNet team is in the field from 8:00 a.m. to 3:00 p.m. providing outreach services which include building rapport, offering shelter, providing case management and document assistance, transporting individuals to doctor appointments, and reconnecting individuals with any benefits (i.e. Social Security, GR, food stamps, Medi-Cal).

Secretary Santana stated the CityNet team is a vital and valuable addition to the Whittier team, and they have access to office space at the Whittier Community Center.

In a response to a question from Vice Chair Barrett concerning CityNet's outreach to the soup hour program at St. Matthias Church, Machelie stated she was unaware of this program and would like more information. Vice Chair Barrett stated she would email the program details to the CityNet team.

6. STAFF REPORTS

6.A. Election of Officers

Secretary Santana opened the floor for nominations.

Vice Chair Barrett asked what process City Council follows to fill commission seats as commissioner terms end and stated it may be an inappropriate time to nominate officers when they are unsure of that process and while two commissioners are absent.

Secretary Santana explained this item can be postponed; stated City Council is working to schedule interviews with candidates to fill empty Commission seats but has delayed the process until in-person interviews can be held; added there are other Commissions that are waiting for seats to be filled as well; and stated if a Commissioner has passed their term of office, City Clerk would reach out and ask if the Commissioner would extend their term until the seat is filled.

In a response to a question from Vice Chair Barrett concerning fiscal year dates, Secretary Santana clarified the fiscal year is July 1, 2021 to June 30, 2022, and explained the item relates to the election of officers for the remainder of the current fiscal year.

Chair Illingworth stated that it may be best to postpone the election of officers and wait for an update on the Commissioners' current terms as well as any updates on commission seats being filled.

It was moved by Vice Chair Barrett, seconded by Commissioner Enriquez-Santos, and carried 3-0 by roll call vote to postpone the election of officers (Absent: Commissioner Luevano and Commissioner McDonnell).

6.B. Approval of Minutes

It was moved by Commissioner Enriquez-Santos, seconded by Vice Chair Barrett, and carried 3-0 by roll call vote, to approve the Minutes of the September 7, 2021, Regular Meeting (Absent: Commissioner Luevano and Commissioner McDonnell).

6.C. Information and Referral Report

Community Service Manager Browne presented the August Information and Referral Report; stated there were 82 calls for service, with transportation calls still being high in volume; mentioned that Dial-a-Ride has a new online reservation feature which led to a high number of calls requesting information about this new service; and explained that benefits were another category with a high volume of calls.

It was moved by Commissioner Enriquez-Santos, seconded by Vice Chair Barrett, and carried 3-0 by roll call vote, to receive and file the August I&R Report (Absent: Commissioner Luevano and Commissioner McDonnell).

6.D. Update on City of Whittier Homeless Plan

Management Assistant Lopez provided an update on the City's Homeless Plan; stated as of September 9, 2021, 104 clients are residing within the new Navigation Center; explained that in a meeting with the Navigation Center on October 4, 2021, three additional clients were awaiting final processing; stated CityNet will conduct a city-wide homeless census count as part of their contract; and added he has personal experience working with CityNet and they are very effective.

In a response to questions from Vice Chair Barrett concerning the Police Department's Dispatch number and a request for clarification on the CityNet process, Management Assistant Lopez clarified that CityNet is reached through the Whittier PD's dispatch number (562) 567-9240. Secretary Santana explained the CityNet team is mobilized throughout the day seeking out individuals in need until they receive that dispatch notification. Management Assistant Lopez mentioned that once CityNet makes contact with an individual requiring assistance, they provide their business card with additional contact information.

Management Assistant Lopez stated the 24/7 online app received 154 homeless calls for service during the third quarter with common hotspots located at Greenleaf Avenue near Whittier Boulevard, Lee Owens Park, Kennedy Park, and the Whittier Greenway Trail.

Management Assistant Lopez stated the Whittier Homeless Consortium is organizing a virtual community meeting on Saturday, October 16, 2021 at 10:00 a.m. and mentioned speakers include The Whole Child, Whittier First Day, Salvation Army, and the City of Whittier management team.

It was moved by Commissioner Enriquez-Santos, seconded by Vice Chair Barrett, and carried 3-0 by roll call vote, to receive and file the City of Whittier Homeless Plan (Absent: Commissioner Luevano and Commissioner McDonnell).

6.E. Social Services Grant Funding and American Rescue Plan Act (ARPA) Funding Program

Secretary Santana provided an update on the Social Services funding program and the American Rescue Plan Act (ARPA) grant; stated these two funding programs were approved by City Council on September 28, 2021; said City Council will continue the same allocation of Social Service funding as last year with 75% (\$132,387) for agencies whose focus criteria was serving the homeless community and 25% (\$44,129) for other social service related projects; and explained there are also Community Development Block Grant (CDBG) funds and Low/Moderate Housing Authority funds available for local projects.

Secretary Santana presented the ARPA funding program; stated City Council approved an additional \$500,000 to be divided across two years using a separate application process with different criteria for disbursement; said the agencies need to be an established 501(c)3 agency headquartered in Whittier serving the most vulnerable populations and be able to show the devastation COVID-19 had on their organization; stated a new application and scoring system has been developed which Commissioners would use to review and rate the projects in order to allocate ARPA Funds.

In response to Vice Chair Barrett's question on when the applications would be scored with the proposed November 19, 2021 deadline, Secretary Santana confirmed application packets will be reviewed before the first meeting in December, unless the Commission needs more time.

Chair Illingworth stated the previous year's process was smooth; said if staff feels comfortable with the tight deadline, then he feels comfortable with the proposed timeline; and added that as agencies need to use the funds between January and June, 2022, the proposed deadline will ensure the work is completed in that 6-month period.

In response to Chair Illingworth's question about the proposed timeline for the ARPA funds, Secretary Santana stated the ARPA application could be available later in November with a deadline after the New Year; and added that agencies have a year from their agreement date to use the funds, allowing for some flexibility in the Commission's timeline.

It was moved by Commissioner Enriquez-Santos, seconded by Vice Chair Barrett, and carried 3-0 by roll call vote, to receive and file the Social Services Grant Funding and American Rescue Plan Act (ARPA) Funding Program (Absent: Commissioner Luevano and Commissioner McDonnell).

7. SECRETARY'S COMMENTS

Secretary Santana updated Commissioners on upcoming events:

- Movies in the Park for the October holidays will show Coco at Guirado Park on Friday, October 8, 2021, and Michigan Park on Saturday, October 9, 2021.
- Chalktastic will be held at City Hall on October 16, 2021, from 9:30 am – 1:30 pm for the ages 5 to 17.

- Students Run Whittier participants run Thursdays at Michigan from 6:00 pm – 7:00 pm and Saturdays on the Greenway Trail from 7:00 am – 8:00 am, there are 51 students enrolled.
- The 12th Annual Whittier Spooktacular 5K will be held on October 30, 2021.
- New event: Cookies with Santa to be held on December 11, 2021, families will be able to take photos with Santa, get cookies, and create crafts.
- Another new event is Decorate Your Duck Races to be held on December 18, 2021.
- Finally, the Senior Center has opened in a limited capacity, Monday to Friday from 9:30 a.m. until 2:30 p.m. to offer information and provide a space for seniors if needed. The Senior Center will close sometime in the New Year for reconstruction and refurbishment work.

8. COMMISSIONERS' COMMENTS

There were no Commissioner comments.

9. ADJOURNMENT

The meeting was adjourned at 7:20 pm.

Approved and adopted by the Social Services Commission on _____.

Virginia Santana, Secretary



Agenda Report

Social Services Commission

Date: December 7, 2021

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Election of Officers

RECOMMENDATION

Elect officers for FY 2021-22.

BACKGROUND

At the beginning of each new fiscal year Commission elects a new Chair and Vice Chair.

DISCUSSION

The Commission will discuss nominations and select new officers.

SOCIAL SERVICES COMMISSION TERMS

APPOINTEE	DATE APPOINTED/REAPPOINTED	TERM EXPIRES
Marisol Enriquez-Santos	June 19, 2012; February 9, 2016	July 1, 2020 - extended
Loletta Barrett	March 8, 2016; February 13, 2018	July 1, 2022
Kathleen McDonnell	April 3, 2013; February 11, 2014; February 13, 2018	July 1, 2022
Carlos Illingworth	May 8, 2017; April 9, 2019	July 1, 2023
Jose Luevano	August 23, 2016; July 14, 2020	July 1, 2024

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None.

Agenda Item No. 5.B.



Agenda Report

Social Services Commission

Date: December 7, 2021

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Information and Referral Report

RECOMMENDATION

Receive and file the Information and Referral Report for the period of September, October, and November 2021.

BACKGROUND

None.

DISCUSSION

Staff prepared the Information and Referral report and hereby submits the report for Commission's review. The report will provide a summary of the calls for service, the information presented, and a summary of any local events or trainings offered to residents (Attachment A).

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. I & R Report, September, October, and November 2021

I & R Report
SEPTEMBER 2021

The month of September we received our regular calls regarding City and County Service, Senior Transportation, and Senior Benefits With a few calls regarding Covid vaccine and information. The month of September brought in a total of 54 calls for service.

Senior Transportation (46.30% of calls):

- Individual's health insurance plan
- Dial-A-Ride (City and County)
- ACCESS

Legal Aid (1.85% of calls):

- LAFLA
- Christian legal

Sr. Benefits (20.37% of calls):

- SASSFA
- SCRS-LACDPH
- Whittier meals on wheels

Utilities (9.26% of calls):

- LIHEAP
- Edison
- Gas company

Housing (22.22% of calls):

- LACDA
- HUD.org
- TSA Housing

I & R Report
OCTOBER 2021

The month of September we received our regular calls regarding City and County Service, Senior Transportation, and Senior Benefits With a few calls regarding Covid vaccine and information. The month of September brought in a total of 68 calls for service.

Senior Transportation (64.71% of calls):

- Individual's health insurance plan
- Dial-A-Ride (City and County)
- ACCESS

Sr. Benefits (14.71% of calls):

- SASSFA
- SCRS-LACDPH
- Whittier meals on wheels

Utilities (11.76% of calls):

- LIHEAP
- Edison
- Gas company

Housing (8.82% of calls):

- LACDA
- HUD.org
- TSA Housing

I & R Report
NOVEMBER 2021

The month of November we received our regular calls regarding City and County Service, Senior Transportation, and Senior Benefits. The month of November brought in a total of 64 calls for service.

Senior Transportation (48.44% of calls)

- Individual's health insurance plan
- Dial-A-Ride (City and County)
- ACCESS
-

Legal Services (3.13% of calls):

- Legal Aid
- Christian Legal

Sr. Benefits (7.81% of calls):

- SASSFA
- SCRS-LACDPH
- Whittier meals on wheels

Utilities (11.76% of calls):

- LIHEAP
- Edison
- Gas company

Housing (8.82% of calls):

- LACDA
- HUD.org
- TSA Housing



Agenda Report

Social Services Commission

Date: December 7, 2021

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: 2022 Whittier Scholarship Program-Sponsored by Athens and Republic Services

RECOMMENDATION

Review and approve the 2022 Whittier Scholarship Program criteria.

BACKGROUND

Included in the contract service agreements with Athens Services and Republic Services is the requirement to have a Scholarship program for students that are Whittier residents within one of the service providers' areas. Annually, the Social Services Commission reviews the criteria for the program prior to application distribution.

Each year five (5) scholarships of \$500 each for college-bound students living in the Athens services area and four (4) scholarships of \$500 each for college-bound students living in the Republic Services area are made available. To promote the scholarship program local High Schools spread the information on campus and Staff shares the opportunity on the City's social media platforms.

DISCUSSION

Staff will present the 2022 Scholarship program criteria (Attachment A) for review and approval. There is no guideline on how many questions can be used for the scholarship application. Upon the Commissions selection of the environmental essay question(s), the application will be updated and distributed. All essay submissions will be returned to the Social Services Commission for final review and award.

Previous year's questions:

We would be interested to learn more about plastic waste and recycling programs on school campuses: Please research plastic waste and recycling programs from around the world that could be used at your school to reduce plastic and other environmental waste.

Essay questions for consideration:

1. Waste, and how we choose to handle it, affects our local City, including the air, water, land, plants, and man-made things. Waste management is so important because...?
2. Discarding waste in unsafe ways and in non-approved places can endanger our local environment. Discuss how residents can become more responsible for what we throw away and the impact this waste may have on our local environment.
3. Recycling saves natural resources, contributes to improved air and water quality, and reduces the need for landfill expansion. Describe a strong and successful residential recycling program to “save” landfill space, which discusses ways to recycle, reduce, and reuse our residential waste.
4. What could you do to voice your opinion about solid waste issues in your community?
5. Everyone produces some waste, but you don’t have to be a “super consumer.” One way to help the issue is to think about the goods, services, and activities you buy or support. In what ways do they contribute to the solid waste problem? How could you purchase and dispose of items in other ways that would generate less trash?
6. What is the most important issue facing the environment today?
7. Who do you think is more responsible for pollution, individuals or the government? Explain.
8. Is recycling truly beneficial for the environment?
9. Is recycling the best management option? What other options are there?
10. Write an influential letter to the City Council asking them to take an action to reduce the CO2 emissions and residential waste in the city. Discuss what actions you want the Council to take and reasons why those actions are important.
11. How would you balance the need to reduce greenhouse gas emissions, through SB1383, with the desire to help residents and businesses that are already suffering financially?
12. * Pretend you are the new Director of Sustainability for the City of Whittier, and it is your job to educate 86,000 residents on how to compost their food waste. Discuss how you would encourage residents to participate in your proposed new program(s) by describing your marketing plan, goals, and measures of success. *
13. Contamination in recycling is a big problem. Review the recycling policy of Athens or Republic Services to learn more about contamination. Explain why

contamination in recycling is problematic and discuss how residents and businesses could improve their local recycling to reduce contamination.

14. Research recycling programs in Japan, Germany, and the United States and compare and contrast what differences are used in their respective recycling programs. Which country do you think is most successful at recycling and why? Apply your findings to Whittier.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 3: Maintain & Enhance Quality of Life

ATTACHMENTS

- A. 2022 Scholarship Program Criteria



2022 WHITTIER SCHOLARSHIP PROGRAM
SPONSORED BY ATHENS SERVICES AND REPUBLIC SERVICES

Scholarship Criteria and Essay Writing Details:

Theme:

XXX

Deadline:

The due date for submission is XXX and must be submitted online or emailed. See Submission Guidelines for details on how to submit.

Eligibility:

The essay contest is open to college-bound graduating high school seniors. Applicants must be a resident of the City of Whittier, location of high school is not used as an eligibility factor. Students living in the **unincorporated Los Angeles County areas of Whittier or outside the City of Whittier City limits are ineligible.**

Scholarship Awards:

- Five (5) \$500 individual scholarships will be awarded to five (5) recipients living in **Athens Services'** service area.
- Four (4) \$500 individual scholarships will be awarded to four (4) recipients living in **Republic Services'** service area.
- Winners will be notified by XXX
- Winners will be invited to either a reception at City Hall, 13230 Penn St., or receive a package in the mail to be recognized and presented with the scholarship check.

Writing Guidelines:

Essays must be 400 to 500 words in length, typed, double-spaced, 12-point font, and follow MLA formatting. Facts and quotations should be appropriately cited either in the body of the essay or in footnotes using MLA citing format. Entries must be original, unpublished essays written by the contestants.

Submission Guidelines:

Please submit only one essay per student. If selected to receive a scholarship, a picture will be included as part of our media campaign. By submitting a photo, the applicant grants permission to the City of Whittier to use the photograph for advertising purposes.

Please submit your entry and photograph via the Google Forms link **OR** Email with the subject "ScholarshipEssay". Include your essay as an attached document.

Following MLA formatting, heading needs to include the following information in the order presented:

- Student’s Full Name and Name of Legal Guardian
- Email Address and Contact Number
- Home Address
- School Name and Grade Level
- Name of the Trash Hauling Service Provider (either **Athens Services** or **Republic Services**)

Selection of Scholarship Recipients:

The City of Whittier’s Social Services Commission will evaluate the essays. Essays will be judged with no identifying information available to the judges. Decisions by the judges are final.

Essays will be evaluated based on:

- Creativity
- Demonstrated passion for the environment
- Inclusion of local sustainability ideas
- Adherence to MLA formatting
- Use of sources and correct citations
- A vision for the future

Essay Topic:

XXX

If you have any question, please contact the Parks, Recreation, and Community Services Department at (562)567-9400.



Agenda Report

Social Services Commission

Date: December 7, 2021

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Volunteer of the Year

RECOMMENDATION

Review and recommend details for the 21/22 Volunteer of the Year Award Application.

BACKGROUND

Annually, the Social Services Commission hosts the City's Volunteer of the Year program. The Commission prepares a "Call for Nominations," reviews the nominations received, selects the recipients for awards, and hosts the Award Ceremony.

DISCUSSION

Staff prepared the following criteria for applications:

Volunteer Recognition

Volunteer Recognition awards are presented annually to outstanding individuals who have gone above and beyond in giving to the Whittier community. Nominees devote their time, talent, and expertise on a volunteer (non-paid) basis to local non-profit groups. Whittier is known for its strong volunteer ethic, and to date, more than 200 volunteers have been honored. They include representatives from non-profit social service agencies, youth groups, schools, service clubs, and business volunteer groups.

How to Nominate This Year

Complete the Award Nomination form and, in two pages or less, explain why you believe this volunteer deserves to be recognized for their services. Include a description of the volunteer's service and its impact on the organization and the community at large. Submissions may include photographs, videos, and/or brochures of the organization. Submitted items will not be returned. Emailed documents or video files are preferred.

Please note: Volunteer service hours must have been performed in the City of Whittier, for an organization serving the community at large. Volunteers do not need to be city residents. Religious, fraternal, City employees, City Commissioners, and professional groups providing services only to their members are not eligible for nomination. Past recipients are not eligible.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. Volunteer of the Year Application

PRESENTED BY THE WHITTIER
SOCIAL SERVICES COMMISSION



WHITTIER VOLUNTEER OF THE YEAR

vol•un•teer

/,vələn'tir/

agent of change

CALL FOR NOMINATIONS

Volunteer Recognition Awards are presented annually to outstanding individuals who have gone above and beyond in giving to the Whittier community.

Application can be found at
www.cityofwhittier.org,
For more information call (562)567-9400

Applications are due by XXX

**QR Code
to app.**

3230
Y HALL

Whittier Volunteer Recognition Program 2021

Presented by the City of Whittier, Social Services Commission:

VOLUNTEER RECOGNITION

The Volunteer Recognition awards are presented annually to outstanding individuals who have gone above and beyond in giving to the Whittier community. Nominees devote their time, talent, and expertise on a volunteer non-paid basis to local nonprofit organizations. Whittier is known for its strong volunteer ethic, and to date, more than 200 volunteers have been honored. They include representatives from nonprofit social service agencies, youth groups, schools, service clubs, and business volunteer groups.

ELIGIBILITY FOR VOLUNTEER RECOGNITION NOMINEES

Please note: Volunteer service hours must have been performed in the City of Whittier during 2021. Volunteers do not need to be city residents. Religious, fraternal, city employees, city commissioners, and other professional groups providing services only to their members are not eligible for nomination. Past recipients are eligible this year.

HOW TO NOMINATE

To nominate that special person(s) in your organization, you just need to complete the Award Nomination application. Please include a description of the volunteer's service and its impact on the organization and the community at large. Submissions may include photographs, video files (no longer than two minutes), scrapbooks, or brochures of the organization. Submissions will not be returned. A PDF or video file can be sent if the survey link can not be accessed.

NOMINATIONS DUE DATE

The **due date is XXX**. Nominations can be completed via the online link or a fillable pdf application which can be emailed.

Questions? Contact our office at (562) 567-9400.

Whittier Volunteer Recognition Program

2021 Nomination Form

NOMINATING AGENCY DETAILS

1. Submitting Agency Name *

2. Agency Address *

3. Contact Name *

4. Contact Phone *

5. Contact email address *

**NOMINEE
INFORMATION**

Please provide information related to the person you wish to nominate for the 2021 City of Whittier Volunteer of the Year.

6. Name *

7. Contact Phone *

8. Contact email *

9. Name Agency Nominee supported in 2021 *

10. Nominee Job Title (If applicable) *

11. Total Number of Hours Served as a Volunteer for this Agency in 2021 *

12. Frequency of Service in 2021 *

Mark only one oval.

- Daily
- Weekly
- Monthly
- Ad hoc
- Other: _____

13. Overall Length of Time they have Served their Agency *

Mark only one oval.

- 0 -1 year
- 2 - 5 years
- 6 - 10 years
- 11 - 15 years
- 15 - 20 years
- 20 + years
- Other: _____

14. Please Describe the Reasons for Nominating this Individual *

15. If you would like to submit more information about the nominee or the agency please attach a pdf.

Files submitted:

16. If you would like to submit a video file to support this application please attach a file.

Files submitted:

17. Thank you for completing this application. The Social Services Commission will review all applications shortly. If you have any comments or would like to change your application, contact our office at (562) 567-9400.